

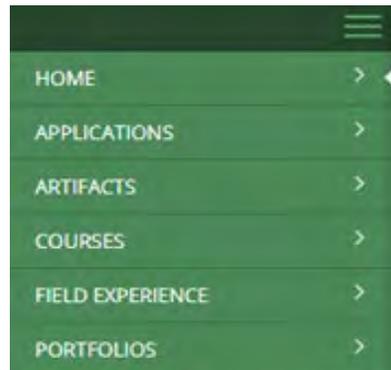


How to Add an Artifact on Tk20

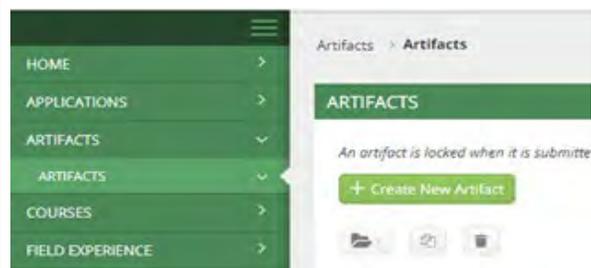
1.
Login to your Tk20 account using your Oswego credentials.

A screenshot of the Tk20 login interface. It features a green header with a user icon, a text input field for "Username", a text input field for "Password", and a green button labeled "LOG INTO YOUR ACCOUNT" with a right-pointing arrow.

2.
Click on **Artifacts** in the menu.



3.
Once you are in the Artifacts page, click **+ Create New Artifact**.



4.

Select the type of artifact you want to create. The

Please Select

box will drop down various types of artifacts. When finished, press **Select**.

SELECT ARTIFACT TYPE

Please Select the Artifact Type:

Please Select

Select

Cancel

5.

Add a title and description for your artifact. An option at the bottom will allow you to select the artifact by dragging and dropping from your desktop, or by uploading it from your computer. When this is finished, click

Create.

Artifact

Title:*

EdTPA - Task 2 - Part A - Video

Description:

This video clip is from the first

6.

Once you have clicked on **Create**, your artifact will now be under the **Artifacts** tab in the side navigation.

ARTIFACTS

An artifact is locked when it is submitted for assessment. You can edit a locked artifact by creating a copy of it.

Create New Artifact

All Artifacts

	Title	Type	Date Created
<input type="checkbox"/>	TASK1_PARTA.1	TASK1_PARTA	12/08/2017
<input type="checkbox"/>	TASK1_PARTA.2	TASK1_PARTA	04/23/2018
<input type="checkbox"/>	TASK1_PARTA.3	TASK1_PARTA	05/24/2018
<input type="checkbox"/>	TASK1_PARTB.1	TASK1_PARTB	12/08/2017

Note(s): You can cancel adding an artifact at any time by clicking **Cancel**.

For further assistance, please email tk20@oswego.edu .