
Campus Technology Advisory Board
General Membership Meeting
May 8, 2015, 8am – 9:30am, 133 Marano Campus Center

Present: Dave Bozak, Jeff Bradbury, Rick Buck, Marcia Burrell, Nicole Decker, Zachary DeMarsh, Jean Dufore, Kristi Eck, Brenda Farnham, Mike Flaherty, Joshua Galletta, Theresa Gilliard-Cook, Andy Goldzweig, Mark Hardy, Chris Hebblethwaite, Tyrone Johnson-Neuland, Dave Kahn, John Kane, Adrienne McCormick, Sean Moriarty, Pat Pacitti, Mike Pisa, Allison Rank, Kelly Roe, Michael Schifano, Natalie Sturr, Abby Wiertzema

Administrative Support: Kristine Smith

Mark Hardy, CTAB Chair – Welcome everyone.

1. Approval of Agenda – Agenda approved
 - a. Motion to approve, Mike Flaherty; second the motion, John Kane. All in favor

2. Approval of Minutes – Minutes approved
 - a. Motion to approve, John Kane; second the motion, Marcia Burrell. All in favor.

3. Open Session - Q & A
 - a. Chris H. - The computer lab in Penfield library is now open 24 hours the last two weeks of the semester - this is in addition to the 24 hour room. Thank you to CTS.

4. Committee Reports
 - a. Applications & Equipment - Sean Moriarty for Doug Pippin
 - i. We met on Wednesday. We started with a Help Desk presentation by Josh Galletta.
 - ii. There was a discussion about labs and some of the changes that we will be making throughout the year. The reimaging process for all classrooms will begin as soon as exams are done.
 - iii. New lab computers - -Penfield, Mahar and the Art Dept .
 - iv. Reviewing the imaging process and the potential of doing virtual applications.
 - v. Looking at moving how we are doing the imaging doing virtual applications.
 - vi. New faculty image was available and received good feedback.
 - vii. Adobe Creative Cloud - PC users can download through Landesk and we are currently working on getting it out for Macs. At this time, Mac users can contact the Help Desk. Discussed Apple remote desktop, this will allow interaction virtually. This was not implemented in the past but we will be looking into this. This will be time saving, about 50% machines on campus are Macs.

 - b. Education - John Kane
 - i. Talked about Apple TV. (Apple TV allows wireless projection from your iPad, iPhone, Mac or windows devices with the appropriate software.) It is working really well, and people are really pleased with it. There are currently about 6 or 7 in use. We discussed how it can be expanded. It will be up to departments to buy their own. The idea is that it will be more efficient for people to have their own. More info will be coming out soon, and we will be doing presentations.

1. Jean - Is this Apple TV is like Apple TV at home - Yes. They are not they are not in all the classrooms, some of the faculty have their own and are bringing them into the classroom themselves. Sean - It would be too expensive to put in all classrooms. Some departments have purchased their own to share. As long as it is tested before hand - make sure the room the capable. Chris H - is there one in the CELT conference room? John, yes, and we have air media and ports, toggle between them. Air media costs about \$1000, Apple TV costs \$69 and they work with macs. You can purchase Airparrot 2 for Chrome browser for \$4.99 and it connects over the local network. They are working on making the windows machine able to connect. This was something that everyone in the ipad pilot wanted the capability of. For more info about issues and supporting technology, Sean will be giving a presentation on Monday in 123 Penfield. Jeff B. - How well does it broadcast? Dave K. It broadcasts over HDMI. If you have vga, you would have to plug it in.
 - ii. We talked about Google Hangouts, and one of the issues that has come up is the diversity of what's been enabled in Google Apps across other campuses. Some other campuses have also enabled youtube and Google+. If you enable Google+ and youtube you can do video chats and you can schedule them, broadcast them, record them, and post on youtube. Sean will look into it a bit further with the campuses that have enabled it.
 - iii. Spring breakout - We discussed some ideas for new workshops. We will be putting in some badging programs. If you attend 10 workshops, you will get a silver badge, or if you attend 25 you will get a gold one. We may do something else with online learning tools and researched based learning methods. It might lead to a little bit of pressure on departments and professional development.

