**Academic Policy Council**

**September 15, 2017**

**Mahar 467**

**Minutes**

Present: Eve Clark, Jason Zenor, Sue Fettes, Rameen Mohammadi, Pat Russo, Jean Chambers, Mary McCune

Called to order 3:05 p.m.

1. Approval of the agenda.

Motion to approve by Chambers, seconded by Fettes. Approved.

1. Welcome and Future Meeting Dates

Clark announced the dates for this semester’s meetings which are September 29, October 13, October 27, November 10, and December 1.

1. Approval of the minutes from April 7, 2017.

Chambers moved to approve the minutes with minor changes. Zenor seconded. Approved with minor changes.

1. Elections: Recorder and Reporter

Recorder: motion to approve McCune as Recorder made by Fettes and seconded by Chambers. Approved.

Reporter: Clark voted in as Reporter by acclamation

1. Chair’s Report

Clark reported that FAEB met the new Provost. He is interested in shared governance and raised questions regarding the College Hour. She also noted that another member is need on APC. Mohammadi discussed the proposed routing plan for approval of major changes. Problems arise when proposals go to General Education Council, and Priorities and Planning at the same time that they go to APC. On the other hand, sending them to each group in specific order would lengthen the time needed for approval. Discussion ensued regarding the merits and potential problems with routing. FAEB is starting to discuss this issue but nothing has been resolved yet. Russo noted that Writing Plans are not in the catalog. Mohammadi pointed out that they appear on the General Education website.

1. Old Business
2. Dance Minor

Chambers raised the issue of the large amount of resources needed to grow the minor and wondered if Priorities and Planning Council had looked at this proposal yet. Fettes indicated that it was reported out at the last FAEB meeting.

Several issues were raised with the minor proposal that need to be changed. These were communicated to Jen Knapp when she visited APC to answer questions:

1) Need to update prerequisites course numbers for DNC 350 and DNC 360 and should check the other upper-division courses as well.

2) DNC DNC 250 should appear before DNC 308.

3) DNC 308 is not in the catalog; DNC 380 in the catalog. Jean Dufore felt this was likely a typo. Knapp reported that DNC 308 is a course that has not been offered yet. Knapp will work with UCC and Dufore to clarify this.

4) Should change the language in the proposal to adhere to the catalog standard. Change, for example, “credit: 1” to “1 cr.”

5) APC wondered whether it were necessary to include DNC 499 in the list of electives as independent studies are typically not listed in such cases. Fettes suggested getting rid of DNC 499 and changing the language to “select two courses from the following.”

6) Mohammadi felt the note language appeared to be a blanket deviation and was not sure how it could be programmed in Degree Works. Council suggested taking out the existing note and replacing with “students proficient in beginning technique should see the minor adviser for more information.”

Knapp agreed to make these changes. Council asked where the minor would appear in the paper catalog and Knapp replied in Theater and Jonel Langenfeld will likely be the adviser for the minor. In the paper catalog it will go in Theater. Fettes asked about the language regarding only courses earning a grade of C- or above counting for the minor. She wondered if they were aware of the potential financial aid impact on students who need to repeat a course. Knapp said she will doublecheck to see if they absolutely want to keep that language in. Knapp departed.

Chambers motioned to approve with agreed upon changes. Zenor seconded. Approved with minor changes. The proposal can go to the FA floor when the issue of DNC 308/380 has been resolved.

1. New Business
2. Criminal Justice (PBJ) Revision

Clark informed Council that the proposal came in early last year and never made it out to the Council. Discussion ensued regarding the need for the name change and the attached evidence from external sources in the field. Most programs are named “Criminal Justice’ and some of SUNY Oswego’s graduates are having a hard time getting jobs because, since they do not have a “Criminal Justice degree, they are barred from taking certain civil service exams. Discussion ensued regarding the problems associated with changing course prefixes to reflect the program name change.

Fettes wondered if the Computer Literacy requirement was infused in the major? If that is the case, then they do not need to include Section C. Mohammadi stated they will also need a new Writing Plan. Clark will send the proposal back to PBJ so that they can ensure the proposal has gone through General Education Council regarding the Computer Literacy requirement and the new Writing Plan. They also need to address the issue of course names where the phrase “public justice” still appears. And they should provide a list of approved elective courses.

The proposal was tabled until Clark revisits these issues with PBJ.

1. Music Memo

Clark reported that Music forgot to add the computer literacy cognate language when changes to the major were approved. Russo motioned to approve and Zenor seconded the motion. The addition of the cognate language was approved. Music will be informed that they should check the language used by the History and replicate that.

1. Psychology Memo

Discussion ensued regarding the fact that all the trauma courses were being removed from the major. Several problems were also identified:

1. There is no PSY 456 in the depth are of the major.
2. PSY 451, 454, 455 and 459 are in catalog but are also listed under the Clinic/Social area in Depth which would only leave two Depth courses in that area. It was pointed out that PSY is also adding a new course to that area.
3. Fettes noted that there is no “Abnormal” section in the Depth part of the major.
4. Fettes stated that APC should probably see a side-by-side of the three programs.

Motion to report this out with caveat that PSY is taking the courses out of the “Depth” area, removing any reference to “Abnormal,” and to have PSY ensure that the prerequisites for PSY 461 appear in the “Breadth” area. Motion made by Russo, seconded by Fettes. Approved.

1. Philosophy Memo

Chambers moved to add the standard language for the Computer Literacy requirement to the major. Russo seconded. Approved.

1. Accounting, Finance and Law Memo

Fettes wondered if there were any precedent for double majoring in the same department. Mohammadi replied that there was – the Computer Science Department and perhaps the Art Department. He stated that in principle there is no problem in double majoring in the same department if there are enough courses that differ between the two majors. Russo wondered about the overall number of credits and whether students would be able to finish in four years. Zenor thought that it was up to the student to decide whether they wanted to take longer to graduate with the two majors. Mohammadi underscored that the Oswego Promise is about graduating in four years with a major. It does not promise four-year graduation for a double major.

Council felt that Accounting and Finance should clarify the double-dipping issue: do they mean that students can’t double-dip an elective to an elective in the other major? What about instances where a course is a cognate in one major but an elective in the other? Mohammadi pointed out that programming such language is problematic for Degree Works. Majors are programmed; there are no codes to look for double-dipping between two majors. Russo stated that there really isn’t a problem with double-dipping except for some of the ECO courses. Clark will suggest that they take out the clause referring to double-dipping. They don’t need to do anything other than begin signing off on students who want to double major.

1. BioCultural Minor Memo

Tabled.

G) Vocational Teacher Name Change

Tabled.

Meeting adjourned 5:04

Respectfully submitted,

Mary McCune