Present: Dave Bozak, Matt Brooks, Marcia Burrell, Jenny Carter, Nicole Decker, Kristi Eck, Richard Frieman, Greg Fuller, Alla Gul, Mark Hardy, Chris Hebblethwaite, Jason Hy, Diann Jackson, Dave Kahn, John Kane, Dan Laird, Sean Moriarty, Pat Pacitti, Kelly Roe, Dave Sargent, Michael Schifano, Natalie Sturr, Paul Tomascak, Stephen Yang

Administrative Support: Kristine Smith

Mark Hardy, CTAB Chair – Welcome everyone.

1. Approval of Agenda – Agenda Approved
    a. Motion to approve, Dave Bozak; second the motion, Chris Hebblethwaite. All in favor.

2. Approval of Minutes – Minutes approved
    a. Motion to approve, Chris Hebblethwaite; second the motion, Dave Sargent. All in favor.

3. Open Session - Q & A
    a. Christ H.: Thanks CTS, and thank you for the student staff in Penfield.
    b. Sean: Thanks Kris for all that you do.

4. Committee Discussion
    a. By-law changes (K. Roe)
        i. Sean: Last month we discussed making the bylaw changes that were recommended. We have combined committees; the amount of work is more focused on the educational and technology items. We can add ad hoc committees if required as we go.
        ii. Marcia - I think it is clear, the other point is that the committees were working on the same thing, things were very integrated. John - A lot of the tasks that was done by the committees is now done by CTS professional staff.
        iii. Proposed amendment motion to approve, Chris Hebblethwaite; second the motion Marcia Burrell. All in favor.

    b. Applications & Equipment, Education (J. Kane)
        i. Met on Wednesday, discussed updates on Citrix and backups. Discussed the image for faculty desktops and staff machines. CTS is looking at options for using kumo or Google for backups. Talked about Windows 10 rollout. Most ATCs and labs will be replaced this summer.
        ii. Talked about adding Youtube to the Oswego domain. It was thought that this should be revisited in the Fall semester.
        iii. Talked about the OER initiative. The state allocated money and we have been asked to provide a pilot program if we have enough gen ed courses switching to OER by the fall.
        iv. Workshops for Spring breakout and in general we could use some more we have about 65 scheduled looking for about 30 more. Registration will be open tonight.

    c. ITC Report
        i. Marcia - We met April 12. Spent time discussing best practices for document management. What do you think it is? Kristi: How you store and how you backup information. Chris:

Accessibility. Marcia; Sean gave us some instruction regarding if someone is the owner of a document how do you share or switch the owner if the owner was not available. We do not have systems to ensure that people can access the documents easily. Sean showed us how to do this. Also think about how in your department you share documents - how would someone to access your files. We will continue those discussions in the fall.

    ii.   Sean - One of the goals is recognizing that a lot of people and committees do their work through google docs. We have created a little documentation to share with the campus in the months ahead.

5. Campus Technology Services Report
    a. Summer 2017 - Sean shared the attached handout of CTS's summer projects.

6. Presentation(s)
    a. Preferred Names - Informational (Sean Moriarty)
    b. E-text & OER (Dan Laird & Sean Moriarty)
    c. Chris Palian - OLS TIP Grant - Tabled until the fall semester
    d. Preserving the Information Technology History at Oswego State (Natalie Sturr)

7. Other Business - CTAB recognized Natalie Sturr for all that she has done for technology on campus. She will retire on July 14.

Campus Technology Services Summer Projects

Windows 10 Upgrades

Starting this summer all new machines will be installed with Windows 10. The transition from Windows 7 to Windows 10 is fairly straightforward. We will supply a help guide with all new employee machines. Workshops will be available during the CELT sponsored Spring BreakOut. In addition, all advanced technology computers will be upgraded to Windows 10. New computer lab machines and general access labs will have Windows 10. We will be working with departments individually to upgrade their labs.

Computer Lab Replacements - The following labs are scheduled to have new hardware installed:

- Marano Campus Center 202, 206
- Rich 322
- Shineman 448 (CS), 130 (Math), 208 (Biology), 210 (Biology), 375 (AGS), 404 (ECE)
- Park 102 Technology lab
- Art/Graphic Design labs
- Larger monitors installed for MCC 207
- SA, WNYO, and WTOP computer replacements
- Scales computing lab

Support of FMO Construction projects

- Tyler Hall - network and wireless setup of renovated spaces and classroom installations
- Scales Hall - network and wireless setup and new hardware in computing lab
- OBCR move to downtown Oswego - network and wireless setup
- Culkin Hall Data Center remodel work will continue as the space is enclosed and reduced by ~50%

E-text – All Inclusive program in Fall 2017 will have 3 publishers, about 21 classes and 1,400 students

A/V Projects
- Marano Campus Center Auditorium - upgraded to digital
- Rich Hall Room 118 - technology upgrade
- Upgrade Arena scoreboard technology
- Marano Campus Center 133 & 201 - technology upgrade
- Penfield Classroom #3 - buildout of new classroom on 2nd floor of Penfield
- Mahar 116 - upgrade AV equipment

Networking/Infrastructure Projects
- Replace all network switches in Mahar Hall
- Sheldon, Seneca, Cayuga and Oneida Halls will receive wireless upgrades
- Network firewall will be replaced which will require outages on Monday, May 15 (7-7:30am), Wednesday, May 17 (5-5:30 am) ,and Friday, June 2 (4-7am)

SUNY Oswego Mobile App - Upgrade to support degree planning and mobile registration

Security-related Projects:
- Roll out of security awareness online training
- PCI - bookstore system upgrade, along with continuing work with other departments