

SUNY Oswego
Campus Concept Committee
Minutes for the Campus Concept Committee Meeting

April 5, 2018
12:45PM
204 Park Hall

Present: Mitch Fields, Scott Furlong, Sean Moriarty, Rich Weyhing, Rebecca Mushtare, Michelle Bandla, Chris Hebblethwaite, William Canning, Adrienne McCormick, Earnest Washington, Pam Caraccioli, Julie Pretzat, Sarah Weisman, Casey Walpole, John Rossi (not a committee member), Jerri Drummond (not a committee member), N. Lyons (not a committee member), Linda Paris (not a committee member)

1. Welcome & Call to Order:

- a. Co-Chair J. Mitchell Fields

2. Approval of the Minutes:

- a. C. Hebblethwaite motioned to approve the minutes with corrections, R. Mushtare seconded, all approved

3. General Housekeeping:

- a. None

4. Sub-Committee/External Committee Reports:

- a. *Universal bathroom committee (UBC)*
 - i. Refined committee's goals and timeline and had discuss around signs and symbols for the bathrooms
- b. *FMP focus group:*
 - i. Awaiting on SUNY for the new approved space standards to start the utilization study

5. Old Business:

- a. None

6. New Business:

- a. Campus Wide Safety
 - i. J. Drummond – Chair of the Personal Safety Committee
 1. Faculty concerns that have been brought up to J. Drummond include researching the pros and cons of having interior deadbolts on classroom doors and if there is an active shooter what steps should the faculty members take.
 2. Student concerns include why are there no mandated safety drills on campus, why do teachers not have keys to their own classrooms, and to hold a campus forum around safety concerns.
 3. In response to faculty and student concerns, J. Drummond has been directing them to the emergency information page on the SUNY Oswego website.

SUNY Oswego

Campus Concept Committee

- ii. Chief John Rossi – General safety
 - 1. Stated that there are no mandated safety drills for higher education schools because there are multiple buildings which means multiple scenarios and agencies to complete a safety drill. Students should have learned what to do throughout primary school.
 - 2. University Police has a behavior intervention team which works with faculty, staff, and students to identify students who may become a campus safety concern.
 - 3. The campus can improve on door security. It has been proven, through past emergencies, that if a door is locked or blocked, the attacker moves past that door.
 - 4. Recommendation is to invest in inexpensive devices to block access to doors (wedges, door locking devices, alternatives to deadbolts). N. Lyons stated that door research with UP's input is happening and that cost is not an issue.
 - 5. UP is in the process of marking exterior doors with side A, B, C, etc. to help with organization in there is an emergency. Having the door labeled would allow other agencies to quickly and easily identify which door to enter through.
 - 6. There are cameras at the bus stop north of Penfield Library, Hewitt quad, elevators within the res halls, and UP is working on getting more cameras installed around the campus.
 - 7. If there is an emergency where you cannot talk, call UP and leave the phone off the hook.
- iii. P. Caraccioli – Question on how often faculty are able to get trained on safety protocols.
 - 1. Faculty and staff can be trained through workshops with CELT, department meetings, and new faculty orientation. However, none of these trainings are mandated.
- iv. R. Mushtare recommended reaching out to faculty mentors to offer safety training to. This would reach faculty who have been on campus for a long time.
- v. C. Walpole recommended training custodians because they are a constant in the buildings.
- vi. M. Bandla stated the NY alert does not go out to the classroom phones.
- vii. S. Moriarty recommended that emergency contacts, UP's phone number (ex: 5555), be listed next to classroom phones.
- viii. C. Hebblethwaite stated that while the notification of an emergency is good, the "next steps" is poor. J. Rossi responded that this was a concern and is going to be handled differently during the next emergency.
- ix. P. Caraccioli – Are panic buttons in offices an option? Some offices have them already installed.
 - 1. S. Moriarty responded that the panic buttons are tied to the phone in the office and it can be a costly option (\$300 - \$400).

SUNY Oswego

Campus Concept Committee

2. The Rave Guardian app is the preferred “panic button” option. 1/3 of the campus population has signed up for the app. It can be used off campus and outside of New York State.
 - x. R. Mushtare recommended that optional safety text be made available to faculty to put on their syllabus.
 - xi. M. Fields will take a first pass at a written safety recommendation prior to the next CCC meeting. CCC members can vote on the recommendation during the May 3 meeting.
- b. Facilities Services update
 - i. Pedestrian Lighting – Camera and lighting to be installed along the spine. \$695k + cost of cameras
 - ii. Lee Hall Windows and Doors – Only the main entrance doors are left
 - iii. Tyler Hall Phase II – Asbestos is being removed currently. The stock room move came in 1/3 higher than expected so the campus will do the work themselves.
 - iv. Culkin Hall Data Center – Only the sound panels are left to complete
 - v. Shady Shore Kitchen – Complete
 - vi. Theatre Rigging will be done over the Summer of 2018
 - vii. MCC Ice Compressor – Bid \$1.5M – Different design and money is needed. Work will be changed from Summer of 2018 to Summer of 2019
 - viii. Culkin Hall Elevators and Commissary will be bid this month
 - ix. Culkin Hall Elevators will both be completed this summer, one right after the other.
 - x. Scales and Waterbury Halls punch list items will be complete over the summer.
 - xi. Bids are coming in 25% higher than expected partially because there is a shortage of workers.
 - xii. Hewitt Hall – The short list has 5 firms on it. The walk through is on Monday, April 9. Construction start is August 2019 and will take the ballroom offline. Catering kitchen will stay active in Hewitt Hall throughout process. Project will be phased due to affordability concerns.
 - xiii. Wilber Hall – Floor 2-3 will be complete on time but basement and 1st floor will be late. Because of this, Wilber Hall will open one semester later than planned.
 - xiv. Hewitt Quad will go into design next year.
 - xv. Shady Shore and Sheldon Hall historical markers will be installed. Mike Flannigan was instrumental in getting these markers.
 - xvi. P. Caraccioli – WWI commemorative memorial will be coming through this committee in the future. Ben Entner’s class will be working on design ideas.
 - xvii. The full \$550M budget was funded.
- c. Next CCC Meeting – May 3, 2018 @ 12:45pm: 204 Park Hall
- d. Meeting adjourned at 2:13PM: C. Walpole motioned, all approved.