**The Curriculum and Instruction Department**

**Undergraduate Program Newsletter**

*The monthly newsletter that provides important dates and advisement tips!*

**Issue #107**  **November/December 2014**

**C & I Advisement Center General Office Hours**

213F Hewitt Union, 315-312-5641

www.oswego.edu/ciadvise

**Monday** 8:30 am - 4:30 pm

**Tuesday** 8:30 am - 4:30 pm

**Wednesday** 8:30 am - 4:30 pm

**Thursday** 8:30 am - 6:00 pm

**Friday** 8:30 am - 3:00 pm

***This office is closed when classes are not in session.***

*Advisement Coordinator:* Sandra Kyle

*Assistant Coordinator:* Beth Smith

**Graduate Assistant Advisors:**

Katie Bard: Literacy B-6 MS

Philip Evangelista: History MA  
Laura Murtha: Curriculum and Instruction MS  
Kasey Simmons: Literacy B-6 MS

Call, stop by the office, or use youcanbook.me to schedule an advisement meeting:   
  
sandrakyle.youcanbook.me  
bethsmith.youcanbook.me  
Graduate Assistants: ciadvise.youcanbook.me

**----------------------------------------------------------------**

**C & I Registration**

**Advisement Appointments**

The C&I Advisement Office will have their appointment times listed online, available through youcanbook.me. Stop by or go online to sign up for an appointment. Be sure to sign up early! **Spring 2015 course registration for current students runs Nov. 3 - Nov. 13;** eligibility dates are determined by the number of credit hours earned, and can be found on your myOswego under the “Registration” tab. An eligibility table is also available at *oswego.edu/registrar*.

**----------------------------------------------------------------Alternate Advisement PINs are needed for**

**Spring Registration for:**

* New Freshmen
* New Transfer Students (with over 71 credits)
* Juniors (with 57-71 credits)

Students get their alternate PIN from their assigned advisor during an advisement appointment in order to register for the following semester’s courses. PINs are available now, make your appointment soon!

**Important Dates for November/December 2014**

**October 15:** Winter Course Registration Begins

**November 3-13:** Spring2015CourseRegistration

**Nov. 11:** Veteran’s Day Open House (Classes in Session)

**Nov. 26 at 8am:** All Non-break Residence Halls Close  
**November 26-30:** Thanksgiving Recess

**November 30 at noon:** All Residence Halls Reopen  
**December 1:** Classes Resume

**December 5:** Last Day of Classes  
**December 6-7:** Reading Days  
**December 8:** Common Finals  
**December 8-12:** Final Exams  
**December 11:** End of Q2 Student Teaching

**December 12:** Commencement Eve Dessert Reception

**December 13:** All Non-break Residence Halls Close

**December 13:** December Graduation

**December 15:** Winter Recess Begins

**January 1:** Scholarship Applications Available for

2015-2016 on: *oswego.edu/scholarships*

----------------------------------------------------------------------

**Important NYSTCE Information Update**

***New Exams for Teacher Certification***

Students graduating **May 2014 and after** should complete the new teacher certification exams:

* Academic Literacy Skills Test (ALST)
* Content Specialty Test (CST)
* Educating All Students Test (EAS)
* Teacher Performance Assessment (edTPA)

\*If you have completed ALL certification requirements, and fail the edTPA, you are eligible to be able to use the ATS-W in place of the edTPA in order to obtain your initial certification by **June 30, 2015.**

----------------------------------------------------------------------

**Modern Language Education OPI Workshop**

An Oral Proficiency Interview (OPI) Modern Language workshop will be held for adolescence education modern language majors on **Tuesday, November 4 from 6-7:30pm in 210 Marano Campus Center**. Contact Dr. O’Toole with any questions: *joanne.otoole@oswego.edu*

**Graduating May or August 2015?**

**Complete a Senior Checklist Today!**

Seniors need to file for graduation online by doing the following:

1. Log in to “myOswego”
2. Click on the “Student Records” tab
3. Click on “Apply for Graduation” and complete the required information
4. In your Degree Works audit, view the new “Senior Check form” requirement now listed for each major/minor.
5. Click on the link and print the form.
6. \*Meet with your major/minor advisor(s) to review and sign your checklist form you printed.

