

**State University of New York at Oswego  
Campus Center Arena & Convocation Hall  
Venue Specifications and Rules**  
(version 6/1/10)

**I. FLOOR DIMENSIONS**

Grid height: 38' 6"  
Width (east to west): 85' 0"  
Length (north to south): 200' 0"  
Floor Construction: 4,000 lb concrete

**II. GRID and RIGGING**

Grid height: 38' 6"  
Rigging capacity: Main beams 4,000 lbs maximum load (minimum of 2 non-adjacent pick points of 2,000 lbs each)  
Event presenter to submit rigging plan to SUNY Oswego 10 business days in advance including location, weight, and intent.  
Rigging may not block beam detectors  
All rigging to be performed by International Alliance of Theatrical Stage Employees (IATSE) only.

**III. LOADING DOCK**

LOADING DOCK at Event floor level:  
Two (2) exterior bays  
Loading dock height: 3' 5" from street level  
Loading platform area outside: 9' 8" deep x 35' 0" wide  
Distance to stage: 185' through 6' 10" high by 6' 6" wide (clearance) exterior door and along hallways depending upon stage location

STAGE END ACCESS at Event floor level:  
Roll top door: 10' 1-1/2" wide x 14' 0" high (clearance)  
Loading dock height: at grade, event floor level  
Loading platform area outside: asphalt, truck turnaround area  
Distance to stage: 140' depending on stage location

**IV. HOUSE LIGHTING**

Four (4) zone control  
Location: front of house on concourse level  
House lights to be controlled by SUNY Oswego personnel only.

**V. POWER**

Located Up Stage Left  
600 amp service (lighting), 120/208v, 3 phase, 4 wire, lugs  
400 amp service (sound), 120/208v, 3 phase, 4 wire, lugs  
60 amp service, 120/208v, 2 phase, 3 wire, lugs  
No transfer for front of house circuits  
All electrical connections to be performed by SUNY Oswego electricians only.

**VI. COMMUNICATION**

No in-house intercom  
No page system

## **VII. EQUIPMENT / EQUIPMENT OPERATORS**

All equipment required for production (load-in/load-out, setup, rigging, etc.) including lifts, fork trucks, fork lifts, ladders, etc. and appropriately trained equipment operators are to be provided by event presenter at presenter's expense.

## **VIII. FIRE SAFETY**

The use of pyrotechnics or fog/smoke machines is strictly prohibited.

Wires, cords, and cables for sound, lighting, and auxiliary electrical needs must be run from source to termination points in a manner that allows clear and unobstructed egress to emergency exits.

Throughout the event, a minimum 10' wide aisle way must be maintained on left and right sides of stage (including production equipment) to allow clear and unobstructed egress to emergency exits at north end of venue.

Throughout the event, a clear line of sight to illuminated exit signs at north end of venue must be maintained on left and right sides of stage.

Throughout the event, the means of egress illumination level shall not be less than 0.2 foot-candles (2.15 lux) at floor level.

Event presenter shall make a public announcement immediately prior to the start of the performance informing attendees of the appropriate action to take in the event a fire alarm is activated.

Fire safety inspections will occur during event setup and a final inspection will occur a minimum of one hour before doors open for the event. Any deficiencies identified during the final inspection must be corrected before permission will be given to admit attendees.

The SUNY Oswego Fire Marshall, or designee, shall have final authority on all code matters related to fire safety and interpretation of the Fire Code of New York State.

## **IX. SMOKE FREE FACILITY**

Smoking is strictly prohibited in the Campus Center including exterior doorways, the loading dock, stairwells, back-of-house areas, and within 20 feet of the building and air intakes.