Campus Technology Advisory Board
General Membership Meeting
October 13, 2017, 8am – 9:30am, 215 Penfield Library

Present: William Bowers, Dave Bozak, Jenny Carter, Patricia Clark, Nicole Decker, Mark Durso, Kristi Eck, Brenda Farnham, Mike Flaherty, Kristen Flint, Greg Fuller, Richard Frieman, Mark Hardy, Tyrone Johnson-Neuland, Dave Kahn, Pat Krauss, Emily Mitchell, Sean Moriarty, Peter Newell, Doug Pippin, Mike Pisa, Maryann Preston, Ritu Radhakrishnan, David Sargent, Barbara St. Michel, Paul Tomascak, Joey Tse, Ursula Wilkinson, Nicole Wise

Administrative Support: Kristine Smith

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1) Mark Hardy, CTAB Chair – Welcome everyone.

2) Approval of Agenda – Agenda Approved
   a) Motion to approve, Dave Bozak. All in favor

3) Approval of Minutes of September 8, 2017 – Minutes approved
   a) Motion to approve -------. All in favor

4) Open Session - Q & A
   a) TIP reminder - due by 4pm today.

5) Committee Discussion
   a) Educational Technology Committee - Sean Moriarty for John Kane
      i) Discussion about Facebook Workplace. There is an application that SUNY APD is planning to bring in for the University to use. This will be on a pilot basis. We have heard that the contract appears to be finalized. Will be on a conference call regarding it next week. We brainstormed on how it will affect the campus. Will do another presentation next month at CTAB.
      ii) Discussed windows 10 update. The installation has been fine and has been working well in the classroom. Some people are having difficulties finding the power off button, we are working on a fix for this. Everything is good on the whole.

6) ITC Report - Sean Moriarty for Theresa Gilliard Cook
   a) The committee met last week and discussed goals. Facebook Workplace came up, and we had some discussion on that. Theresa Gillard Cook will do a demo of it at the next meeting in November.

7) Campus Technology Services Report
   a) TIP grant deadline is today by 4pm, we are expecting a few requests.
   b) Security month is in full swing and we have expanded our program considerably from last year. I am happy we have Ursula to talk to us about this year's events and our initiatives in security.
   c) Admissions CRM RFP is due at the end of the month. We will start the selection process after that.
   d) Working with Alumni to look at all of their technology and how we can improve the efficiency of what they are doing.
   e) Banner 8 is going EoL in December 2018. We are in the process of moving over the next year to Banner 9. The two systems will run in parallel for a while, but we will gradually remove Banner 8 functionality and move people gently to Banner 9. We will have Sue Fisk come to a meeting before the end of the

calendar year to discuss the new ways that forms and the system work.

f) IT Accessibility - the team continues to work on improving our website and ensuring accessibility.
g) A couple of projects to be aware of
    i) A new digital directory is being installed in Culkin Hall and should be in production at some point in the near future.
    ii) The arena sound system is going to be updated before Spring semester.
    iii) Our learning materials projects have a couple of updates.
    iv) Digital Direct Access Project - had a good fall semester. As reported earlier there were 19 sections utilizing the learning materials strategy with over 1300 students involved. Winter semester is shaping up have increases in both of those numbers, but we won't be sure until book orders are complete early next month.
    v) Open Educational Resources - we are just about to announce more grants for instructors who want to utilize these materials. The Provost and steering committee have awarded five at this point. Two for the fall and three for spring. Additional grants will be available for spring, summer and next fall.
    vi) Also, we are planning a SUNY symposium on campus for Friday, November 3. The day will have general information on OERs in the morning and more discipline specific information in the afternoon. Breakfast and lunch will be served. More information is available at Oswego.edu/etexts and an email will go out shortly.

8) Presentation(s)
    a) IT Accessibility - Academic settings (Rebecca Mushtare & Kristin Flint)
    b) Security month update (Ursula Wilkinson)