

Budget Advisory Group
Meeting Minutes
August 5, 2020
Via Zoom

Attendance:

	Deborah Furlong	Julie Pretzat-Merchant
	Scott Furlong	Kelly Roe
Present:	Victoria Furlong	Elizabeth Schmitt
Deborah Stanley	Jerri Howland	Mary Toale
Rodrick Andrews	Rodmon King	Daniel Tryon
Rick Back	Prabakar Kothandaraman	Sarah Weisman
Frank Byrne	Nicholas Lyons	Wayne Westervelt
Mary Canale	James MacKenzie	Leigh Wilson
William Canning	Ellen McCloskey	
Pamela Caraccioli	Sarfraz Mian	Not Present:
Kristin Croyle	Pam Michel	Said Atri
Kristi Eck	Rameen Mohammadi	Dean Crawford
Kristen Eichhorn	Sean Moriarty	Colleen Dewine
Amanda Fenlon	Jill Pippin	Lizeth Ortega-Ramirez
Mitch Fields	Amy Plotner	Mark Slayton

Agenda

1. Welcome
2. SUNY Budget 2020-2021
3. SUNY Oswego Budget Planning
4. Budget Mitigation Actions
5. COVID19 Related Expenses
6. CARES Act
7. Emergency Fund
8. Enrollment
9. Capital Updates
10. Employees Returning to Campus

1. Welcome President Stanley

- The state fiscal year began April 1. Our fiscal year began July 1. State is cash poor due to the pandemic/ We are awaiting additional information from the state.

2. SUNY Budget 2020-2021

- Current projected deficit for New York State is \$16B.
- New York State is closing Regional Economic Development Councils and there will be no funds available for grants in this cycle.
- The SUNY budget unclear- possibly until September. No appropriation to SUNY.
- There have been directives given to SUNY such as hiring freezes and spending freezes.
- The possible impacts on SUNY Oswego are:
 - 50% initial allocation of state budget funding (6 months)

- 25% projected state tax support cut to SUNY Oswego (\$3.4m)
- Enrollment challenges (\$3.2m)
- Projected deduction to be at least \$6.6m
- Rational Tuition Plan is currently inactive.
- Assistance for UUP and CSEA raises is not included and is partially delayed.
These were not funded and will be paid out of whatever revenues we have.

- Excelsior Scholarship (\$125,000 annual income level or less) is uncertain, application has opened. We have more than 1,000 students who are on Excelsior Scholarships. If the Excelsior Scholarship went away totally, we worry it could have a negative impact on enrollment.
- Capital funding continues \$550M (Critical Maintenance Project) – These are not available for operating expenses. Capital funding continues to be the same as it was before the pandemic. Likely because it was bonded before the pandemic.

3. SUNY Oswego Budget Planning

- Required 25% reduction on state allocation.
- Every allocation from our budget will get a 25% reduction based on last year's budget information.

4. Budget Mitigation Actions

- The largest expenditure for us is always personnel.
 - Instead of layoffs, kept vacancies vacant. There are 113 vacancies held at this time (slide)

5. COVID19 Related Expenses

- Estimated expenses totaling \$434,201 (slide)
- Refunds/Credits based on March 19, 2020 (50% of eligible semester charges):
 - Total amount refunded/credit \$11,432,836 (slide)

6. CARES Act

Phase I

- \$3.6M
 - \$2.3M disbursed to students as of August 5, 2020
 - Remaining \$1.3M to be disbursed to students
 - Applications and certifications are ongoing

Phase II

- \$3.6M
 - Awaiting allocation to campus

7. Emergency Fund

Donations

- Total \$247,582
 - \$197,582 from 463 donors
 - \$50,000 matching gift from the SUNY Impact Foundation

Student Impact

- 111 Students
- \$46,735 disbursed

8. Enrollment

- Ebony Dixon is the new Executive Director for Enrollment Management (begin Sept)
- As of July 31, 2020, we have 1,951 deposits (including first year students (1,350) and transfer students (601)).
- Total students with cross registered and exchange students expected for the Fall 2020 semester is 7,705.
- Fall 2020 Enrollment Headcount Trends
 - Undergraduate students are 128 below 2019
 - Graduate students are 100 above 2019
 - Online program growth is 157 students above 2019
 - Fall 2020 New Student Deposits
 - First year students – 1,350
 - Transfer students – 601
 - Intend to Reside on Campus
 - Total – 3,721

9. Capital Updates

- Campus Energy Reduction Project - \$1M
- Mary Walker Health Center (Phase 2) - \$3M
- Funnelle Hall - \$12M *opening fall 2020* (not capital)
- Sheldon Terracotta - \$10M
- Hewitt Hall (concept design) - \$73M
- Hewitt Quad - \$5M
- Hewitt Hall Surge - \$2.8M
- Critical Maintenance
 - Roofs - \$2.1M
 - HVAC - \$1.4M

10. Employees Returning to Campus

- Return to Work Plans
 - HR Review
 - Approximately 90 units/departments
 - Limited to 50% personnel to reduce density
 - Employees discuss with supervisor
- Daily Health Screening (implemented 7/17/20)
 - Average/day – 215 employees on campus
 - HR monitoring for density via reporting
 - HR follow up on “yes” or “symptomatic” responses

Questions:

- What options available if we have to end the semester early and offer refunds?
 - Bonding Funnelle was critical for our ability to offer refunds, planning for possible impact in future
- We have over 3,700 students that intend to live on campus. Is there room with social distancing for this to work logistically?
 - Max amount of students to a room will be 2 with rare instances of 3 students in large converted lounges.
 - We also have Lonis/Moreland, which we are keeping vacant in case we have a breakout so we can isolate students. This building also has a dining hall attached.
 - We have 144 rooms planned for isolation rooms.
 - The same analysis that went into the academic buildings went into the residence halls.
- Off-campus students
 - Student Affairs is working on a training module for all of our students for when they return to campus. Once they move in, they will receive a link to the training module. There is a separate module for off-campus students.
 - We have asked all of our clubs and organizations and Greek life organizations to suspend social gathering. They cannot have gatherings off campus. If they do, they will be subject to the organization being disciplined.
- Testing faculty and staff
 - Faculty and staff can volunteer to be tested if test kits are sufficient enough for us to offer testing to employees. We are waiting on an MOU from Upstate before we make the announcement.
- Could you please describe our position on the travel restrictions described in the Oswego Forward Plan?
 - We will have a questionnaire. They will need to self-identify if they've traveled from a state on the NYS Travel list.
 - We are urging students not to travel and to take precautions if they need to do so. Anybody leaving the Central New York area will have to quarantine when they've returned.
- We need to communicate this to faculty in those instances that we are expecting students to be quarantined.
 - Any time we know of a quarantining situation we will notify faculty.
 - We expect that students will be able to do some of their work online.

Questions from the chat:

- If we do not fill a TT line for a period of time does the line remain on campus or go back to Albany?
 - We retain the line at the campus.