

# Graphic And Interaction Design Studios In Lanigan And Tyler Hall

## COVID Related Policy

Please remember that you have agreed to the Oswego Forward Pledge. You must follow the rules outlined in that pledge at all times including the [daily health screening](#) that asks you to complete the following steps each day before you enter any campus spaces including the design studios.

Is your temperature greater than or equal to 100 degrees Fahrenheit (37.8 degrees celsius)?

1. Have you had any known close contact with a person confirmed or suspected to have COVID-19 in the past 14 days?
2. Are you currently experiencing any of the following symptoms (not related to chronic, known conditions or seasonal allergies)?
  - Fever or chills?
  - Cough?
  - Shortness of breath or difficulty breathing?
  - Fatigue?
  - Muscle or body aches?
  - Headache?
  - New loss of taste or smell?
  - Sore throat?
  - Congestion or runny nose?
  - Nausea or vomiting?
  - Diarrhea?

Have you tested positive for COVID-19 through a diagnostic test in the past 14 days?

If you can answer "Yes" to ANY of the questions above, please **DO NOT** go into any campus space unless it is your dorm room or campus apartment. You should also let your instructors know you are not feeling well.

## BASIC RULES

I will report accidents and injuries immediately. If it is an emergency I will call 911. During class or regular business hours (Monday-Friday, 8-4:30) I will notify my instructor/supervisor or the Studio Technician on duty in Lanigan or Tyler. If it is after hours or on the weekend I will notify the Studio Technician and campus police at 315-312-5555.

## Entering and exiting Digital Media Studios

1. When using a digital media space, I will wear a mask that covers both my nose and mouth and use hand sanitizer upon entering.
2. I will keep my mask on at all times and use hand sanitizer as well as washing my hands frequently.
3. I will only sit at my assigned workstation.
4. I will respect the need to control access and only enter during my instructor approved scheduled class time or reservation secured booking during Sunday's extra studio time.
5. Before sitting down at my workspace or upon leaving I will go through the following cleaning procedures:
  - I will use studio supplied disinfectant to clean the desk surface around my CPU and on the keyboard cover, being careful to not spray the monitor or keyboard.
  - I will use studio supplied disinfectant to clean my chair.
  - I will use studio supplied monitor wipes to clean my monitor screen and casing.
  - I will place my personal belongings on the desk or on the table adjacent to me, keeping belongings close to me. I will clean the table top if I use it