**Academic Policy Council**

**Meeting February 5, 2016**

**Draft of Minutes**

**Members In Attendance:**

Sue Fettes, Chair

Eve Clark

Mary McCunne

Rameen Mohammadi

Jason Zenor

Meeting commenced at 3:10pm

I. Approval of Agenda

# Agenda was presented by S. Fettes and was approved by affirmation.

II. Approval of Minutes-

It was moved and seconded to postpone review and approval of minutes until next meeting in order for Eve to revise and resubmit minutes for both November 13 and Jan. 29.

III. Chairs Report

* Discussion ensued over the general faculty meeting on February 1st, 2016.
* E. Clark will represent APC in the FA Executive Board Meeting Feb. 8, 3:00pm
* Cinema Studies made changes to its proposal. Will go on the floor of FA for the next meeting.
* Discussion ensued about Math requirements. Math department needs statement that says their courses have previous course requirements or students have to pass the placement test ALEX. Need catalog at the end of every program that requires 220, 208, 120 that addresses this.

IV. Biology BA

Discussion:

* Dropping research based capstone research 492 and allowing 425 Evolution to be included as the capstone. This was what is allowed under the BS. Normally it is up to department to set research course for capstone, Evolution 425 is not a research course and doesn’t seem to be a capstone.
* In Physics sequencing doesn’t make sense, why have the 101 or a two course sequence. Why do the pair if can just do 101? So pick one or the other. Why do you need to have the pair?
* In C. Free electives, need list of what you can take or have a list of exclusion. Now moving towards a list of what they can take.

C. Electives. Can leave Area Electives as is. Followed by Other Electives: Choose three courses from and then list numbers without titles. Format like Zoology BS, it makes more sense.

* Are there prerequisites not in the core? Jean Defoe says there are none except for the Math courses. Biology has prerequisites to enter the program, need to include entrance requirements. Those must be approved through APC.

V. Biology BS

Discussion:

* Summary of changes, changing core classes of Research and Evolution to be called capstone. Ok on Research, not on Evolution 425. Added 1 course to the core BIO 220. Adding more Math for the BS.
* It was noted that bio concentration for Adolescence Education program, need to be in sync with these new changes.
* In C. Free electives, need list of what you can take or have a list of exclusion. Now moving towards a list of what they can take. C. Electives. Can leave Area Electives as is. Followed by Other Electives: Choose three courses from and then list numbers without titles. Format like Zoology BS.
* Math Courses need to be numeric order.
* Evolution isn’t a capstone, cannot list is as such.

VI. Zoology BS

Discussion:

* Evolution isn’t a capstone is not a capstone, cannot list is as such.
* All agreed, that formatting in C section is the most understandable of all three majors. In C. Free electives, need list of what you can take or have a list of exclusion. Now moving towards a list of what they can take. C. Electives. Can leave Area Electives as is. Followed by Other Electives: Choose from the following and then list numbers without titles.

VII. Biology minor

Discussion:

* Language, Choose 2 of the following, under Core requirements
* Under advisement holds up degreeworks, do they really need it?
* Do they need a list of electives?
* Remove Cognate line

VIII. Zoology minor

Discussion:

* Do they really want under advisement?
* Remove Cognate line
* Hours problem? Will sort out whether or not they want to take a lab or not.

S. Fettes will return all proposals back to biology for clarifications.

IX. Forensic Science minor

Discussion:

* Must take out prerequisites and put in line at top. Some courses may have prerequisites.
* We need to ask if they really want the language on C- or better.

Moved and second to approve with changes to prerequisites. Motion approved by unanimous vote.

Meeting adjourned at 5:00pm.

Respectfully submitted by E. Clark 2/12/16.