

SUNY Oswego
Campus Concept Committee

Minutes for the Campus Concept Committee Meeting

Thursday, November 10, 2016
1:00 p.m.
304 Park Hall

Present: Lisa Glidden, Mitch Fields, Rebecca Mushtare, Chris Hebblethwaite, Peter Cardone, Miranda Kryskow, Adrienne McCormick, Julie Pretzat, Mark Slayton, Michael Flaherty, Casey Walpole

1. Welcome & Call to Order:

- a. Co-Chairs Lisa Glidden, J. Mitchell Fields

2. Approval of the Minutes:

- a. M. Flaherty approved the minutes, M. Kryskow seconded, all approved

3. General Housekeeping

- a. Facilities Update
 - i. See attached document which contains all projects that the campus is currently working on.
 - 1. Wilber Hall (tower) project is now at 10.8 million and contains more windows in the common areas than originally planned for.
 - a. M. Flaherty complimented the planning that went behind adding more student common areas.
 - ii. M. Fields spoke about an article he read about residential learning.

4. Sub-Committee/External Committee Reports:

- a. None

5. Old Business:

- a. None

6. New Business:

- a. Tabled ex-officio members conversation until next meeting.
- b. Next CCC Meeting – December 8 @ 2PM – Location: 304 Park Hall
- c. M. Slayton motioned to adjourn the meeting; all approved.

Project #	Project Name	External Agency Project	Project Status	Current Project Coordinator	Planning Start	Planning Finish	Design Start	Design Finish	Construction Start	Beneficial Occupancy Date	Beneficial Occupancy Date Finish	End of Guarantee Period Finish	Construction Finish	Equipment Start	Equipment Finish	Schedule Most Recent Note
100013	Renovate Perfield First Floor Lobby and Reference Room	101002	Active	Tedra Marshall	08.26.2013	10.08.2013	08.26.2013	08.26.2013	10.01.2015	01.11.2016			03.17.2017			10-18-16 - Tedra Marshall - spoke with sign vendor this morning - requested additional information that we where still on schedule to have final signage installed by the end of this month
100014	Tyler Surge Space (Parent Project)	10X365	Active	Bob Lloyd	09.18.2013	10.15.2013	01.23.2014	04.13.2015	06.01.2015	09.08.2017			11.02.2018			Bob Lloyd, 10/13/16 1. Abatement of floor tile on second floor hallway - complete 2. Floor grinding and floor base installation of second floor hallway - complete 3. Patch and paint walls on second floor hallway - complete 4. Move furniture back into Tyler from surge spaces - complete 5. Rework lawn areas - complete 6. Install Sod - complete 7. Install sculpture pads - complete 8. Install Gallery hardware - complete
100015	SOE Phase III Wilber (Parent Project)	101000	Active	Michael Lotito	06.12.2015	09.18.2015	11.12.2015	12.13.2016	03.01.2017	01.12.2018			03.19.2019			October 14, 2016 (M. Lotito) 1. Anticipated design completion is December 1st., bidding in January, 2017 with construction complete in December, 2017. 2. USSBA submitted for \$30k to cover additional design fees in support of increased project scope. Bob Lloyd, 10/13/16
100024	Tyler Hall - Phase I - Lower Level and Partial Main (Parent)	10X351	Active	Bob Lloyd			09.19.2013	10.16.2013	05.16.2014	08.03.2016			09.27.2017			Tyler Hall Phase I is Substantially Complete 1. Lower Level, Commons and Second Floor turned over 2. Waterman Theater turned over 3. Recording Studio turned over 4. Instrument Rehearsal Room turned over 5. Rigging is turned over Working punch list items continues throughout building at this time
100036	Signage ADA - Interior Signage	10X325	Active	Linda Paris	12.09.2013	12.24.2013	03.21.2014	09.03.2014	04.06.2016	10.31.2016			02.27.2018			Schedule has been updated. Project is in substantial completion and punch list is expected to be completed by the end of October Donelle
100037	Signage (Parent Project)	10X325	Active	Allen Bradberry												Sprinkler Expansion - Simplexginnell is in the process of completing their work.
100049	Wilber Hall - Interior Demolition & Abatement	10X328	Active	Mark Fuller	06.06.2014	07.21.2014	03.06.2015	10.02.2015	05.02.2016	01.02.2017			02.26.2018			Demolition and Abatement - The DOL (Department of Labor) has lifted the stop work notice for both the 2nd & 3rd levels. The abatement subcontractor Bonzel is continuing with the removal of plaster over spray on the 3rd level and the removal of spray on fire proofing on the 2nd level.