\*Dr. Russo, Dr. O’Toole, and Dr. Burrell will meet with their advisees to complete senior checklists. All other C&I students will meet with Sandra Kyle or Beth Smith by appointment at the Curriculum and Instruction Advisement Center.

**Deadlines to File for Graduation for**

**UNDERGRADUATE Students:**

**May 2015** – File online before October 1, 2014  
**August 2015** - File online before February 1, 2015

**Please note**: Students must file by the deadline dates for their names to be printed in the commencement program. Be sure to declare all majors and minors prior to applying for graduation and confirm that they are listed on page one of your online application in myOswego.

**All students must sign their senior checklist to be eligible to graduate.**

**August graduates participate in the May graduation ceremony; no special permission needed.**

**----------------------------------------------------------------**

**Laker Leads**

***Connecting SUNY Oswego Students to Experience***

Laker Leads is an online career management system through the Career Services Office. You can search for full and part-time jobs, internships, campus work-study, and volunteer positions. You can obtain and store confidential references and place orders to have references mailed. To start searching, go to:

*http://www.oswego.edu/student/success/compass/Laker\_Leads*

----------------------------------------------------------------------

**Need Help Creating a Top Notch Resume?**

Career Services is a resource on campus that can help you develop a quality resume. Stop by the Career Services office, at the COMPASS located in the Campus Center, to view examples, pick up a template or have your resume critiqued by an expert. Check out their website for helpful tips and workshop dates at:

*www.oswego.edu/student/career*

Students may also search for jobs, as well as build resumes, websites, letters, and portfolios by going to:

*www.oswego.edu/jobsearch*

**Required Workshops for**

**Teacher Certification**

**Safe Schools, Healthy Students 1020** is an online workshop administered through the Division of Extended Learning, located at 151 Campus Center. SSHS 1020 fulfills the New York State workshop requirements for those completing a teacher preparation program through a college. Register online through myOswego.

**Safe Schools, Healthy Students (SSHS 1020)**

**2014 - 2015 Sessions**

Winter: Jan. 5-Jan. 23

Spring I: Feb. 2 – March 6

Spring II: March 23 – April 24

**Dignity for All Students Act (DASA 1020)** is a six hour workshop administered through the Division of Extended Learning. DASA 1020 fulfills the New York State workshop requirements for those completing a teacher preparation program through a college. Register online through myOswego.

**Dignity for All Students Act (DASA 1020)**

**2014 - 2015 Sessions**

**Saturday, November 22:** 8:30 AM – 3:30 PM

Location: SUNY Oswego Metro Center

**Saturday, January 10:** 8:30 AM – 3:30 PM (Winter Session)

Location: SUNY Oswego Phoenix Center

**Saturday, February 7:** 8:30AM – 3:30PM

Location: SUNY Oswego Campus Center

**Saturday, March 7:** 8:30AM – 3:30PM

Location: SUNY Oswego Metro Center

**Saturday, April 11:** 8:30AM – 3:30PM

Location: SUNY Oswego Campus Center

\*Be advised that offered dates may change; check “myOswego” regularly for changes. For more information about SSHS and DASA, visit: *http://www.oswego.edu/extended\_learning/safeSchools*

**----------------------------------------------------------------**

**Spring 2015 Student Teacher**

**Orientation Meeting**

All students planning to student teach in Spring 2015 must attend a **mandatory orientation** **on Thursday, January 22, 2015, 9:00am - 2:00pm.** Student teachers will be emailed with the location. A snow date is scheduled for Friday, January 23, 2015.

**----------------------------------------------------------------**

**Thinking of Taking a Winter Class?**

Students can take up to four credits online during the Winter Session. The session takes place over three weeks, from January 5-23, 2014. Students can look up courses and register on myOswego. For more information, go to:

*www.oswego.edu/extended\_learning/winter\_session*