

**ROOM AND BOARD AGREEMENT 2008-2009**

*Read carefully. You shall be bound by these Terms and Conditions.*

*Please Print Carefully*

Name: \_\_\_\_\_ 8 0 \_\_\_\_\_  
 (Last) (First) (M.I.) (Student ID Number)

Permanent Address: \_\_\_\_\_  
 (Number) (Street)  
 \_\_\_\_\_  
 (City) (State) (Zip Code) (Telephone)

**TERMS and CONDITIONS of ROOM AGREEMENT**

***This Agreement is binding for the entire academic year (Fall 2008 and Spring 2009 semesters).***

*The College's policy prohibiting harassment or discrimination based on an individual's race, religious belief, gender, national origin and affectional orientation applies to all policies and procedures of the Office of Residence Life and Housing, including those related to room assignments, roommate relations, employment and behavioral expectations of residents.*

**COLLEGE HOUSING POLICY**

The College believes that immersion in the educational environment is the preferred experience for new students. Therefore, all full-time undergraduate students who will need to establish an Oswego area residence in order to attend the College are required to live on campus to the extent that facilities are available and utilized.

Students exempted from that requirement are those who:

- will continue to reside with their parent(s) or legal guardian(s);
- will continue to reside in their official residence, which is separate from that of their parent(s) or legal guardian(s), and at which they had resided for at least three consecutive months prior to their acceptance of the admissions offer from the College;
- are married; or
- are twenty-one (21) years of age as of September 1 for fall admission or January 1 for spring admission.

Students in this category must submit a request for exemption form available on the Department's web site and at 303 Culkin Hall.

Students who have fulfilled the Housing Requirement and would no longer be required to live in College Housing are those who entered Oswego:

- as freshmen (less than 15 hours of College academic credit) and have lived in residence at SUNY Oswego for four (4) consecutive semesters (Fall and Spring) if admitted in the Fall or three (3) semesters if admitted in the Spring.
- or-**
- as transfer students (15 or more College academic credits) and have lived in residence at SUNY Oswego for two (2) consecutive semesters (Fall and Spring) if admitted in the Fall or one (1) semester if admitted in the Spring.

**ROOM ASSIGNMENTS**

This Agreement's provisions shall not be effective and assignments cannot be made until the student's formal admission to the College is completed, the terms of this Agreement have been accepted and a \$100 room reservation deposit has been received by the College. Acceptance of the terms of the Agreement can be declared electronically or by signing and returning a hard copy of this Agreement to Residence Life and Housing. Room reservation deposits can also be made electronically or directly through the Student Accounts Office, 401 Culkin Hall.

After paying the Deposit, new/entering students will receive information regarding when and how to logon to our online housing assignment system (ApplyOnline). Through ApplyOnline, new students will indicate their preferences for housing and roommates (if applicable). New student room assignments are made based on the information provided through ApplyOnline.

In general, entering students are assigned rooms in accordance with the date on which they accept the terms of the Room and Board Agreement and submit housing preference materials. The College does not discriminate on the basis of race, religion, national origin, or affectional orientation in those assignments. Although entering students (first year, transfer and readmitted) are given no guarantee of assignment to a specific building or room, every attempt is made to honor students' first or second preferences. Also, the Office of Residence Life and Housing will attempt to honor roommate requests when all students involved have mutually agreed in writing at least sixty (60) days prior to the upcoming semester's first day of classes. The College will assign roommates for students who do not express roommate preferences.

Current residents select rooms for the upcoming year through our online MyHousing process. Through this process, they pay the \$100 Deposit, accept the terms of the Room & Board Agreement and submit their housing preferences. They may express preference for a specific building, room, and/or roommate(s). Requests shall be honored in accordance with the room selection procedures as established by the department.

**OCCUPANCY TYPES (Standard Occupancy vs. Plus Occupancy)**

The College designates the Standard Occupancy for residence hall rooms. The Standard (or designed) Occupancy for most rooms is two individuals of the same gender; several other residence hall rooms have a standard occupancy of 3 individuals of the same gender. Plus Occupancy is defined as Standard Occupancy plus 1 (for example: 3 persons in a room designed for 2 or 4 persons in a room designed for 3).

