**Meeting November 13, 2015 Academic Policy Council**

**DRAFT of Minutes**

**Members In Attendance:**

Sue Fettes, Chair

Michelle Bishop

Eve Clark

Mary McCunne

Rameen Mohammadi

Pat Russo

Kevin White

Jason Zenor

The meeting was called to order at 3:12 p.m.

# Approval of the agenda:

# Agenda was presented by S. Fettes approved by affirmation.

# Approval of Minutes

Minutes from last meeting (Sept. 18, 2015) were scrutinized. This passed *nem con.*

# Chair’s Report

S. Fettes presented report. It was noted that there is a proposal on floor to change world awareness requirement of subcategories.

# Honor’s Program:

Discussion:

* There was some confusion about proposal due to 2 3 credit natural sciences in two different disciplines or 4 credit class with lab. It was noted that this change was for students coming in with a 3 credit course, to give them more variety.
* The changes of language in the proposal were compared to the language in General Ed. The proposal changed the Computer literacy language. The proposal is to strike it out instead of changing the language.
* It was noted that the online catalog is different than the physical catalog. E. World Awareness doesn’t have any options under it in proposal. Thmust ask what they want here). In catalog, it reads differently. “Select one from the General education list.” M. McCune will follow up with E. section.
* Section D. Is this language consistent with other programs? Should it read “Select one of the following:”
* Total Hours Ok? Committee found that it is.
* Infusion plans discussed. Do all honors students have infusion plans? It was noted that all students have a major that takes care of computer literacy infused in or make them take it separately.
* Discussion of number of students in the program ensued. It was noted that the program is designed in such a way that if student choses or can’t do the thesis he/she can switch over to a general degree and graduate.

K. White moved to approve the proposed changes to the honors program pending fixing the World Awareness to reflect the catalog language. E. Clark seconded. Approved by majority.

# BioCultural Anthropology Minor

Discussion:

* It was first noted that the credits proposed by the changes in proposal don’t add up. Maximum of 18 not 17. In B Elective that total Minor credits should read 24-27.
* Discussion of changes ensued. It was noted that the changes reflect recent hiring of faculty in the department and these were in line with changes to the program in the past. There does appear to be a fair number of minors wanting to do this minor and courses are being offered that would support the changes.
* It was noted that courses need to be in numerical order in the proposed catalog copy.
* Discussion over language included objection over the use of cluster language. Catalog copy should be changed to Biology list, Anthropology list. Language needs to be amended to the following to avoid problems with Degreeworks and advising: “Choose 5 courses from the following with a minimum of 3 from Anthropology and 1 from Biology.”
* It was noted that if the biology department has given approval, the proposal was missing evidence of support.
* Finally, discussion on pre-requisites ensued, but it was noted that in a minor it is not as much an issue, proposal should add “Some courses may have prerequisites.” And the language regarding Cognate requirements should be removed.

K. White will follow up with the department to get clarification on the various issues.

It was moved and seconded to pass the proposal with the following changes and after the department provides documentation of the department of biology support: 1) fix credit hours in Section B. to maximum elective credits to 18 and the credits for Minor (24-27) . 2) change Elective Requirements to “Choose 5 courses from the following with a minimum of 3 from Anthropology and 1 from Biology.” And 3) Add: “Some courses may have prerequisites.” 4) Strike C. Cognate Requirements. Proposal with changes approved unanimously.

# BA/MBA in Accounting

Discussion:

* Discussion of the credit numbers and its listing in the graduate and undergraduate programs ensued. Proposed changes did not match up with Graduate catalog.
* Credit hours for total do not add up. 5 year program, but minimum is 45 not 42. However, it was noted, that the program admits it in language later.
* The committee reviewed a summary of the program. The program is trying to come in line with other 5 year programs by lowering requirements. Started with need 122 for undergrad, 36 for grad part. All other programs is smaller requirements. This reduction doesn’t hurt the program, it just requires fewer credits at All College and A & S electives at the undergrad level. The program still requires that the students take all the requirements and are more likely to be able to finish in 5 years.

E. Clark e moved to approve proposal. Motion seconded by P. Russo 7 votes for approval,. 1 abstained. Proposal passed as written by majority.

# Graphic Design Minor

Discussion:

* A summary of the changes was presented. The proposal acknowledge that Art 207 will need additional instructors as it is a pre req. for many of the courses in the program. It was decided that this was not a concern for the committee.
* Art 450 is not in the current online catalog. So the proposal needs to remove or the department needs to demonstrate the course is on its way to approval by UCC.
* Section B. has problems with total number of credits. Do they mean 12 or 9? Choose 3 courses? Do they want it to be a 21 or 24 credit minor?
* In sections B. and C. proposal needs to add the following: “some courses may have prerequisites.” It was noted the copy did contain the language at the top to avoid redundancy.
* Disucssion of the relevance of the minor ensued.
* Course titles were also discussed. Title of 309 and 100 doesn’t match the catalog.
* Art 308 is repeatable up to 6 credits. Can this count for the two courses?

S. Fettes will contact the department for clarification.

The committee voted on the proposal with the following changes: 1) 2 or 3 courses in requirements 2) “some courses have prerequisites” in B. 3) clarify that they want to allow Art 308 to count twice 4) need to show Art 450 in the catalog or is being approved or remove it from the list. 5) Need to amend Art 100 and 309 to match catalog. Approved by unanimous vote.

# Cinema and Screen Studies

The committee moved and approved a motion to review this proposal and sports studies proposal at later time.

# Sports Studies: (Not Addressed)

Discussion ensued over next meeting. A motion to meet on November 20th was approved by majority.

Meeting adjourned 4:30pm.

Respectfully submitted by E. Clark, 11/14/15.