***SUNY Oswego – Academic Policies Council Minutes, February 6, 2015***

***\* \* D R A F T \* \****

**Members in attendance**: E. Benavides, S. Fettes, M. Mohammadi, J. Nichols, P. Tomascak, K. White, J. Zenor

The meeting was called to order at 3:10 p.m.

1. The verbal **agenda** was dictated. P. Tomascak moved to approve, seconded by K. White. The motion passed *nem con*.
2. The **minutes of the 10/31/14 meeting** were examined. J. Nichols moved to approve, seconded by E. Benavides. The motion passed *nem con*. Next, the **minutes of the 11/14/14 meeting** were examined. K. White moved to approve, seconded by E. Benavides. The motion passed *nem con*.
3. The revised **proposal to revise the Gerontology Minor** was considered. The note with “Select three courses,” had been removed and needs to be put back. Acting on a motion from K. White (seconded by J. Zenor), the proposal, with the noted correction, was approved *nem con*.
4. The **revised request to create a Minor in Accounting** was addressed. Unlike the previous version of the proposal (11/1/13), the current version contained a Catalog side-by-side. It was noted that: (a) ACC 410 has no listed prerequisites in the online Catalog; (b) courses in-process with UCC should have information included in the proposal; (c) cognates should be listed as 0-3 cr. As for the notes at the bottom of the side-by-side, the first (about majoring/minoring) should be removed and the second should either be removed and the prerequisite to ACC 330 should be changed (through UCC). Since hidden prerequisites are not forbidden in Minor programs, we recommend the standard notation, “some courses have prerequisites.” The philosophical question that arose is whether the department really wants to not allow Finance majors to take this Minor. This relates to the content included in the narrative, but not spelled out in the side-by-side; the department needs to understand that the side-by-side is what is important, as it is what goes into the Catalog. S. Fettes will communicate with J. MacDonald to move the proposal forward.
5. The **request revise the elective list in the Finance major** was examined. The request is to add ECO 343 (International Finance) to the elective list. The Council found no potential issues with this. Acting on a motion from K. White (seconded by P. Tomascak), the request was approved *nem con*.
6. S. Fettes made her **Chair’s report**, as M. Mohammadi had arrived following a prior engagement. The question of courses that have a required travel obligation outside the bounds of the academic semester was brought up, with specific reference to MET 325. The impending Faculty Assembly vote on math placement was mentioned, as was the progress of the Task Force on Teaching Assistants.
7. The updated version of **proposal to overhaul policies regarding Academic Standing** (Scholarly Standards in Catalog, a.k.a. the probation policy) was discussed. It was observed that using number of credits seemed odd (under “Assessing Progress Toward Degree”), but this was a solution required by financial aid considerations. It was clarified that the only part of the proposal to pass at Faculty Assembly is the Catalog side-by-side; all of the other materials are informational. Following a motion from E. Benavides (seconded by P. Tomascak), the proposal was approved *nem con*.
8. The **proposal to institute policies regarding hybrid courses** was given a preliminary examination. The Dean of Extended Learning will be asked to attend the next meeting.

Following a motion from J. Nichols, the meeting adjourned at 5:00 p.m. The next meeting is scheduled for Friday 2/20 at 3:10 p.m.

Respectfully submitted by P. Tomascak, 2/19/15.