Campus Technology Advisory Board
General Membership Meeting
December 11, 2020

Present: Josh Adams, Eric Blanchard, William Bowers, David Bozak, Matt Brooks, Rick Buck, Patricia Burnett, Jenny Carter, Patricia Clark, Christine Clay, Nicole Decker, Kathi Dutton, Kristi Eck,Benjamin Etner, Kathy Evans, Brenda Farnham, Sean Finnerty, Joe Fitzimmons, Richard Frieman, Greg Fuller, Joshua Galletta, Theresa Gillard-Cook, Alla Gul, Jinyan Guo, Kristen Haynes, Tyrone Johnson-Neuland, David Kahn, John Kane, Jamie Kapuscinski, Raihan Khan, Martin Koen, Julia Koeppe, Erin Kovalsky, Dan Laird, Star Matteson, Sean Moriarty, Michael Pisa, Ritu Radhakrishnan, Casey Raymond, Michael Riecke, Irene Scruton, Barbara St. Michel, Paul Tomascak, Joey Tse, Jenilee Ward, Jim Weinschreider.

Administrative Support: Kristine Smith

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1. Welcome

2. Approval of Agenda
    a. Changes:  Kathy Evans will go first then Joey Tse will do his presentation.
    b. Motion to approve, Theresa Gillard-Cook; second the motion, Josh Adams.   All in favor.

3. Approval of November 20, 2020 meeting minutes
    a. Motion to approve, John Kane; second the motion, Theresa Gillard-Cook.   All in favor.

4. Open Session - Q & A

5. Committee Reports
    a. TIP committee (Sean) - Met a couple of times, working our way through a new process.  Ten applicants and will meet with eight in the coming weeks.  When we have a decision, we will send it out to everyone.
    b. Educational Technology Committee - John - Decided not to meet, due to everyone being extremely busy.
    c. ITC Report (Theresa) - No report, will work over break to schedule meetings.
    d. IT Steering (Sean) - Meet once per semester, met last Friday.  Went over the last six months and had some discussion about moving forward, security was discussed.  Particularly starting a strategic plan, draft is due before spring semester starts.  Don't think there are any surprises or changes.  Will make sure those things are addressed.
        i. Kristi:  Good morning! As Sean said, we have decided to delay the drafting of the refreshed strategic plan because we needed and wanted to focus on having a safe and healthy (and productive) fall semester. Now that the semester is coming to an end, a draft of the plan can be better focused on. Details on our progress and work so far are available here:  https://www.oswego.edu/strategic-planning-2020
    e. CTS Report
        i. Nicole:  Will be making some changes in Zoom.  This will be by authentication, using zoom account or google icon.  This will help with Zoom bombing as well as some other

features.  This is available now, working on communications to send out.  If you need help, you can contact the Help Desk.

    ii.    Sean:  Other items, Eric reported on a couple items last week.  Changing the way we handle testing on the back end.  A couple items we are working on are really to depend on using the red dot/green dot health check ap that is inside Medicat.  Fac/Staff do the health check ap when they come to campus and we use this to decide who needs to be tested.  This will really help who is on campus.  It was difficult to know who was on campus, this will really help.  Kathi Evans will talk about this.  Another item to add is the NY Contact tracing ap.  We will be really pushing for people to use the ap.  This will help with contact tracing down the line.  Digital workflow, implemented a new ddos attack system, put in a temporary shield in March and April and now we have something more permanent that we are preparing to turn on.

    iii.    Closing of campus in December.  The Culkin mailroom will be open on Tuesdays and Thursdays 8:30 - 1:30, we decided to move to Tuesdays and Thursdays because that is when campus will be doing testing.  Facilities will be sending out a notification for people to turn off their computers and printers prior to the shutdown.  The heat will be turned down and our recommendation is that you turn off any equipment that is not being used.

6.  Presentations

Kathy Evans
- AI Chatbot
- COVID Hotline
  Sean - Mike and his team were able to configure the back end for the phones so that people were able to connect.  Mike - used a call cue, put together some of the other tools that we had in order to allow people to be able to work from home and use the call cue.

Joey Tse
- CircleIn - Hope to rollout the first day of spring semester.
  Sean:  How has tutoring been?  Down about ⅓ in tutoring overall.  Averaging between 20-25 students per day.

Rick Buck/Joe Fitzsimmons
- Web Updates - Drupal 8

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