

Campus Technology Advisory Board  
General Membership Meeting  
March 9, 2018, 8am – 9:30am, 114 Marano Campus Center

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Present: Josh Adams, Eric Blanchard, William Bowers, Matt Brooks, Rick Buck, Marcia Burrell, Nicole Decker, Mark Durso, Brenda Farnham, Mike Flaherty, Theresa Gillard-Cook, Mark Hardy, Dave Kahn, John Kane, Raihan Khan, Emily Mitchell, Sean Moriarty, Doug Pippin, Mike Pisa, Maryann Preston, Ritu Radhakrishnan, Kelly Roe, Dave Sargent, Michael Schifano, Gilian Tenbergen, Paul Tomascak, Dan Tryon, Joey Tse, Ursula Wilkinson, Leigh Wilson, Nicole Wise, Stephen Yang

Administrative Support: Kristine Smith

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Mark Hardy, CTAB Chair – Welcome everyone.

- 1) Approval of Agenda – Agenda Approved
  - a) Motion to approve, Mike Flaherty. Second the motion, Dan Tryon. All in favor.
- 2) Approval of Minutes of [February 9, 2018, minutes](#) – Minutes approved
  - a) Motion to approve, Mike Flaherty. Second the motion, Emily Mitchell. All in favor
- 3) Open Session - Q & A
  - a) Marcia met Ursula this morning walking in, Ursula introduced herself, Information Security Analyst, been with CTS for about a year and a half.
- 4) Committee Discussion
  - a) Educational Technology Committee - John Kane
    - i) Committee met on Wednesday. Discussed presentation mode on podium machines, Ty will be looking into it and set up a test machine - there will be some investigation.
    - ii) The group talked about the implementation of encrypted hard drives on laptops. Discussion regarding how the key will be distributed and it will be distributed to faculty on drive.
    - iii) The group talked about backups on laptops, and there will be an increased use of google backup and sync. The old Google drive application will be expiring, so another needs to be implemented. At this point, there is a minor issue in that the new anti virus software has a conflict with Google drive stream. CTS is investigating it.
    - iv) The group also talked about the new PC image. A full version will be installed and the computer will be located at the Help Desk and/or perhaps a virtual machine will be available for inspection. CTS will notify when available.
- 5) ITC Report
  - a) Mark - This group also discussed the implementation of encrypted hard drives. One of the issues with faculty laptops and computers that was brought to light recently is that many are not encrypted. Discussion came up relevant that if the laptop was to be lost or stolen, the data will be safe if it's encrypted. The downside is that a backup has to be done regularly. Google resources will be available to automate the backup.
  - b) Sean - There was an incident where a laptop was lost. We realized that not all machines were being encrypted, which is why we are being proactive and encrypting and backing up is being addressed. Working to resolve that issue and communicate our actions effectively.

- c) Leigh - How do we know if our laptop is encrypted. Dave - if it is a PC go to my computer and look at the hard drive and you will see a padlock, on a Mac you can go to your settings and it will have a file vault which means its encrypted.

## 6) Campus Technology Services Report - **Spring 2018 Projects**

### Client Support

- Faculty Computer Replacement is ongoing
- Computer Lab Replacements - Park 208 (Spring break)
- Moving forward, the Client Support team will encrypt all laptops and use Google tools to backup data on systems.
- Web Update: Purchasing a new web calendar application that will integrate and work in conjunction with EMS, it is called Localist. Our goal is to have it running in the summer.

### Support of FMO Construction Projects

- Wilber Tower purchasing has begun to prepare for the summer buildout

### Classroom Support Projects

- Projector Replacements - Lanigan Hall

### Networking/Infrastructure Projects

- Endpoint protection - the campus is moving towards an Artificial Intelligence application that will help to enhance security called Cylance. Mike and Ursula will talk more about that in the near future.
- IT Accessibility Committee
  - IT Accessibility committee - working on developing plans on how we are going to strengthen our culture towards accessibility.
    - Procurement - policy
    - Website - guidelines
    - Accessible Teaching
  - Closed Captioning Server - is operational and is starting to be tested. It will be used for the first time at Honors convocation.

### Administrative Projects

- Admissions CRM RFP - Admissions application has been selected. We are working with purchasing and SUNY legal to get a contract.
- Alumni Technology Renewal - CTS and Alumni are examining options for enhancing the use of technology in their office. The goal of the project is to modernize the way the office uses technology to work in a CRM fashion.

Marcia - Are you are going to streamline the graduate and undergraduate so they are using the same admission system? Sean - Yes, they will be the same but it is a different process. The grad office will port their application and that should just take a few months. Much of our focus will be around the undergrad and defining their manual processes and moving it to digital.

Discussion regarding the security of text notifications.

### Presentation(s)

TIP grant presentations: Gilian Tenbergen (Psychology), Dan Tryon (Technology)  
Our move to enhance PC and Endpoint Protection - Ursula Wilkinson & Mike Pisa

Reminder: We have created a CTAB workgroup in [Facebook Workplace](#). Please go to Facebook Workplace (at [sunyedu.facebook.com](https://sunyedu.facebook.com)) and create an account and request to join the Oswego Campus Technology Advisory group. It is a closed group, so you will need to request to join and we will put you into it.