100050	Rehab Scales Hall	318990 9999	Active	Larry Gettino																The building comes off-line on 12/19/2016. The campus will decommission the building during the week of 12/19. The abatement contractor will occupy the building starting the week of 12/26. We anticipate that the general contractor will occupy the building sometime in February 2017. Scheduled occupancy is August 2017. Note: The project budget currently shown does not include any costs associated with charges that will be paid through DASNY. It shows costs being coordinated directly by SUNY Oswego Facilities Services Major Projects Group for misc. equipment and decommissioning.
100054	SUNY 20/20 Wireless Research Lab	37x042- 04	Active	Mark Fuller	06.19.2014	10.01.2014	05.19.2015	07.26.2016	10.24.2014	08.21.2015				11.18.2016						
100060	Mackin Hall - Rehab for eceEnglish		Active	Mark Fuller	10.01.2014	10.23.2014	12.08.2014	02.03.2015	03.01.2015	07.31.2015				08.02.2016						Trane's subcontractor Patrica Electric is tentatively schedule to work on remaining punchlist items next week (week of 10/17.)
100065	Program Study for Intramural and Recreation	101005	Active	Linda Paris	11.25.2014	03.03.2015	02.23.2016	02.23.2016												Program study and test fit diagrams were presented to stakeholders. Stakeholders have 2 weeks to review documents and give additional comments to JMZ. After comments are received, JMZ will work on a phasing planning and cost estimate.
100069	Campus Center - Repairs and Upgrades	10X362	Active	Michael Lotito	12.05.2014	08.02.2015	08.11.2016	05.10.2017	07.06.2017	08.18.2017				10.30.2019						October 14, 2016 (M. Lotito) 1. Student Activity Center: a. \$10k Increase in budget necessary to cover design costs (additional CA requested). B1184 update in process by Michelle Turner. b. Draft design contract to be executed upon approval of funding to HOLT Architects for \$177,630. c. Anticipate design completion by July 2017; Construction complete by March 2018. 2. Arena Netting: a. Need additional funding (not budget) on the construction line. Currently \$100k available, need \$150k to go out to bid. b. Anticipate bidding in November, construction in June, 2017.
100070	Lee Hall - Window and door replacement for critical maintenance	101003	Active	Michael Lotito	06.11.2014	07.24.2014	03.11.2015	11.30.2016	04.10.2017	09.25.2017				12.31.2018						October 14, 2016 (M. Lotito) 1. Final details being worked out with A+ regarding card access and door hardware arrangements. 2. Campus has provided feedback regarding opener arrangements and hardware. 3. Anticipate design completion in November 2016.

100073	Repair and Replace Vehicular and Pedestrian Surfaces	10X358	Active	Larry Gettino	12.05.2014	01.19.2015	09.04.2015	11.25.2015	04.01.2016	08.26.2016				11.17.2017			Remaining work includes: Punch list items such as misc. top soil and lawn growth. These are currently being worked on. Relocation of the Onondaga County drain sewer pipe along Mollison Street is being worked on. Restoration of the site is yet to be completed. Sidewalk at the north end of Mollison Street. Scheduled for 10/14/16, depending on weather. Refurbishing of the enclosure at the electrical equipment located in parking lot #7. Anticipate completion is October 28th.
100075	Tyler Hall - Phase II - Rehab for CM	101004	Active	Michael Lotito	12.05.2014	01.19.2015	09.04.2015	11.11.2016	01.16.2017	08.17.2018				02.11.2019			October 14, 2016 (M. Lotito) 1. Overall PHASE-II Schematic design review meetings held in September and October with each department. Funding available for construction in June 2017 2. Priority 1A (drawing & painting studios) has been held up due to increased asbestos abatement scope; work to begin in December 2016. 3. Priority 1C (photo & seminar rooms): complete and comments sent back to the design team. 4. Priority 1D (printmaking): additional scope (photo rooms) added to the project. Design 50% complete.
100083	Culkin Hall Data Center	101017	Active	Joe Messmer	03.13.2015	04.27.2015	03.04.2016	07.21.2016	10.07.2016	01.20.2017				06.07.2018			At this date MEC, PAC and Jerome selected for primaries for this project. In house scheduled meeting to go over scopes of work has been scheduled for Tuesday 10/18/2016 . Cable tray purchased from Anixter by the college to be installed by MEC. Contractor pre construction meeting scheduled meeting to be determined for end of the wee of 10/17/2016. JMM
100085	Campuswide - Submeter Installations	101013	Active	Kevin Knopp			08.26.2015	11.11.2016	04.10.2017	08.18.2017				07.16.2018			October 14, 2016 (M. Lotito) 1. Design documents are in-hand. 2. Bidding planned for November 2016; Construction in summer of 2017. 3. Funding level is currently \$100k; full project scope is \$200k (+/-). 4. Will proceed with bid of partial scope as Phase-I.
100088	Campus-wide Lighting Improvement for CM/Energy. Con.	101014	Active	Michael Lotito	09.28.2015	09.28.2015	09.28.2015	09.20.2016	12.16.2016	08.18.2017				08.03.2017	09.28.2015	09.28.2015	October 14, 2016 (M. Lotito) 1. ECA submitted (\$5k) for O'Brien & Gere to create Construction Documents for lighting system replacement in Max Ziel Gym in Laker Hall. 2. Additional projects will need design work to bring them up to Construction Document status (suitable for bidding). 3. Other scope to be looked into includes The MCC Spine, Lee Hall Gym and Lee Hall Pool. 4. Future project identified for MCC Arena but will need significant design and construction funding to execute. 5. For at least the Laker Gym, anticipate bidding in January 2017, construction over summer of 2017.