5. ITC - Marcia Burrell

- a. School of Ed investigation into the use of chromebooks.
- b. Sean reported on BlackBoard, wireless, and change of major.
- c. We spent time discussing e-text and had a presentation.

6. CTS Report - Sean Moriarty

- a. Strategic Plan Steering Committee met with focus groups to accumulate data. We will continue to meet in the fall in the afternoon and a few times in the morning. Kelly gave out a handout summarizing themes that have arisen. Meetings have been held with quite a few departments across campus asking for feedback. We will be having a meeting to discuss some of the themes. Sean - We have talked to focus groups and schools, Human Resources, Alumni, and we met with the President this week and got her views and priorities, she stressed the importance of making sure we align with the campus priorities. If you have thoughts or comments, please share with us. Steering Committee meeting will be held the day after Memorial day.
- b. Busy summer ahead:
 - i. All classrooms will be upgraded in Mahar
 - ii. Lab Replacements - Penfield, Mahar & Art Dept.
 - iii. Wireless - We have upgrades scheduled for Penfield, the rest of Shineman that is not completed, the Shineman Center/Lee Hall outdoor space, the Hewitt/Lanigan Hall outdoor quad, Building #20, Laker Hall, University Police's office space in Pathfinder Hall, our Metro Center location in downtown Syracuse, and much more!
 - iv. Angel -> Blackboard conversion

1. Teresa Gillard-Cook - Angel to BB migration. Instructional designers will be in Penfield May 18th - Aug. [Angel end of life is approaching.](#)
- v. Event Management System was approved for implementation starting in the coming month. EMS go live start day is fall 2016. The Registrar's office and Campus Life will be heavily involved. This is a campus-wide movement forward - one application to meet all of our needs.
- vi. Work is ongoing in the data center
- vii. Website upgrade
- viii. Workflow
- ix. PC Upgrade process
- x. Chris H. - Classroom upgrades, will VHS players available? Ty - They will go away.

Presentations

Website Introduction (Rick Buck)

Drupal - We have expanded the scope of what we were trying to achieve. The demo in November has changed. Drupal's interface is different. Less boxy and lighter. Financial Aid will go live next week. We have a process that we go through to have offices sign-off once the site is complete. Drupal is more of a component type of editing.

Marcia - In the past, we did not want to have to scroll. Rick - Tablets and phones have reshaped how we interact.

Mike F. - It is confusing where you have the e-mail link. Discussion regarding the location of the email link - these are utility links and they will be standard across every single template.

Quick example on editing web. We will be moving from http to https.

Current Schedule:

[Start-Up NY](#) is live

Financial Aid is scheduled for next Thursday

10 sites are in the queue - May 29th is the deadline

After that mid-June for another 25

Mike F - Is there a standard set of questions that you come with? Rick - Yes, we do have a formal process that will layout what is expected. Mike F. - If you have standard questions, send them now and give me some time to get prepared prior to meeting? Yes.

Workflow & Registrar Projects (Jerret LaMay)

How does the registrar's office use technology? Customer Service - make sure the product does what you say it does. Simplify the customers means to solve the problem. Assessment - did everything work?

Enrollment verification online

Online graduation applications

Degree works

Online transcript ordering

Communications

Advisor info page rolled out to students

Transfer course guide

Advising grade summary to provide advisors of grades
Faculty grade summary
Advisee list download
Advising student profile
New faculty grade entry

Currently working on
SUNY audience/student audience - Degreeworks, should roll out limited in the fall
Proxy access which will rollout to incoming students this summer
Workflow - first application for workflow, mechanism that allows for interaction.

Big this summer
EMS
New academic standing policy to turn into a process
May be able to use EMS to schedule course work
Registration - several initiatives coming together.
Sean - A Lot of items touched on goes back to the Strategic Planning

success=access+completion

E-Text (Sean)

We have been working on the e-text project to bring more digital materials inside the classroom.
We are moving forward with looking to do a pilot, inviting people to give input, and who would want to be involved in the process. We will be sending out a form shortly. One of the biggest factors is having faculty more engaged and who will use it.

Meeting adjourned
9:30am