**OCCUPANCY CHANGES**

The Director of Residence Life and Housing reserves the right to reassign residents, maintain rooms at their assigned occupancy by filling vacancies and adjust the occupancy of the rooms to designed occupancy. Generally, if a resident's occupancy of a standard double room with a roommate changes to occupancy without a roommate at any time during the semester, the resident must sign an amendment to this Agreement choosing one of the following options: (1) request that another roommate be assigned when available; (2) consolidate with another student who is also without a roommate; or (3) pay a single room rate for the balance of the Agreement (first year students and residents of Hart Hall do not have option 3). Residents choosing Option 1 must have the room in move-in condition satisfactory to the College within one class day after receiving notification of the assignment of a new roommate. Failure to do so or failure to accept a roommate when assigned by the department will result in a single rate assessment retroactive to the date on which occupancy without a roommate began.

Please note: During the term of the Agreement, if the number of residents assigned to a converted lounge drops below that lounge's Standard Occupancy (2 individuals in Cayuga; 3 in Oneida and Seneca), the remaining occupants will be given three options:

- identify a current student(s) who will move into the lounge and notify the Residence Hall Director prior to the end of the academic quarter in progress; or
- move into a vacancy in a regular double room; or
- pay the designated premium to remain in the underoccupied lounge.

The Director of Residence Life and Housing or his designee may reassign any room at his discretion. In the event a student fails to sign the residence hall register and occupy his/her assigned room by noon on the first day of classes, the room may be reassigned unless prior arrangements for late arrival have been made with the Director of Residence Life and Housing or his designee. Failure to sign out on the residence hall register, without notifying the Director of Residence Life and Housing, may result in continuing liability for room rental charges.

**BILLING PROCEDURES**

New students are billed the standard double rate with an adjustment made if they are assigned to Plus Occupancy and remain there after the seventh calendar day following and including the first instructional day of the first and third quarters or the first day of the second and fourth quarters. A resident who receives notification from the Director of Residence Life and Housing or designee of a change in occupancy or assignment effective with the beginning of the next quarter will be recorded in that changed occupancy and billed accordingly.

**WITHDRAWAL and TERMINATION POLICY and PROCEDURE**

Residents withdrawing from the College are requested to terminate their Room and Board Agreement by notifying the Director of Residence Life and Housing in writing at the earliest possible date. Such notice must be signed by the student and must include the student's identification number and date on which the withdrawal becomes effective. In the event a resident withdraws or disqualifies from the College after the Fall semester and before the beginning of the Spring semester, and/or otherwise fails to register for the Spring semester, he/she must officially terminate residency prior to the date of reopening of the residence halls for the Spring semester, which is published in the Student Handbook. Failure to terminate occupancy as described below may result in room rental and/or storage charges for the period of elapsed time until such action is completed by the resident.

After arranging for withdrawal from the College, the resident officially terminates residence hall occupancy by: (1) completing a Request to Terminate the Room and Board Agreement continues on the next page

form at the Office of Residence Life and Housing; (2) removing all belongings from his/her room; (3) having the room inspected by a residence hall staff member including the completion of the *Room Inventory and Condition Report*; (4) turning in all assigned keys to the residence hall desk; and (5) signing out on the hall register. Residents who withdraw from the College must vacate the residence hall and remove all personal belongings from the premises no later than 12 midnight of the date on which termination of this *Agreement* becomes effective.

## OSWEGO GUARANTEE

*Our Commitment to Excellence and Educational Value...*

Through its Oswego Guarantee, the College shows its commitment to students' ability to complete their academic program in four years if they meet certain requirements. The Guarantee further promises that students will not experience a room or meal rate increase for four consecutive years. Therefore, students' room rates are determined by the year that they first enrolled at the College.\* Actual room rates are listed on page 4 of the *Room and Board Agreement*.

\*This is a summary of the Oswego Guarantee. The full text of this pledge can be found at <http://www.oswego.edu/admissions/guarantee.html>

## ROOM RESERVATION DEPOSIT REFUNDS

The Room Reservation Deposit is refunded only in accordance with the following:

- I. If, after paying the deposit, the student does not enroll the deposit is refundable if written application for refund is made to the College before August 1 for fall semester or before December 1 for the spring semester.
- II. If the application is made and the resident withdraws to enter military service, the refund will be granted automatically.

