

Campus Technology Advisory Board
General Membership Meeting
February 10, 2017, 8am – 9:30am, 114 Marano Campus Center

Present: Matt Brooks, Marcia Burrell, Nicole Decker, Jean DuFore, Kristi Eck, Brenda Farnham, Mike Flaherty, Richard Friedman, Greg Fuller, Theresa Gillard-Cook, Sadig Gulaghayev, Mark Hardy, Chris Hebblethwaite, Diann Jackson, Tyrone Johnson-Neuland, Dave Kahn, Helen Knowles, Sean Moriarty, Pat Pacitti, Doug Pippin, Kelly Roe, Jenny Rosenberg, David Sargent, Michael Schifano, Barbara St. Michel, Leigh Wilson, Nicole Wise, Marcus

Administrative Support: Kristine Smith

- 1) Mark Hardy, CTAB Chair – Welcome everyone.
- 2) Approval of Agenda – Agenda Approved
 - a) Motion to approve, Chris Hebblethwaite; second the motion, Mike Flaherty. All in favor.
- 3) Approval of Minutes – Minutes approved
 - a) Motion to approve, Chris Hebblethwaite; second the motion, Marcia Burrell. All in favor.
- 4) Open Session - Q & A
 - a) Marcia - I would like to publicly thank CTS for mobilizing over winter break for the setup of our new space at Leighton Elementary School.
 - b) Mark - I too would like to recognize CTS. Over break they did some major upgrades to the network. It was a lot of late night and weekends.
 - c) Mike F.- I also heard at a meeting that they have expanded the wireless in Walker Health Ctr. and they are completely paperless. They are very happy.
- 5) Committee Discussion
 - a) Applications & Equipment, Education – Marcia reported for John
 - i) Dave Kahn provided updates on the status of Citrix. There have been substantial speed improvements, and this will be larger once the system is able to fully use the Graphical Processing Units. There was also discussion of the image. It was suggested that the software list for the images be shared with the Tech board list for comments (along with a note telling people where they could stop by to test the fac/staff, Podium, and lab images.
 - ii) There was a discussion of the end of support for the Windows 7 version of Moviemaker. For the near future, the last non-app version will be available on Citrix. It had been suggested that the committee review this. Matt Brooks indicated that a library group was charged with this task. Members of the committee, though, suggested that a broader group should perhaps be involved in the decision as part of the discussion of the image, it was noted that there was a need for SOE students to have access to smart board software since they are often expected to be able to create smart board lessons on this during their school placements. It was noted that this use is not covered by licenses for the current software release (there is just one license per podium computer in rooms that have whiteboards). It was suggested that the use of open-source alternatives such as Open-sankore be explored as an option.

- iii) The question of whether Skype should be placed on podium computers was discussed. The sense of the committee was that it was better to keep this on the podium image since it is very familiar to faculty, even though there are more reliable alternatives. Sean Moriarty indicated that he would explore getting a limited number of Zoom licenses that could be used for interviews, remote meetings, and similar purposes. Dave Kahn described the use of Chrome box for meetings and expressed a willingness to bring this for a demonstration at the next meeting.
- 6) TIP grant committee report
- a) Sean – Reported on the TIP Grant Awards. Ten grants were awarded from twelve applications. \$156,000 was requested and \$75,000 was awarded.
https://www.oswego.edu/ctab/sites/www.oswego.edu.ctab/files/tip_award.pdf
 - b) Thank you to the committee members for all of their work.
- 7) ITC Report – Marcia
- a) We met this month and will meet three more times. Discussed TIP Grants and spent a lot of time discussing best practices on backups. How and what it means as far as our responsibilities.
 - b) Sean - I don't think of it as backups I think of it more as our collaboration platforms and document management. How will we store our documents appropriately? Sometimes we need backups and sometimes things can be discarded right away. Currently we have Google, Microsoft Z-drive and Ellucian Banner Document Management (BDM). Determining the proper tool to use for what you are trying to accomplish is the goal of the discussion.
- 8) Campus Technology Services Report - Sean
- a) Winter break update

Winter Work

- Penfield lobby received new computers.
- Penfield multimedia rooms 208 & 210 received new computers.
- The conference rooms in Culkin received new technology (Culkin 211, 502, 706, 702, and 712).
- Biology classrooms in Shineman and in Rice Creek received new PCs.
- 8 new PCs for VAPS were ordered and will be installed at the VAPs availability.
- 42 Advanced Technology Classrooms received new computers, 39 new desktops, 2 spare laptops and an iMac. This represents ~30% of the classrooms, which are updated on a 3-year replacement cycle.
- Graphic Design classrooms in Lanigan received a makeover.
- The arena had fiber upgrades to improve the television capabilities for events in the building.
- Scales Hall was decommissioned on December 19th. All of the network equipment was removed.

Security items

PCI

- Working with Auxiliary Services to revamp their credit card and business processes in the bookstore and downtown. Also working with the Foundation, WRVO, Parking.
- Having a site visit from our consultants on February 27th & 28th focusing on education and evaluating where we are in the project.
- The goal remains to be fully compliant by August 2017.

Security items

Identity Management

- In the process of doing our annual clean-up of unused Alumni accounts. CTS is removing access for ~2,500/5000 Alumni accounts as they did not renew their accounts.
- Retirees and former employees will be the next process attacked.
 - i) Marcia question what does network upgrades mean? Greg - Three core upgrades, we replaced three chassis - This is hardware that moves the data from building to building. We have redundancy, there is one in Lanigan, one in Culkin and one in Lee Hall.
 - ii) Marcia - What does it mean? Greg - We can do more stuff and the data moves faster. Sean - We have three gigs, which has increased 10% this year. Our next project will be working on the firewall upgrades.
 - iii) Discussion regarding email and login authentication. Two factor authentication. Can be problematic at some locations on campus where there is no phone service. Sean - I do recognize that there is a problem. Verizon changed the way the tower was pointing. We have been working on a contract with Verizon to put up a tower on Shineman, and it was finalized last week. We are hopeful the tower will go up in the summer, but that isn't definite right now. Kristi - Other sources outside of Higher Ed are using the two step verification. I think it is important to use.
 - iv) Discussion regarding accounts for Alumni and graduating students.

9) Presentation(s)

- a) Windows 10 project report (Sadig Gulaghayev)
- b) Qualtrics (Jenny Rosenberg)
 - i) Workshop will be held through CELT
 - (1) Title: **Intermediate Qualtrics Workshop**. Date & time: **Wednesday, March 8 at 3:30 - 4:30 pm**. Presenters: Dr. Napatsorn (Pom) Jiraporn & Dr. Jenny Rosenberg
 - (a) This workshop is intended to offer a brief overview of Qualtrics, an online survey platform available to the SUNY Oswego community, as well as its features and applications. In addition to reviewing basic functions, the workshop will explore more advanced features of the survey tools available through Qualtrics to build on a previous workshop. Participants are encouraged (but not required) to bring Internet-enabled electronic devices to the workshop, if they wish to actively participate and/or troubleshoot any challenges related to the use of Qualtrics they are currently experiencing. A Q&A at the end of the session invites new and existing Qualtrics users to discuss specific questions and applications.
 - ii) Sean - We have a site license and would encourage all to use it.
 - iii) We have done a number of sessions with CELT. Departmental responsibility to notify faculty that it is available.
 - iv) Link for Qualtrics: www.oswego.qualtrics.com