CTAB Meeting Minutes
March 14, 2014
114 Campus Center

Attending: Marcia Burrell, Sean Moriarty, Mike Pisa, Doug Pippin, John Kane, Brenda Farnham, Dave Kahn, Linda Paris, Abby Wiertzema, Dan Griffin, Nicole Decker, Mike Flaherty, Natalie Sturr, Kristi Eck, Rick Buck, Kathi Dutton, Dave McQuin, Josh Galletta, Nick Ross, Brian Clyne, Barbara St. Michel, Andy Goldzweig and Tammy Reitz

Approval of Agenda – Agenda approved
- Motion to approve, John Kane, second the motion, Doug Pippin. All in favor

Approval of Minutes – Minutes approved
- Motion to approve, John Kane, second the motion, Doug Pippin. All in favor.

Open Session – Q&A
- Marcia thanked CTS for WiFi in Hewitt Union
- Marcia noted that SUNY Cortland School of Education had a mandatory ipad program
- Abby thanked Dave Kahn for the instructions on how to use video and compress it
- Doug Pippin thanked Nicole help and support of web based GIS
- Dan Griffin asked about the VPN client working with 64 bit
  - VPN client currently does not work with 64 bit, but will work with 32 bit
  - CTS is looking at replacing the VPN software

Committee Reports
Applications & Equipment – Natalie Sturr
- Met on Wednesday
- Working with CTS on desktop / laptop images, end of April to review
- Tech tips - receiving positive feedback
- Nicole did a presentation on ServiceNow, will be beta testers
- Mike and Sean talked about the Adobe license issues with the cloud-base model and what options we have
- Next meeting April 7th at 8am in the CELT conference room
- Natalie asked if the software Dave wrote instructions for is being added to the image
  - It is currently not, but will be

Elections & Bylaws
- No update

Education – John Kane
- Spring breakout and evaluations for the workshops
- Working on a common registration for all workshops, that would allow people to track the workshops they have attended
- Pilot in the fall for what types of devices people want to use to present with
- CIT – Conference on Instruction & Technology at Cornell
  - Tuesday – Friday, 2 weeks after graduation (May 27-30)

ITC Report – Natalie reported for Mark Springston
- Sean gave an overview of CTS projects
    - Wireless
    - Upgrade on bandwidth
    - Lynda.com
    - Messages for class cancelations on 2/26 were unclear – Sean took this info back to Julie Blissert and they were clear for the cancelation this week

Campus Technology Services Report – Sean Moriarty
- Border router upgrade – re-scheduled for 3/22 due to delays with the equipment
    - If equipment isn't here the next date would be after the semester ends (probably the end of May)
- CTS has 4 open positions
    - Desktop Support – temporary staff starting on Monday
    - Helpdesk Coordinator – committee is working
    - TSP / OLS – search is concluding in the next week or two
    - TSP/Library – search has started
- All CTS staff attended ITIL Training last week
    - Best Practices in terms of IT service delivery, providing process and a framework
    - 80% of the staff took the exam at the end of class
- 4 classrooms in the Campus Center will be upgraded over break, 142, 208, 210 & 211
- Wireless in Johnson, Hart and Funnelle will be expanded over break

Presentations:
Mobile App Update
- SUNY Oswego App (Kristi Eck & Rick Buck)
    - Presented on the new addition to the mobile app they are still in the design phase of the app
    - Pilot group soon to test the app

- Security App (Bryan Clyne & Mike Pisa)
    - New security app from Rave Guardian
    - Hoping to have ready to roll out for Orientation
    - Working on an aggressive marketing plan

Next meeting is April 11th at 8am in 201 Campus Center