## REFUND OF HOUSING PAYMENT

Room refunds are based upon the date personal belongings are removed from the room, the keys are returned, the room is inspected by a member of the Residence Hall staff, debts related to room rental incurred by the resident have been paid in full to the College and the resident signs out of the room. Guidelines for room refunds are listed in the *Student Handbook*. Students withdrawing from the College or released from residence after August 1, but prior to entering residence, who have prepaid room and board are entitled to a refund less the \$100.00 Room Reservation Deposit.

## TERMINATION of ROOM and BOARD AGREEMENT

Permission to terminate this *Agreement* is requested by submitting a *Request to Terminate Room and Board Agreement* form with requested documentation at least 30 days prior to the proposed date of termination. The Director of Residence Life and Housing or his designee may approve or deny a properly filed *Request to Terminate Room and Board Agreement*. In exercising his discretion, he shall give consideration to documented individual circumstances beyond the control of the individual which did not exist at the time this *Agreement* was signed by the individual. This permission, if granted, is at the discretion of the College, not the student. The approval of a *Request to Terminate Room and Board Agreement* releases the College from any present or future obligation to provide room and board for that resident and the space he/she has previously occupied may be reassigned at the option of the College. Failure to (1) pay room and board charges upon receipt of a bill, (2) sign the residence hall register, or (3) use accommodations as provided does not release a resident from the obligations created by the signing of the *Room and Board Agreement*.

## USE of RESIDENCE HALLS

The room may be occupied only by the resident(s) to whom it is assigned and their visitors and guests. (See Rules Governing Residence Halls section of the *Student Handbook* for further guidelines regarding guests and visitors.)

New and returning students may occupy their rooms according to the schedule published by the Office of Residence Life and Housing. Students given permission to occupy their rooms prior to the published date will be charged \$30.00 per day for room and board or \$15.00 for leaving personal belongings only, unless the charge is specifically waived by the Director of Residence Life and Housing or designee.

Unless otherwise provided for by the Director of Residence Life and Housing or his designee, a resident shall have no right to enter, use, or occupy the residence hall during any period when the College is not in session for formal academic purposes (see HOUSING DURING PERIODS of RECESS below). Residents may leave personal property in assigned accommodations during periods of recess. However, the College cannot guarantee security or assume responsibility for any loss of those belongings. There is no storage available over the summer. For the purpose of this *Agreement*, personal property shall include any property, excluding College-owned furnishings, in the possession of the resident, located in the confines of his/her assigned quarters or in other areas including luggage and storage rooms in any building or on the grounds of the campus. Residents are encouraged to obtain insurance coverage for such belongings. The resident's and/or the parent's or guardian's acceptance of this *Agreement* shall be construed as acceptance of any and all such risk.

All residents must vacate the residence hall and remove all personal belongings from the premises in accordance with the termination or expiration of this *Agreement*. If personal belongings are not removed from the premises, the resident, by signing this *Agreement*, authorizes and agrees to pay a \$18 per day room rental charge to the College for each day that the room was not available for reassignment by the College. Further, the resident agrees to pay such fees as are assessed by the College for the labor involved in the removal and storage of the resident's personal belongings, and the College shall not be responsible for any resulting loss or damage to those belongings abandoned by the resident.

## HOUSING DURING PERIODS of RECESS (BREAK HOUSING)

The College recognizes that some residents must remain in Oswego during periods of recess (i.e., Thanksgiving, Winter and Spring breaks) when our traditional residence halls are closed. The Department of Residence Life and Housing provides special Break Housing for our residents. Information about and applications for Break Housing may be obtained prior to each recess from the office at 303 Calkin Hall, ext. 2246.

Residents requiring such accommodations are asked to complete a reservation process by the dates published by the office for each break period. Residents will be assigned on a space-available basis. Frequently, assignments will be in different rooms and buildings than their regular address. Also, residents assigned to Break Housing may be required to purchase a break meal plan at a cost of \$12\* per day (2007-2008 rate).