100089	Mary Walker Health Center - Renovations	101010	Active	Michael Lotito	03.13.2015	04.27.2015	01.01.2016	03.23.2017	06.26.2017	12.20.2017									October 14, 2016 (M. Lotito) 1. Phasing and budget options reviewed w/ stakeholders on 8/19/2016 2. Project awaiting direction by Admin on scope/budget prior to advancing design any further. 3. In-House review of project status scheduled for 10/17/2016.
100092	Hewitt Union - Rehab Rooms 232 & 233 for Aux. Services		Active	Tedra Marshall	03.24.2015	09.07.2020	03.24.2015	09.30.2016	10.31.2016	12.21.2016				02.21.2018					10-10-16 - design to be complete by 10-31-16 with campus provided working documents
100093	Program Study Intercollegiate Athletics	101009	Active	Linda Paris	11.27.2014	03.03.2015	02.23.2016	02.23.2016											Program study and test fit diagrams were presented to stakeholders. Stakeholders have 2 weeks to review documents and give additional comments to JMZ. After comments are received, JMZ will work on a phasing planning and cost estimate.
100096	Pentfield Library Computer Lab for CTS		Active	Tedra Marshall	06.23.2015	09.18.2015	06.23.2015	07.20.2015	05.29.2016	06.13.2016				09.18.2017					Tedra Marshall 10-13-17 - Remaining furniture to arrive on campus Wednesday November 23, 2016. Furniture vendor will pull all existing tables out from the wall with the computer still attached (CTS will un plug the units from the wall). Furniture vendor will then build the new tables and set in place. CTS will move the computer to the new tables. R, Mark Cole and Faith Neil have been made aware that these tables are now available and I have asked them to put them on the campus list serve now. In hopes of only having to move them once. 20 of the existing chairs will be moved to the Lanigan Room 25 project. The remaining if not damaged will go out on the list serve.
100099	Culkin Hall Finance Suite Rehab		Active	Tedra Marshall	08.11.2015	12.07.2015	01.06.2015	01.14.2015	04.04.2016	05.16.2016				08.23.2017					Tedra Marshall - 10-13-16 - Remaining Furniture being delivered 10-21-16
100100	Marano Campus Center - Rehab Copy Center		Active	Tedra Marshall	08.11.2015	09.04.2015	09.17.2015	07.22.2016	08.02.2016	08.15.2016				12.05.2017					10-10-16 Tedra Marshall - Punch List Outlet colors need to be changed Door on room 146D needs to be install Coat hook for room 146D Chair will be delivered this week
																			Remaining items include: - Delivery and installation of the acoustic ceiling panels. Expected delivery late October. Installation during early November. - Finish installation of the audio system. Expected to be complete by CTS and music dept in October. - Punch list items are being worked on. - Final review of all items will be after the ceiling panels are completed.
100102	Tyler Hall - Phase II-A - Choral Rooms	101016	Active	Larry Gettino	09.29.2015	11.11.2015	12.01.2015	03.01.2016	05.09.2016	12.31.2016				11.11.2016					
100104	Downtown: OBCR Relocation		Active	Mitch Fields						08.01.2016									10.13.2016 (JP)
100108	Extended Learning Program Relocation Space Assignment		Active	Jon Russo															- Extended learning up and running with 12 computers. - Sarah W. set up with Mike Izyk for painting needs. - Campus electricians working on electrical and data needs for future. - Looksmith to install keypad lock on 213B door (has been approved by AVP, UP, and MP)

