**Academic Policy Council**

**Meeting March 18, 2016**

**Draft of Minutes**

**Members In Attendance:**

Pat Russo, Chair

Michelle Bishop

Eve Clark

Mary McCunne

Rameen Mohammadi

Jason Zenor

Meeting commenced at 3:10pm

I. Approval of Agenda

# Agenda was presented by P. Russo and was approved by affirmation.

II. Approval of Minutes-

It was moved and seconded to postpone the approval of minutes of Feb. 19 after Eve distributes them to the committee.

III. Chairs Report

* Discussion ensued over the general faculty meeting on February 14st, 2016. Announcement of PPC discussing number of courses over the winter and summer.
* E. Clark reported on APC in the FA Executive Board Meeting Feb. 3:00pm
* Discussion on Joan Carroll’s retirement in August.
* Next meeting April 8th
* Sports Program tabled because we still have not received catalog copy yet.
* Eve discussed the deactivation report out procedures approved in 2011

IV. Biology/Zoology BA/BS/

Discussion with Jim MacKenzie and Jen Olori from Department of Biology:

* Discussion of Physics sequencing, Jim gave historical description of why they have the choice. The students going to medical/pharmacy school will need the sequence so why make them take the Physics 101 thus choice seems to meet all student needs.
* In C. Free electives, did format all to follow Zoology, they can’t list all of it but will work on language to reflect Degreeworks: Can take ZOO/BIO course and Chem 461 and 462 but excludes . . .
* Education is linked with BIO BA, education will look at their requirements after bio revisions gone through
* Math sequencing discussion not, in order Math 179 after Math 210, listed as it is because want them to focus on the calculus course before stat due to prerequisites ensures students will see the placement test and possible prerequisites.
* Are there prerequisites not in the core? Pre-requirements for students already in SUNY Oswego students, language not in print catalog but it is in the online catalog and is listed for every major in the note section. Must include in side by side for each major for the FA proposal.

V. Biology/Zoology minor

Discussion with Jim and Jen

* Under advisement will be removed from both, can’t list all biology electives.
* Will remove Cognate line

VI. Discussion within APC after Jim and Jen’s discussion about how we want to proceed:

* ask for courses to be listed alphabetically/numerically or do we want to list reflecting Degreeworks. Precedent is that it is listed alphabetically, then numerically. Ok to continue with exceptions like this one.
* Do we want to leave the Math sequencing out of order or not. Have them put in the course names but can leave as is.
* Do we want to approve the proposals with the proposed changes including the Math course listed. Motion was proposed and seconded. Discussion, do we need to take the paper copy or the online Eve will contact Jim with the agreed changes in addition to the Math list. Approved by all, proposals to change the BIO BA, BIO BS, ZOO BS, Bio Minor, and ZOO Minor with proposed changes.

Meeting adjourned at 4:30pm.

Respectfully submitted by E. Clark 4/8/16.