



Information on Earning a Second Undergraduate Degree

An individual may pursue a second undergraduate degree to fulfill a different academic objective but may not concurrently pursue two undergraduate degrees at SUNY Oswego. An individual who seeks admission/readmission to earn a second undergraduate degree must:

1. meet with an academic advisor in the desired major to develop a program of study;
2. the program of study must be approved by the dean's office before being admitted/readmitted;
3. complete and pass a minimum of 30 hours of coursework at Oswego;
4. complete all requirements in the major with the combination of the courses taken before admission/readmission and those taken after to earn the second undergraduate degree.

Students admitted to pursue a second undergraduate degree begin with a new (0.00) GPA.



Second Undergraduate Degree Request Form

Instructions for the Student:

Please complete the following information and provide to the appropriate academic department for approval to enter a second undergraduate program of study. For a list of majors/programs, go to www.oswego.edu/programs.

Today's Date: _____

Student's Name: _____

Student's Signature: _____

Desired major: _____

Instructions for the Academic Department:

College policy states that a student seeking a second degree must meet with an academic advisor in the desired major to develop a program of study to be submitted to the appropriate dean's office for approval before being admitted or registering for coursework. Before the Admissions Office can review this student's application we need approval from your department to admit as a second degree student. Please contact the Admissions Office for copies of the student's transcripts as necessary.

Department: _____

Advisor's Name: _____

Advisor's Signature: _____

Dean's Signature: _____

_____ **Is eligible** to complete the desired major

_____ **Is not eligible** to complete the desired major

Reason: _____

The academic plan and this approval form should be submitted by the academic department to:

Office of Admissions
229 Sheldon Hall
Oswego, NY 13126

admiss@oswego.edu
312.312.3260 (Fax)



Program of Study for Second Degree

Student: _____

Student ID: _____

Academic Advisor: _____

2nd Degree Major/Department: _____ Circle One: BA BFA BS

Required Credits in Major: _____ Major Credits to be taken at Oswego: _____

Core Requirements/Credits (ex. HIS 430 – 3 credits)

Cognate Requirements/Credits

Elective Requirements/Credits*

*Suggestions