All College and Residence Life and Housing policies are in effect during periods of recess as they are throughout the regular academic year. Further, residents living on campus during periods of recess are required to adhere to special security requirements as stated in the *Break Housing Agreement*. Break Housing can be reserved by the day, by the week or for the entire break period. Residents requesting housing for the entire break period are charged the best rate.

Break Housing fees for Summer 2008 through Spring 2009 are listed on page 4.

## USE, CARE and RESPONSIBILITY for ROOM and FURNISHINGS

Residents will be held responsible for any deterioration in condition of their assigned room (including both sides of the door), its assigned furnishings, assigned bulletin board (as applicable) and for any loss or damage other than normal wear that may occur during their occupancy. All occupants of a room and/or suite may be held equally responsible for losses or damages to the room/suite or its furnishings and/or fixtures, including cost of replacement or repair and all reasonable expenses resulting therefrom. Residents of a room and/or suite are responsible for the security and use of the room/suite in accordance with College and Residence Life and Housing policies, rules and regulations. Charges for loss or damage must be paid upon the resident's receipt of any statement regarding such loss or damage.

Unauthorized use of furnishings or fixtures, including but not limited to the moving of furnishings provided in a common area into or to a resident's room is prohibited and shall result in a liability for the expense of return to the common area and/or repair or replacement of said furnishings or fixtures. Any unauthorized repairs and/or alterations made to the premises or its furnishings by a resident shall not mitigate any damage expense incurred by the resident. The College will not be liable for the amount of money incurred by the resident or any expense for his/her services resulting from unauthorized alteration or enhancement of the premises, its fixtures, or its furnishings. If a student receives prior authorization from the Director of Residence Life and Housing or his designee, repairs and/or improvements may be made that could mitigate damage expenses if such work is accepted and approved by the Director of Residence Life and Housing or his designee. Assessment for damaged or missing property shall be made in accordance with the schedule of charges prepared by the Office of Residence Life and Housing. Items not covered by this schedule will be evaluated either through proration of depreciation or the cost in labor and materials to restore them.

Residents are expected to report to the residence hall staff specific items which they notice as damaged or in need of repair in their assigned room or suite, public areas and corridors.

Residents' rooms are furnished with beds and mattresses, desks and desk chairs, dressers, floor lamp(s), mirrors, and wastebaskets. Each item within the room is inventoried and assigned to the room. The exact numerically inventoried items must be in the room upon final inspection prior to checking out of the residence hall. Residents must review with a residence hall staff member and sign the *Room Inventory and Condition Report* form prior to taking occupancy. Upon termination of occupancy of their assigned room, residents must have a staff member inspect the condition of the room and/or suite. Whenever possible, the resident will be informed and assessed a repair or replacement charge for damaged or missing items. Residents may appeal all or any part of the damage assessment with the exception of those who choose the "Express Checkout" option. If payment is not made by the resident or his/her parent or legal guardian whose signature appears on this *Agreement*, within thirty (30) days of the date of the statement, a hold will be placed on all official College records, disallowing the student further access to registration and official transcripts until such time as the statement is paid. (See the Residence Life and Housing section in the *Student Handbook* for more information.) Removal of College furnishings from a resident's room may result in liability to the occupant(s) for the replacement cost of the item(s) or expense incurred by the College as a result of such unauthorized removal. No such removal shall be deemed authorized unless designated in writing, dated, and signed by the resident and the Director of Residence Life and Housing or his designee.

## RULES GOVERNING RESIDENCE HALLS

Any person signing this document is required to comply with all College and residence hall rules, regulations, and policies as stipulated herein and in the current *Student Handbook*. The use of residence hall facilities is conditioned upon compliance with State and Federal laws and College regulations and is limited to residents and their authorized visitors or guests. Failure to comply with such policies, procedures, and regulations contained in this *Agreement* or in the *Student Handbook* or law may result in the imposition of administrative reassignment, College disciplinary action and/or civil and/or criminal action including the denial of on-campus accommodations. Students are responsible to report all violations of the *Room and Board Agreement* to College officials.

