



Information on Earning a Second Bachelor's Degree

Thank you for your application to SUNY Oswego!

As a student who already has a bachelor's degree from another institution, please be advised that you may only pursue a second undergraduate degree in a new field to fulfill a different academic objective.

As a student seeking a second degree, Oswego policy states that you must:

1. Meet with an academic advisor in the desired major to develop a program of study;
2. Submit that program of study to the appropriate dean's office for approval before registering for coursework;
3. Complete and pass a minimum of 30 hours of coursework at Oswego;
4. Complete a minimum of one-half of the major and concentration requirements at Oswego

Before the Admissions Office can review your application, you must gain approval from the academic department of your intended major and submit the Second Bachelor's Degree Approval Form to:

Or mail to:

SUNY Oswego
Office of Admissions
229 Sheldon Hall
Oswego, NY 13126

315-312-3260 (Fax)
admiss@oswego.edu



Second Bachelor's Degree Approval Form

To the Academic Department:

College policy states that a student seeking a second degree must meet with an academic advisor in the desired major to develop a program of study (including ½ of the major in new coursework) and submit the program of study to the appropriate dean's office for approval before registering for coursework. Before the Admissions Office can review this student's application we need approval from your department to admit as a second degree student. Please contact the Admissions Office for copies of the student's transcripts.

Today's Date: _____

Student's Name: _____

Student's Signature: _____

Desired major: _____

_____ **Is eligible** to complete the desired major

_____ **Is not eligible** to complete the desired major

Department: _____

Advisor's Name: _____

Advisor's Signature: _____

Dean's Signature: _____

After the form has been completed by the academic department, please send it to the Office of Admissions at:

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229 Sheldon Hall
Oswego, NY 13126

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312.312.3260 (Fax)