Present: Josh Adams, Ward Andres, Gary Bolduc, Matt Brooks, Marcia Burrell, Nicole Decker, Kathi Dutton, Jacob Dodd, Kristi Eck, Brenda Farnham, Richard Frieman, Mike Flaherty, Josh Galletta, Theresa Gillard-Cook, Alla Gul, Mark Hardy, Chris Hebblethwaite, Diann Jackson, Tyrone Johnson-Neuland, Dave Kahn, John Kane, Paul Leary, Kamal Mohamad, Sean Moriarty, Pat Pacitti, Mike Pisa, David Sargent, Michael Schifano, Barbara St. Michel, Natalie Sturr, Leigh Wilson, Nicole Wise, Stephen Yang

Administrative Support: Kristine Smith

Mark Hardy, CTAB Chair – Welcome everyone.

1) Approval of Agenda – Agenda Approved
   a) Motion to approve, Chris Hebblethwaite; second the motion, Marcia Burrell. All in favor

2) Approval of Minutes – Minutes approved
   a) Motion to approve, Chris Hebblethwaite; second the motion, Pat Pacitti. All in favor.

3) Open Session - Q & A
   a) Marcia - It's always celebrations. At Faculty Assembly, ITC made a report and it seemed to spiral into some other things. It is important that we should spend some time talking about misconceptions about the software and hardware systems that we use to collect our data. Making sure our systems are safe. I realized there are some people that are concerned about storing our information in the cloud. I feel like we should talk about that a little bit.
      i) Sean - Basically the question came up at ITC was about cloud computing.
         Sean will be speaking at the next Faculty Assembly and will include this as a topic to discuss. Cloud computing is a topic that has been discussed extensively inside information security council. We have a document on cloud computing and the process that the College needs to follow while implementing. It is a document that the SUNY Council of CIOs has utilized as schools start adopting cloud computing on a wider scale.

         At Oswego Sean feels that we have implemented cloud computing in a responsible way. We focus on what info are we putting in the cloud, and binding our vendors with our contracts.   We are looking to ensure that our vendors follow defined security standards and that they can prove that they follow and achieve them.

         Oswego utilizes the cloud and we will expand in the future. We are currently reducing the size of our data center since we do not need that much space. The application that was questioned at Faculty Assembly was our new student conduct application. One of the reasons that I feel confident in this move, is that we work together and we are at a size where people reach out to CTS when they consider these applications. Sean indicated that he had read the contract for the Student conduct application before it was chosen.

         We have moved email to the cloud and we have moved the website to the cloud. The move to the cloud has provided us with far improved services and in some cases much lower costs. The

move to the cloud for the web provided us with enhanced emergency service, which we have already utilized.

Sean felt that we are following best practices in our move to the cloud, which helps to mitigate our risk.

    ii)   Marcia - People don't know the number of things that have changed over the last 5 years and this is a celebration.

b) Marcia - CIT - John it opened up this week and will be in Oneonta.

4) Committee Discussion
    a)   Applications & Equipment, Education
        i)   John - We did not meet this week. At the next meeting we will be discussing etext, moving more to byod or transitioning to as not much needs for labs, guest wireless.

5) ITC Report
    a)   Marcia - We met on 9/16/16. Elected some positions. Sean gave us a overview of what CTS is doing specifically about Vicki doing a presentation on SMART and Business Intelligence Finance. Talked about etext and eventually we will talk about how people are doing back ups. Elected two TIP committee members - Cara Thompson and Graham Bradley
    b)   Marcia - Question: What is the difference between ITC and CTAB? Natalie - historically CTAB is more testing and ITC is more policy. John - ITC general resolution strategic, CTAB more tactical. ITC reports directly to Faculty Assembly.

6) Campus Technology Services Report
    a)   TIP deadline is today at 4:30pm
    b)   Nicole - Changes with ADOBE license
        i)   Adobe contract is changing. We changed from an Adobe contract with NERComp to the SUNY contract for cost savings. The change mean that we will still have 100% coverage on SUNY-owned devices for Adobe Acrobat Pro, but we will have 50% coverage of SUNY-owned devices for the remaining products. Under this model we were over license counts by 400. This means we will have to remove it from all the labs and put it in select labs including general access labs in Penfield, MCC 207, residence hall labs, Mahar 210 and 211, and departmental labs in Technology, Graphics, Communication Studies, and Music. The change also affects the Home Use program which now allows purchase of (1) license for personal device rather than (2) in the previous contract.
        ii)   Positions Available CTS Searches
            (1) Network position has been filled
            (2) Security position has been filled
            (3) Telecom position is being advertised
            (4) Application program is being advertised
        iii) Tyrone has a digital signage project replacing TV displays throughout campus and a new backend system
        iv) Data Center project - Kickoff for this project in the past couple of weeks. It will take about a year to complete. Initial tasks in the project are to move current equipment in the machine room around. This will require outages of services, which will be scheduled at low service need times (Thanksgiving, end of year holidays, winter break)
        v)   Administrative services - SQR is being retired over the next 1 ½ years. We have about 400 programs, we are analysing if all have to be moved and will rewrite those that are required.
        vi) Citrix Server - being used and offers labs applications. Will have a presentation at CTAB in next couple months.
        vii) Thinking ahead to winter and winter break projects- classroom renovations will occur in Graphic Design in Lanigan, Biology in Shineman and Rice Creek. Construction projects are still ongoing including planning for Wilber Hall. Tyler hall phase one is coming to a conclusion and planning for Phase II is underway.

viii) Annual report distributed. Outlines the work we have done over the summer and last few months
                What we have accomplished over the last year.
7)   Presentation(s)
     ● Etexts update (Sean & John)
     ● Cyber Security at Oswego and Cyber Security Month (Mike Pisa)
     ● David Kahn - SOB TIP - postponed

Marcia - As a CTAB member, you should bring back the meeting information to your department.

Discussion regarding Cybersecurity

Meeting adjourned.