**Academic Policy Council**

**Meeting April 8, 2016**

**Draft of Minutes**

**Members In Attendance:**

Sue Fettes, Chair Michelle Bishop

Eve Clark Mary McCunne

Rameen Mohammadi Pat Russo

Kevin White Jason Zenor

Meeting commenced at 3:10pm

**I. Approval of Agenda**

# Agenda was presented by S. Fettes and was approved by affirmation.

**II. Approval of Minutes 2/19 and 3/18-**

* It was moved and seconded to review the minutes for the past minutes of 2/19 and 3/18. Eve will email Jason all the minutes to update the website.
* Moved and seconded to approve amended minutes for 2/19/15. Approved by affirmation.
* Moved and seconded to approve amended minutes for 3/18/15. Approved by affirmation

**III. Sports Studies Minor**

The committee reviewed changes to the proposal for the creation for a new sports studies minor. Discussion ensued:

* Courses should be listed alphabetically, no distinction between upper and lower division courses in listed, elective section is not alphabetized
* HIS 244, has not been sent to APC and so it must be struck out with letter of support next semester.
* Need the sentence, “Some course may have prerequisites” after 9 hours of electives under advisement.
* HIS 337 not in catalog, nor is it UCC list, might be in the printed catalog. Need to send note to Jean Defore to revive with the year of catalog it appeared. Or remove it.
* Need to remove JLM 312 and BRC 345 letters of support is forthcoming, need to check with Priors and Planning to see if they approved or remove it.

Motion to approve with changes. Moved and seconded to approve the program. Approved by affirmation.

**IV. History Proposals for Major**

Removing HIS 302, adding HIS 298, changing core requirements to included 1 course in area: Discussion ensued:

* Catalog copy needs to reflect the printed catalog. The left side isn’t accurate, on the right side, change it to mirror the printed catalog.
* World Africa, Asian, or Latin American courses need to be split up into the desired categories of World/Transnational/Comparative and African, Asian, or Latin American History.
* Remove the asterisk on HIS 298, can’t list the restrictions in the catalog
* Remove send asterisk as it is unnecessary
* Cover letter has not on C- requirement, needs to be in catalog copy. “A grade of C- or better must be earned in all courses accredited to the major.”
* Need to provide evidence that they have infused the computer literacy into HIS 298 and that it has been approved or the add it is a Cognate 0-3 credits. To pass now they need
* Suggested Changes to copy:

A. Foundation Courses and (combine A and B), fix hours, and change

Select 1 of the following:

US 100-200

US 300

European 100-200

European 300

W/T 100-200

W/T 300

Afr/LA History Tracks, etc.

B. Capstone Tracks Change language “Select 1 track from the following:”

C. Elective Requirements

D. Cognate 0-3 credits (need to reflect in total credits to 39)

Add following Any approved General Education computer and information literacy course—OR—passing the computer and information literacy competency exam.

**V. History Minor**

* Can’t keep a C average to count for the minor. So either leave proposal alone (it isn’t there) or put in the C- or better note. Has impact on financial aid.
* Must make the same changes (that apply) to minor that were made in major in terms of catalog copy.
* Don’t need cognate listed in minor.

Moved and seconded to approve Major and Minor with proposed changes. Approved with Affirmation. Mary will take proposal changes to the department with a return date of April 14th.

**VI. Career and Technical Education Undergraduate Certificate Program**-

State pushing because it is not required to have above associate degree in the technical field. This program gets them prepared to teach. So meet state requirements, and will be people are hired by a district and have an agreement with that district. This is only about certification. 6 core sequences required courses are only offered every two years. No new resources needed. Is being offered at other SUNY schools, Buff. State.

Agreed to meet on 4/15. Will address Certificate Program, HDV and Native American course change.

Meeting adjourned at 5:04pm.

Respectfully submitted by E. Clark 4/14/16.