
**Campus Technology Advisory Board
General Membership Meeting
April 8, 2016, 8am – 9:30am, Sheldon Ballroom**

Present: Mike Ameigh, Rick Buck, Nicole Decker, Kathi Dutton, Brenda Farnham, Sue Fisk, Greg Fuller, Josh Galletta, Theresa Gillard-Cook, Dan Griffin, Sadig Gulaghayev, Mark Hardy, Chris Hebblethwaite, Diane Jackson, John Kane, Tim LeClerc, Sean Moriarty, Pat Pacitti, Doug Pippin, Allison Rank, Kelly Roe, Michael Schifano, Barbara St. Michel, Natalie Sturr, Leigh Wilson, Nicole Wise

Administrative Support: Kristine Smith

Mark Hardy, CTAB Chair – Welcome everyone.

- 1) Approval of Agenda
 - a) Motion to approve, Chris Hebblethwaite; second the motion, Kelly Roe. All in favor.

- 2) Approval of Minutes – Minutes approved
 - a) Motion to approve, Chris Hebblethwaite; second the motion, Natalie Sturr. All in favor.

- 3) Open Session - Q & A

- 4) Committee Updates
 - a) CTAB Executive Board nominations/elections
Elections Mark will continue as CTAB chair
John Kane will continue as Education Committee Chair
Kelly Roe will continue as Bylaws Committee Chair
Doug Pippin will be stepping down as Applications & Equipment Committee Chair. At the executive board meeting the committee discussed leaving this position open. With the ever changing technologies, there is a lot of overlap between the two committees. We will bring it back to CTAB this fall for potential changes in the Bylaws.

Put to a vote forward for approval of the slate of CTAB Chair and Committee Chairs. All in favor - Motion carried.

- b) Applications & Equipment
- c) Education - John Kane
 - Discussed a number of items. Kris Smith put together a document for device management (iPads, etc.) A copy will be posted on the web.
 - Discussed options for backups. Recommendation that faculty use Google drive for storage for the time being until something else is put in place. We will have some workshops on that.
 - Additional Google services. Sean talked a bit about the experience of introducing Maps. It is a safe app but once it was enabled it asked for people to agree to terms of service. There was discussion regarding turning that service back on (which it will be).
 - Some hold ups with Windows 10 because of a few issues. It is moving forward. There will be an image available for faculty to review by April 18th.

5) ITC Report -Natalie

- The committee met on Thursday. Sean talked about the Google contract and apps, Google backups.
- Discussion on IT governance.
- We also discussed the accessibility of materials in online courses.
- One more meeting Thursday, April 21st.

6) Campus Technology Services Report

- Sheldon Ballroom Update - Ty

This has been an ongoing project over last 1 ½ years. One of the main changes made is the sound. The biggest issue was when they repainted and carpeted they decided not to put the panels back up. We are working with an acoustical engineer, we will add additional support to existing equipment. A new projector has been installed. Digital camera 10000 lumens. We have also added new lighting controls, side lights as well as overheads. There is a new control system in the back. You can plug into the back as well as the front. Input of lighting controls, same controls in the back room. Additional wireless has been added. Coverage is pretty good at this point. There is also a hearing loop installed in the flooring which assists with telecoil (t-coils) hearing aids. This will automatically pick up when you enter the room. Also we have handsets that can be handed out.

Sean - Thanks Ty for all the work that has been done.

- CTS Report - Sean

An IT Steering Committee has been formed. The goals of the committee are

- Represent all IT stakeholders across campus
- Administer the IT governance process
- Recommend priorities for IT initiatives
- Assess alignment for IT initiatives within the strategic plan “Tomorrow - Greater Impact and Success”
- Endorse allocation of resources and funding for IT initiatives
- Monitor progress of IT initiatives
- Assess value realized of IT initiatives
- Recommend campus-wide IT policies and standards
- Link to other senior level university committees
- Provide guidance to the development of IT strategic planning

Members:

Position	Role	2015-16
Chief Technology Officer	co-chair	Sean Moriarty
Faculty Member Representative	member *	Kelly Roe
Dean representative	member	Adrienne McCormick

Dean Representative	member	Jill Pippin
CTAB chair	member	Mark Hardy
ITC chair	member	Marcia Burrell
Chief of Staff	member	Kristi Eck
Admin Systems representative	member	Jerret Lemay
Student	member	TBD
Finance & Admin representative	member	Vicki Furlong
Student Affairs representative	member	Kathy Evans
Research Representative	member	Bill Bowers
Associate Director - CTS	resource	Mike Pisa
Associate Director - CTS	resource	Nicole Decker

* Representative from CTAB by-law committee - co-chair for the current year (2015-16)

Administrative Systems

- Presentation by Sue Fisk

Instructional Support

- Digital Signage project went out to bid this week.
- Over the summer Rich Hall classrooms will continue to be updated with Lanigan Hall 1st floor classrooms the next space to be completed.

Network

- We are preparing for the summer ahead which will include the Tyler build out, Residence wireless in Moreland, Johnson and Riggs, guest wireless installation, core router upgrades and internet bandwidth increases

Google Apps

- There was a low risk Google mapping add-on that was enabled yesterday. Once it was enabled people started to receive warnings on Google when they logged in. CTS turned it off and we will turn it back on some time in the next week or so after we have communicated what is coming.
- We also plan on making two factor authentication an option for Google that people can enable if they desire. After it is made available, if YOU elect to turn it on, it will send your phone a text message when you are attempting to login. You will then enter the text string and that device will be enabled to login to that account. It will be turned on late in the month.

7) Presentation(s)

- Administrative Application Update (Sue Fisk)

May 6th meeting location is TBD

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