
**Campus Technology Advisory Board
General Membership Meeting
November 11, 2016, 8am – 9:30am, Tyler Hall, Choral Room**

Present: Josh Adams, Matt Brooks, Marcia Burrell, Nicole Decker, Kathi Dutton, Brenda Farnham, Mike Flaherty, Richard Frieman, Sadig Gulaghayev, Mark Hardy, Chris Hebblethwaite, Diann Jackson, Tyrone Johnson-Neuland, Dave Kahn, Raihan Khan, John Kane, Helen Knowles, Kamal Mohamad, Sean Moriarty, Pat Pacitti, Doug Pippin, Michael Schifano, Barbara St. Michel, Natalie Sturr, Nicole Wise, Stephen Yang

Administrative Support: Kristine Smith

Mark Hardy, CTAB Chair – Welcome everyone.

- 1) Approval of Agenda – Agenda Approved
 - a) Motion to approve, Mike Flaherty; second the motion, Pat Pacitti. All in favor.

- 2) Approval of Minutes – Minutes approved
 - a) Motion to approve, Mike Flaherty; second the motion, Brenda Farnham. All in favor.

- 3) Open Session - Q & A
 - a) Select TIP representatives
 - i) Nicole Wise
 - ii) Brenda Farnham

4. Committee Discussion - John Kane
 - b) Applications & Equipment, Education - We met on Wednesday, 11/9/16.
 - i) Discussed e-text and ways to get more faculty interested. We will be talking to Dean's council on ways for more exploration.
 - ii) Classroom technology and quite a bit of innovation going on in this area on campus. We will be discussing more in the future.
 - iii) Discussion of the library classrooms and the upgrades of their spaces they are planning.
 - iv) Talked about BYOD, in particular items related to Citrix. Dave Kahn will do an update at the CTAB December meeting.

5. ITC Report - Marcia Burrell
 - a) Met and decided to have a December meeting. Very lively discussions about a lot of the same things we discussed in CTAB. We have internet bandwidth to soon be increased to 3GB
 - b) Talked about digital text. Always the same concerns raised.
 - c) TIP applications received - 11
 - d) Meeting again on Dec. 5th.
 - e) Talked about cloud computing also.

6. Campus Technology Services Report - Sean Moriarty
 - Internet and network update
 - CTS is adding another 300 Meg of Internet to our campus bandwidth, which will move us up to 3.0 Gig. We are planning on adding more bandwidth, but to do that we need to make changes to our backend systems.

- So.... CTS is reinstalling the new wireless controllers back into Residence. New software code has been provided by Cisco so we feel we can re-introduce them in a slow and safe manner. So far they have been reinstalled into Scales and they appear to be running without issue. Next week we will start to add more residences.
- Next we will change the core routers. The plan is to accomplish this during the Winter break, but we'll have to be flexible to insure everything is going to work in the production environment that we require.
- Following that we will need to install new firewalls, then we can start to expand our bandwidth again. Timing of firewall changes is uncertain at this point.
- Construction projects
 - Tyler Take 2 week went very well.
 - From a technical point of view, we were happy to see that the TV production of the Media Summit went very well. Additionally the wireless service in the theater was used extensively as students were tweeting the entire time, enabling the media summit to become a trending topic on Twitter.
 - Wilber Tower
 - Commenting on the 90% diagrams. Engaging a consultant to help design the observation rooms for clinicians
 - OBCR - having our P2P connection drawn to the downtown location before the end of the month.
 - Data Center Renovation - work is starting, but to do the electrical items required we are going to need a 6-8 hour outage at some point... It will need to be between Thanksgiving and the start of the spring semester. Announcements will be forthcoming.
- Digital text project
 - The Committee has decided to move forward with four courses for the Spring semester. In those courses, students will receive texts on the first day of class and be pre-charged. They will have the choice of opting-out of the program if they would like.
 - The instructors are Liz Schmitt (Eco200), Sarah Bonzo (MG310 & MBA505), Amanda Fenlon (SPE 525) [original pilot instructor] and Roberta Schnorr (SPE504) [original pilot course]
 - About 400 students are in the pilot
 - There were five other instructors who wanted to be in the pilot, but the committee wanted to ensure that it was a manageable number in case tasks needed to be accomplished manually (and even this number will be tough)
 - We are using a different e-reader, called Red Shelf, which has many "features" that instructors can use to help communicate with their students, leave notes, see how much they are viewing the materials, etc. This will be used for the straight textbook applications in the SPE classes. The other two pilots are myLabs.
 - One of the other tasks this group would like to take on is expanding use of Open Educational Resources on campus... this would definitely help to lower the cost of education. But we are wondering how we can take this on systemically for the campus.
 - Citrix server upgrades are planned for the coming weeks - Dave Kahn will do a presentation on this service at the December CTAB
- Security month

- Very successful month for raising awareness around Cybersecurity
- We hired our first security administrator - Ursula Wilkinson and she started on October 31.
- Some of the accomplishments during the month were presentations to CTAB, President's Council with Deans, Faculty Assembly. Weekly advertisements in the Oswegonian, mailing of the new cybersecurity pamphlet to the campus and the move from passwords to passphrases!
- Passphrases have been enabled and a password change drive is on.
- Heightened awareness around 2-factor authentication
- CTS is introducing Microsoft Image Academy
 - Sadig - Microsoft Online Learning Academy available for all student faculty & staff. Explained it is an online learning tool to support gaining microsoft certification
- Marcia - Who is moving into the space of OBCR? School of Business will be taking that space over.

7. Presentation(s)

- Blackboard update (Kathi Dutton)
- TIP presentation (Dave Kahn & Raihan Khan)
- Tyler Tour (Tyrone Johnson-Neuland)

Marcia: Can other depts use Netop? Raihan: The immediate answer is yes. You would have to contact SOB to reserve. SOB has first priority.