The Director of Residence Life and Housing and his designees reserve the right to: (1) affect disciplinary action against a resident and/or revoke his/her privilege to use any residence hall facility for that resident's breach of any terms or conditions set forth in this *Agreement* and/or failure to comply with Federal or State laws and/or failure to comply with policies, rules and regulations, as set forth in this *Agreement* and the *Student Handbook*; (2) repossess or reassign rooms with notice; (3) periodically inspect rooms to determine the condition thereof, in which case written notice shall be given at least two (2) class days in advance; (4) to affect other steps, including entry and inspection of rooms necessary and advisable to the safety, maintenance, security and/or management of the residence hall; and (5) make policy decisions regarding unforeseen circumstances that adversely affect the residence hall environment that are not specifically addressed in this *Agreement* or the *Student Handbook*. Students upon whom sanctions are imposed in relation to this *Agreement* shall have the right to appeal. Such appeals shall be addressed to the appropriate administrative officer as provided in the *Student Handbook*.

Rules and regulations are authorized by the Director of Residence Life and Housing subject to the approval of the College Council and subject to periodic change. Prohibited items confiscated from residence hall rooms will not be returned to their owners. Students are to abide by the following regulations and policies. Due to space limitations, descriptions may be abbreviated. For more complete descriptions of policies, please refer to the *Rules Governing Residence Halls* section of the *Student Handbook*.

**Alcohol** – Residence hall alcohol policy is governed by the Alcohol and Other Drugs Policy as stated in the College Policies section in the *Student Handbook*. The College permits individual consumption and possession of alcoholic beverages by individuals who have attained 21 years of age and prohibits consumption by persons under 21. Consumption from or possession of open containers of alcohol is prohibited in public areas of the residence halls. Group consumption of alcohol in residence halls may occur only at registered events as explained in campus guidelines. Refer to the alcohol and drug section of the *Student Handbook* for the complete policy description.

**Appliances** – All electrical appliances must be UL approved and must be in good working order. Compact refrigerators that clearly conform to proper electrical and chemical standards, operate on no more than 2.0 amps, have a capacity not exceeding 6 cubic feet and have an outside dimension that does not exceed 48 inches, are permitted. Refrigerators must be registered and approved in-hall by a residence hall staff person. Two refrigerators are allowed per resident room. Air conditioners, space heaters and baseboard units of any type, except as may be provided by the College are prohibited.

**Care of Facilities** – It is the residents' responsibility to care for the condition of their assigned rooms as well as other public areas including, but not limited to, bathrooms, elevators, corridors, laundry rooms, lounges, and their furnishings and equipment. Theft or littering of, or damage to College property is prohibited. Students engaging in such behavior may be subject to College disciplinary action and/or arrest and will be held financially and legally responsible. Residents will be held financially and legally responsible for the condition of their assigned rooms and assigned contents. The removal of College-owned furniture from a resident's room or from a public area without staff authorization may result in a replacement charge and/or other disciplinary action. Structural modifications to the residence hall facilities, including the installation of wires or cords outside resident rooms, are prohibited without prior written authorization from the Director of Residence Life and Housing.

**Disruptive Behavior** – Disruptive behavior including: 1) physical abuse, assault, harassment, threats, excessive noise, public intoxication and boisterousness are prohibited; 2) further acts which compromise the physical facilities, the peace, safety and/or health of other residents or compromise the educational purposes of the College are prohibited; 3) bias-related acts which intentionally denigrate any category of residents based on gender, race, national origin, affectional orientation, disability or faith are unacceptable and subject to disciplinary action.

**Drugs** – Residence hall drug policy is governed by the Alcohol and Other Drugs Policy as stated in the College Policies section of the *Student Handbook*. The use, possession, distribution or manufacture of controlled substances is prohibited on College premises. The possession and/or use of small amounts of marijuana in one's room is a violation of New York State law, and any consumption of marijuana in a public area is a criminal offense. Drugs or drug-related paraphernalia can be confiscated and used as evidence.

**Fire Safety** – All individuals are expected to evacuate the building upon the activation of the fire alarm system. Failure to evacuate a building during a fire alarm and the theft or improper use of fire fighting, detection, and/or alarm equipment is prohibited. Included in this prohibition are torchier style halogen lamps. Furniture, decorations, and other items that increase the flammability of the resident rooms or public areas may be prohibited at the discretion of the residence hall staff. Possession and/or ignition of combustible materials for the purpose of cooking, heating, lighting or display (including but not limited to candles, incense, and oil-burning lamps) is prohibited. Anything that is confiscated will not be returned. Setting fire is prohibited with the exception of designated fireplaces.

