To Create a Smart View for each Group in your Course

- 1. Click on the Users and Groups link in the Control Panel.
- 2. Click the Groups link.
- 3. Click the checkbox next to each group that you would like to create a smart view for.
- 4. Click on Bulk Actions, then select Create Smart View for Group.

Presentation Slot 3	Presentation Slot	0	Yes	Yes
☑ SignUp		0	Yes	Yes
Team Discussions 1	Team Discussions	2	No	Yes
Team Discussions 2	Team Discussions	2	No	Yes
Bulk Actions S View Options S Delete Group Create Smart View for Group			Displaying 1 to 12 of 12 items	Show All Edit Paging

- 5. Click on the Grade Center link in the Control Panel.
- 6. Click the Full Grade Center link.
- 7. Click on Manage, and select Smart Views.
- 8. You will now see the new smart view in the list.

Group: Team Discussions 1	Custom	
Group: Team Discussions 2	Custom	\$
		/

9. Click on the star in the right column to add the smart view as a favorite.

Group: Team Discussions 1	Custom	
Group: Team Discussions 2	Custom	

- 10. Click OK.
- 11. Scroll down to the Grade Center Link in the control panel (click on it to expand the list if necessary), and you will see your new smart view listed.

•	Grade Center –
	Needs Grading
	Full Grade Center
	Assignments
	Group: Team Discussions 1 🛶
	Group: Team Discussions 2 🗲

12. Click on the smart view to view only students in the specified group in the Grade Center.