100112	Campus Wide: Installation of CO detectors	101020	Active	Eric Foertch	11.01.2015	12.15.2015	09.01.2016	01.30.2017	03.21.2017	08.15.2017									New legislation requiring Carbon Monoxide detectors installed in compliance with NYCRR 19 Section 1228.4; commonly referred to as "Nelson's Law."
																			Install Carbon Monoxide (CO) detection in buildings near potential generating sources. Appliances, equipment, or devices that may emit CO include (but are not limited to): fuel fired furnaces, fuel fired boilers, heaters with pilot lights (mechanical rooms), fire places, stoves, ovens (kitchens), laboratories with Bunsen Burners, dryers, garages, and other motor vehicle related occupancies.
100114	Exterior Wayfinding Signage Ph II	10X325	Active	Joe Messmer	04.05.2016	05.02.2016			11.25.2016	05.31.2017					06.08.2018				Some additional information added to final documents with final review to be checked by Mitch Field. The remainder of the schedule to remain.
100115	Commissary - Rehab Cold Storage		Active	Michael Lotito	03.11.2016	04.25.2016	06.22.2016	06.14.2017	04.18.2018	12.29.2017					11.27.2019				October 14, 2016 (M. Lotito) 1. Design team still working on initial study, anticipate 50% complete by 10/21/2016; final by 11/23/2016. 2. Initial floor plan options received 9/19/2016. 3. Additional funding may be needed to perform further haz-mat testing. TBD. 4. 50% review meeting to be held on or around 10/21/2016.
100117	Shinemman 112 Program Revisions		Active	Tedra Marshall	03.11.2016	05.26.2016	06.01.2016	06.15.2016	06.20.2016	08.15.2016					09.11.2017				Tedra Marshall (October 4, 2016) - received wall rails working with BTF and Building coordinator to get them additional shelving installed.
100122	Campuswide Lactation Rooms		Active	Linda Paris	01.26.2016	05.16.2016	10.18.2016	12.26.2016	08.01.2016	01.31.2017					03.12.2018				Permanent signage and locks still need to be installed in Shineman, Rich, and Hewitt and are expected to be complete by the beginning of November. Mackin and Sheldon lactation rooms have been cleared out and work has begun. Penfield has been cleared, MCC, Lakeside, and Seneca has begun clearing the rooms. Dwyer Architects and Watts Engineering will be on campus on Tuesday, October 18 to do a walk through.
100132	Rehab Permaculture Garden		Active	Michael Lotito	08.02.2016	09.14.2016	10.07.2016	11.11.2016	03.15.2017						08.01.2018				September 19, 2016 (M. Lotito) 1. Project has been approved; will request Term Contract Quote from Malone by 9/30/2016.

100133	Food Pantry Temporary Location	Active	Tedra Marshall															10-18-16 - Tedra Marshall - The food pantry will begining loading the supplies today at 1pm - The existing desks units and folding table will be moved into the space by Monday the 24 - The locks will be completed by Wednesday 26 (abatement team will be need to remove the cores, the work order has been updated) - There will be three keys for the space issued (1) for the dean of students (1) for campus life (1) to remain at the front desk of the library for student workers of the food pantry to sign out. These keys will not only open room 3 and all it sub rooms but will dis alarm and alarm the security alarm on the west staircase so student may exit the building through this area
1024-1	Tyler Hall - Theater Rigging	10X351 Active	Bob Lloyd	06.15.2015	08.10.2015	11.20.2015	02.17.2016	05.16.2016	08.12.2016				08.24.2016					Bob Lloyd, 10/13/16 Tyler Rigging is Substantially Complete 1. Punch list items being completed
1024-4	Tyler Hall - Improvements to Sheldon Ballroom	10X351 Active	Mark Fuller	10.27.2014	12.09.2014	07.27.2015	11.06.2015	12.28.2015	02.01.2017				03.05.2018					Gathering quotes for January install of sound dampening panels in Sheldon Ballroom. 10-18-16 - Tedra Marshall Had meeting with Eric Foerch today. We have the following issue that will need to be taken care of as part of this project 1) there are a couple of elbow fittings that need to be replace due to asbestos, this work can be completed by campus staff 2) There is a fire stop that needs to be added to the west wall surround two pipe penetrations from the corridor that currently are wide open 3) there are some mold spots on some of the insulated pipes - Eric will have the insulation removed and we will hire a contractor to come in and install new insulation on the pipes Eric suggested two humidifiers for the space to control the mold from coming back After review this with Kevin Knopp and Jason Mirisloft the humidification is above the scope of the project and therefore outside the budget. This work will not be completed at this time. We will monitor the room after the project is complete to see if this remains an issue
100105	Lanigan Room 25 Conversion	Pending Project Approval	Tedra Marshall	03.10.2016	09.13.2016	09.19.2016	11.10.2016	11.01.2016				03.07.2018						
100111	Administrative Services Relocations: Mail, Furniture,	Pending Project Approval	Allen Bradberry	03.11.2016	08.31.2016	03.11.2016	10.04.2016	09.15.2016	08.01.2016				12.29.2017					
100124	Poucher Hall: SUMS Initiative	Pending Project Approval	Allen Bradberry															
100126	Penfield Library - Construct Collaborative Classroom	Pending Project Approval	Allen Bradberry															Awaiting mtg to be set with Library and AVP for further clarification.
100127	Penfield Library - Rehab Main Entry Vestibule	Pending Project Approval	Tedra Marshall						06.01.2017									Asked for update from library staff - will discuss maintenance items with Mary and Jason tomorrow

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