**Guns, Explosives, Flammables** – Firearms, illegal weapons, firecrackers, explosives, harmful chemicals, and flammable liquids (i.e., oil-based paints, turpentine and gasoline) are not to be stored or used in or around the residence halls. Internal combustion engines are prohibited within the buildings.

**Housekeeping** – Residents are expected to maintain a level of cleanliness in their room compatible with reasonable health and safety standards. The College reserves the right to establish those expectations for individuals in order to ensure reasonable compatibility with roommate(s) as well as health and safety. All residents are required to participate in the residence hall recycling program.

**Keys** – Each resident is assigned keys and/or lock combinations when checking into the residence hall and is responsible for the return of keys upon termination of residence. Loss of keys will result in charges for replacement. Unauthorized duplication of keys is prohibited. Residents are prohibited from using, or having in their possession, keys or identification/access cards which have not been assigned to them by the College.

**Noise** – Quiet hours are established and observed in all residence halls from 8:00 p.m. to 9:00 a.m., Sunday through Thursday nights and 2:00 a.m. to 9:00 a.m. Saturday and Sunday mornings. Courtesy hours are observed 24 hours per day. Individual halls and living units may extend quiet hours or establish specific additional quiet hours at their discretion and/or through the *Community Living Agreement*. Quiet hours are observed 24 hours per day during the week before and the week of final examinations. Residents are expected to defer to approved activity at all times.

**Overnight Guests** – Residents may host visitor guest(s) without regard to time-of-day or gender provided the host has the permission of their roommate(s) to do so. The residence hall may require registration of visitor guests at certain times of the day; otherwise no registration is required. Overnight guests may be hosted by a resident only if registered at the building reception desk. Registration of overnight guests requires the signature of all other residents of the room/suite. The host assumes personal responsibility for the behaviors of the guest(s).

**Pets** – Neither residents nor their guests may bring animals/pets of any kind into the residence hall except by the application and approval process specified in the Residence Life and Housing Pet Policy.

**Security** – Security is a community issue which depends upon the complete cooperation of every resident and his/her guest(s). Acts which compromise building security are prohibited (i.e., propping open exterior doors normally locked for security purposes). Entering rooms assigned to other students or non-public areas such as mechanical rooms or desk areas without appropriate authorization is prohibited.

**Smoking** – Smoking is prohibited inside, and outside within 20 feet of, all residence halls.

**Solicitation** – Sales and solicitation by students or private commercial enterprise is prohibited without the prior approval of the Office of Residence Life and Housing and the appropriate hall council.

**Telephones** – Provision of telephone service to students who occupy College-owned & maintained residence halls is subject to federal, state, and local regulations as outlined in the telephone service agreement. Fraudulent use and/or misuse of the College owned telephone system including voice mail is prohibited.

**Visitation and Guests** – Entry into the living quarters of a residence hall is restricted to visitors or guests of that building's residents. Guests/visitors and hosts must observe the registration requirements of each residence hall and the resident host assumes full responsibility for their guest's/visitor's behavior. The presence of such visitors and/or guests shall not deny access to or entry into the room or suite by any resident thereof, nor shall visitation cause any undue hardship on any other resident of the room, suite, or building. (No resident is permitted to have a guest(s) or visitor(s) without the advance approval of all roommates.) College policy allows 24-hour visitation but does not permit cohabitation. Each residence hall government has the option to further restrict such visitation according to the wishes of the residents.

**Windows** – The removal or loss of, or damage to, a window, screen or window stop from student rooms or public areas in a hall is prohibited and may result in an installation and/or replacement charge and disciplinary action. The placing of any objects outside the window, including arials and similar equipment, is prohibited. Residents are prohibited from being on building ledges or roofs. Throwing objects from windows is prohibited. Opening of security screens except in emergency situations is prohibited.

## ROOM RATES

Academic year room charges are based on the date of matriculation into a degree program in accordance with the "Oswego Guarantee." The "Oswego Guarantee" **does not apply** to Break/Summer housing.

