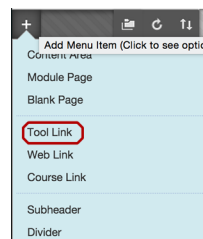
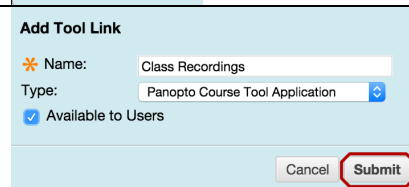


Adding and Configuring Panopto in Blackboard Learn

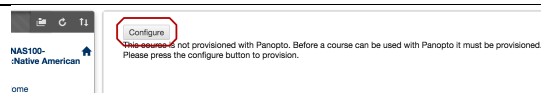
1. At the top of the left course menu, click on the + icon then select **Tool Link**.



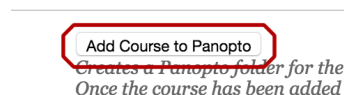
2. In the **Add Tool Link** box, complete the following fields
 - **Name:** enter what you want to call the link (ex. Class Recordings)
 - **Type:** click on the menu and select **Panopto Course Tool Application**
 - Click the box next to **Available to Users** (this allows your students to see the link)
 - Click the **Submit** button



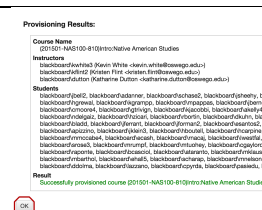
3. Click on the Panopto tool link you just created. In this example the link's name is **Class Recordings**
4. In the content area of Bb Learn (to the right of the course menu), click on the **Configure** button.



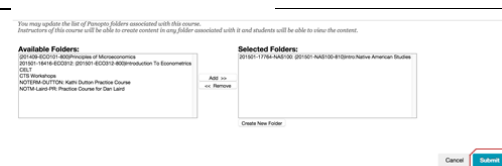
5. On the **Configure Panopto Focus Course** page, click the **Add Course to Panopto** button.



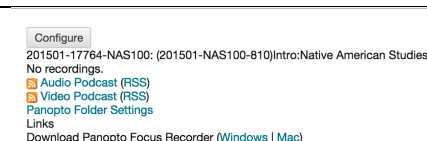
6. Confirm that the course was successfully configured in Panopto then click the **OK** button.



7. On the next page, click the **Submit** button.



8. Under the **Configure** button, your course name will be listed. Recordings will be listed on this page.



9. If desired, move the link from the bottom of the menu to a more visible menu area – such as Learning Modules

