

auxiliary Services
 State University College at Oswego
 506 Culkin Hall, Oswego, NY 13126

AUXILIARY SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST AGE, RACE, CREED, COLOR, NATIONAL ORIGIN, GENDER, SEXUAL PREFERENCE OR DISABILITY.

Name _____
Last First MI E-mail address

Address _____
Street City State Zip () Area Code & Phone Number

Position Applied for: _____

Interested in working: Full time Part time Temporary Days Evenings Weekends
 (check all that apply)

Date Available to start work: _____ Are you under 18 years of age? Yes No

How did you hear about Auxiliary Services? _____

Have you ever served in the Armed Forces of the US? Yes No If yes, please complete the following:

Date of entry in Active Service: _____ Date of release from active service: _____

Were you released from Active Service under honorable conditions? Yes No

If no, please explain: _____

Were you ever convicted of any violation of law other than minor traffic violations? Yes No

Note: A conviction does not mean you cannot be employed, what you were convicted of and how long ago are important.

Do you have a valid NYS Driver's License? Yes No

Education	Name of School & Location	Years Completed	Did you Graduate?	Major	College Credits	Degree Received
High School						
College						
Technical						
Other Schools						
Special Courses						

List Most Recent Positions:

Name of Employer	Position/Types of duties performed:	Date Started	Date Left
Address & Phone # of Employer		Starting Salary	Final
Name of Supervisor		Reason for Leaving:	
Name of Employer	Position/Types of duties performed:	Date Started	Date Left
Address & Phone # of Employer		Starting Salary	Final
Name of Supervisor		Reason for Leaving:	
Name of Employer	Position/Types of duties performed:	Date Started	Date Left
Address & Phone # of Employer		Starting Salary	Final
Name of Supervisor		Reason for Leaving:	

References: Please provide one professional reference that is not related to you:

May we contact previous employers/supervisors listed above? Yes No

Name: _____ How Acquainted: _____

Address: _____ Phone: _____

Please list any other information which may help us find the job for which you are best qualified. Anything about your education, previous employment, military experience, special skills or hobbies that you would like to share.

- If hired, you will be responsible to provide evidence of your US citizenship or proof of your legal right to work in the United States; and a copy of your highest degree prior to starting employment. Minimal education requirement is a high school diploma or Equivalency Diploma (GED).
- This application is considered current for 1 year only. At the end of the period, if you are still interested in employment, it will be necessary for you to re-apply by completing a new application.
- NYS Human Rights Law prohibits pre-employment inquiries as to age, race, creed, color, national origin, gender, disability or marital status.

AFFIRMATIONS:

I understand if employed, I will be subject to satisfactory completion of an orientation/probationary period.

I understand that the information provided on this application is true and complete.

I understand that if I have provided information that is not true,
I am subject to the organization's disciplinary action process, up to and including discharge.

Signature: _____

Date: _____