

Campus Technology Advisory Board  
General Membership Meeting  
December 8, 2017, 8am – 9:30am, 114 Marano Campus Center

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Present: Ward Andres, Eric Blanchard, William Bowers, Matt Brooks, Patricia Clark, Nicole Decker, Jean DuFore, Brenda Farnham, Mike Flaherty, Richard Frieman, Theresa Gillard-Cook, Mark Hardy, Diann Jackson, Tyrone Johnson-Neuland, Pat Krauss, Lee Latoya, Sean Moriarty, Peter Newell, Mike Pisa, Maryann Preston, Kelly Roe, Michael Schifano, Paul Tomascak, Leigh Wilson, Stephen Yang

Administrative Support: Kristine Smith

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Mark Hardy, CTAB Chair – Welcome everyone.

- 1) Approval of Agenda – Agenda approved.
  - a) Motion to approve, Pat Krauss; second the motion, Peter Newell. All in favor.
- 2) Approval of [November Minutes](#) – Minutes approved.
  - a) Motion to approve, Mike Flaherty; second the motion, Brenda Farnham. All in favor.
- 3) Open Session - Q & A
- 4) Committee Discussion
  - a) [TIP Committee Report](#). Thank you to those who participated on the committee. Can we have a motion to approve committee recommendations as presented. Mike Flaherty motion to approve; second the motion, John Kane. All in favor.
- 5) Educational Technology Committee -John Kane
  - a) Will be meeting next semester - February 2018
- 6) ITC Report - Theresa Gillard Cook
  - a) Met Wednesday, we are working on a document to help departments with their files, using Google Docs, etc., talking about different use cases for Facebook Workplace.
- 7) Campus Technology Services Report  
**Client Support & Computer Lab Changes**
  - Facebook Workplace** - Facebook Workplace (sunyedu.facebook.com) will go production at SUNY Oswego on December 18, 2017
  - Google Calendar** – update will be available to the campus by December 18

The following labs are scheduled to have new hardware installed:

- MCC 255
- Penfield lab Macs, 24-hour room Macs
- Lanigan 20
- Shineman 406
- Shineman 382 (awaiting equipment delivery - may wait until Spring 2018)

The following labs are scheduled to have hardware upgrades:

- Laker 115 (used)
- Sheldon 337 (used)
- Park 115 (memory and hard drive upgrades)
- Park 208 (testing graphics card for possible upgrade)

#### **Support of FMO Construction Projects**

- Hewitt Hall - Surge from Tyler to Hewitt to prepare for Phase II

#### **Classroom Support Projects**

- SOB 118 Rich Hall
- Arena Sound Upgrade
- Park 315 Screen replacements
- SUNY Oswego in Syracuse at the Metro Center Building Classroom upgrades (6 classrooms)
- Projector Replacements - Lanigan Hall (Winter and Spring 2018)

#### **Networking/Infrastructure Projects**

- Replace all network switches in Marano Campus Center - Swetman, Poucher and the Arena
- Site survey of the residence network in the half of Villages
- Academic and Residential Wireless controller upgrades
- Firewall upgrades and Firewall implementation startup services review
- Bandwidth shaper appliance upgrades
- Metro Center classroom routers
- Academic building VLAN cleanups
- Cayuga/Oneida HVAC connectivity
- Large UPS battery strength conditioning

#### **Administrative Projects**

- **Digital Direct Access** - The program will be delivered to 34 sections, 22 instructors, and will involve over 1,500 students
- **Open Educational Resources** – 5 professors received grants of \$1,000 - \$1,500 to implement OER materials into their classes and into the Creative Commons domain.
- **IT Accessibility** - Addition of Closed Captioning server for streamed events. Additional cost will be incurred when CC is provided to an event.
- **Event ticketing system replacement** - new system may be selected by late January for Spring implementation.
- **Master Calendar implementation** – Marketing and Communications, Dean of Students and Campus Life are all working with CTS to implement a campus master calendar.
- **ROI project** – work with President's Office to communicate with students eligible for ROI upon graduation.
- **Excelsior Health Check** – work with Administrative offices to process and communicate with students their eligibility status and requirements to keep their Excelsior scholarship.

Other Administrative Projects ongoing through Winter and Spring semester:

- **Admissions CRM** – Selection committee is working through RFP process
- **Banner 9 introduction** – Banner 9 is being implemented to introduce transformed forms, which will be end of life in December 2018
- **SQR Conversion** – SQR programs for reporting are being re-written to prepare for the end of life of Oracle forms in April 2018
- **CAPA project** – processes are being streamlined between CAPA and Oswego to support implementation of the School of Record project
- **Millennium Ultra** – project to upgrade from Millennium as our electronic access application

#### Security-related Projects

- **Security Awareness training** - Roll out of online security awareness training within WeComply will start in December and run through January.
- **Alumni account renewal process** runs in December and January - Alumni acknowledge their use and responsibilities to use Oswego email system and renew their use of the system for the coming year.

#### 8) Presentation(s)

##### a) Banner 9 (Sue Fisk) and Administrative Projects

Mike Flaherty suggested that CTS offer a Winter Breakout to teach how to use Banner 9.

Sue - There are some exercises being offered, we haven't gotten a lot of interest of people wanting to use it yet.

Jean - There are different uses across campus so a general training would be difficult.

Sue - Would have to have different sessions for different departments.