Campus Technology Advisory Board
General Membership Meeting
November 14, 2014, 8am – 9:30am, Sheldon Ballroom

Present: Scott Ball, Jeff Bradbury, Rick Buck Marcia Burrell, Kristi Eck, Brenda Farnham, Mike Flaherty, Greg Fuller, Alla Gul, Sadig Gulaghayev, Mark Hardy, Chris Hebblethwaite, Tyrone Johnson-Neuland, David Kahn, John Kane, Adrienne McCormick, Sean Moriarty, Pat Pacitti, Kirsten Parsons, Doug Pippin, Allison Rank, Jordan Shutts, Steve Skubis, Kris Smith, Barbara St. Michel, Natalie Sturr, Abby Wiertzema

Mark Hardy, CTAB Chair – Welcome everyone.

Approval of Agenda – Agenda approved
- Motion to approve, John Kane, second the motion, Chris Hebblethwaite. All in favor.

Approval of Minutes – Minutes approved
- Motion to approve, Marcia Burrell, second the motion, Abby Wiertzema. All in favor.

Open Session - Q & A
- Natalie – Would like to thank CTS for the work starting on increased hours in the Penfield Computer Lab pilot project. The lab will be open 24 hours, along with the 24 hour room starting December 2nd.

Committee Reports
Applications & Equipment – No report
Education – No report
ITC Report – Marcia Burrell
- The ITC Committee met on November 6th and spent quite a bit of time talking about the security issues around expiring accounts. CTS has a plan and has a lot of great systems that they are charting out. The next meeting is February 24th at 8am.

Campus Technology Services Report – Sean Moriarty
- VPN application is available for beta testing if anyone is interested.
- TIP Grant – We have $75,000 to award. There were 15 applications totaling about $250,000. All presentations have been completed. The committee will meet again to review to make recommendations next week.
- We are looking at getting started on digital learning and e-text. John ran a very successful conference with a speaker on digital text. We will get a committee together on this soon.
- Angel to Blackboard migration is on schedule. We will have a presentation on that at the December CTAB meeting.
- We have started a data center and network closet review. We brought some experts to campus to look at our space and recommend a process to improve the space with the goals of reducing the footprint and ensure it is as green and efficient as possible.
- We will be moving the web to a new platform in the cloud. Rick Buck will be doing a presentation on that this morning.

- Strategic Planning - the CTAB Executive board is starting a strategic planning process that will include CTAB, ITC, Deans and VPs. We are looking at a kick-off event in January.   We will bring in a guest speaker and run a half-day session. More details to follow.
- CTS received a SIGUCCS Award of Excellence for their electronic newsletter – congratulations to Dan Laird and Nicole Decker
- SICAS Partner award - Andy Michaelis as well as Jon-jay Grass and Jerret Lemay, were among the six winners of this new award. It says a lot about our people that three of the winners were from Oswego.
- CTS has had several retirements over the last few years, and there will be more in the years to come. CTS will need to continually evolve. To address Dave McQuin's retirement, CTS is going to reassign and shuffle some of the current duties.

    - Tyrone Johnson-Neuland will be the new Assistant Director of Instructional Support, replacing Dave McQuin. Ty will continue with some of his project management tasks that he does.
    - Mike Pisa's role will be redefined. Mike will be focusing more in the infrastructure, networking and security. Networking will report to Mike. Procurement of PC equipment will go to the Client Support group.
    - To backfill Ty's job we will have a new position, Telecommunications Operations Manager. Harry, Jason ant the operators will report to this new position.
    - Information Security - We will also be focusing more of our resources on information security. There is an Information Security Task force that we are going to reorganize into a Committee to work continuously on Security. The group will initially focus on ensuring Oswego is in compliance with a SUNY security document (SUNY Information Security Guidelines, Part I). This group will be meeting on a regular basis.
        - The Security Systems Management Team meet regularly, focusing on CCTV, putting cameras in the library and the millennium system. Their work has been very operational.
        - Third group will be added inside CTS - taking the decisions that are made from the other groups and implementing them within the systems.

Presentations
- CPR Peer Assessment – John Kane
- Content Management System Change Update - Rick Buck
    - Acquia
    - Migration Pre-planning
        - Identify the site's audiences and goals
        - Review the sites content, delete outdated or unneeded pages, images, and other files
        - Review the editors listed for the site