Year of 1 <sup>st</sup> matriculation:	2004-05		2005-06		2006-07		2007-08		2008-09	
	Semester	Year	Semester	Year	Semester	Year	Semester	Year	Semester	Year
Double Occupancy	\$ 2,395	\$ 4,790	\$ 2,545	\$ 5,090	\$ 2,745	\$ 5,490	\$ 2,945	\$ 5,890	\$ 3,195	\$ 6,390
Plus Occupancy <sup>1</sup>	\$ 1,995	\$ 3,990	\$ 2,145	\$ 4,290	\$ 2,345	\$ 4,690	\$ 2,545	\$ 5,090	\$ 2,795	\$ 5,590
Single Occupancy <sup>2</sup>	\$ 3,295	\$ 6,590	\$ 3,495	\$ 6,990	\$ 3,745	\$ 7,490	\$ 3,995	\$ 7,990	\$ 4,295	\$ 8,590

<sup>1</sup> Authorized by the Director of Residence Life and Housing when standard accommodations are not available due to over-subscription. Plus Occupancy is defined as 3 persons in a room designed for 2; or 4 persons in a room designed for 3. Persons in these accommodations will be reassigned to double accommodations as space becomes available and will be subject to an appropriate rate adjustment per quarter.

<sup>2</sup> Single occupancy in a designed double is authorized by the Director of Residence Life and Housing only after the demand for standard accommodations has been satisfied.

**Please Note:** Rates are subject to change by action of the Board of Trustees of the State University of New York.

### BREAK HOUSING RATES\*

Break	Daily	Weekly	Break Package
Thanksgiving	no charge	no charge	no charge
Winter Recess**	\$30	\$200	\$400
Spring***	\$30	n/a	\$200

\*Dining contract may be required.

\*\*Students enrolled in Winter Session course(s) will pay \$200 per week for the duration of the course(s). If they do not choose the break package, they will pay the applicable daily or weekly rate for housing needed when not enrolled in a course.

\*\*\*Residents student teaching during the College Spring Recess are not required to pay for housing during that break.

### TERMS and CONDITIONS of BOARD AGREEMENT (Dining Services – Auxiliary Services)

All resident students are required to participate in one of the five following meal plans:

*The FULL BOARD Plan is a requirement for ALL FIRST YEAR students during their first semester on campus. For their second semester, the student may choose Full Board, Any 12 or the Any 9 Plan. In subsequent years, the student may choose from Full Board, Any 12, 9, 7 or 5 plans.*

**Note:** 1) Meal Plan prices are based on the date of matriculation into a degree program in accordance with the "Oswego Guarantee."

2) This Agreement is for the entire academic year (Fall 2008 and Spring 2009).

Payments for meal plans are made TWICE YEARLY: Fall and Spring semester.

3) Meal Plan changes are allowed during the first three weeks of each semester.

4) Prices for 2008-2009 pending approval of the Auxiliary Services Board of Directors.

• Meal plans are not transferable and are to be used solely by the student to whom the ID/Meal Card is issued. Presentation of an ID/Meal Card is required for admittance to a dining center. Individuals using another person's ID/Meal Card are subject to campus judicial and/or criminal proceedings.

• There are no refunds or exchange values for the Full Board or the Any 12, 9, 7, 5 or 2 Meal Plans at the end of each semester.

• The Plus Plan portion of the meal plan rolls over from the Fall Semester to the Spring Semester, provided a Spring Semester meal plan is purchased.

• The Plus Plan portion of the meal plan **does not** roll over from the Spring Semester to the Fall Semester.

• The first meal under this Agreement will be dinner on the new student arrival day as defined by the College Calendar for the Fall semester and all meals thereafter will be scheduled according to the Official College Calendar. The last meal served will be brunch on Commencement Day. Notices will be posted in the dining centers and residence halls during the year regarding meal service before and after recess periods. Meals served which are not in the defined contract period (i.e. recess periods) will be offered on an individual cash basis.

• Students shall abide by the College's rules and policies regarding their conduct and behavior while in a dining center. The Residence Life and Housing staff works cooperatively with the Dining Services staff in adherence to these policies. Deviation from these policies will result in disciplinary action by the campus judicial system.

• The ID/Dining Services Office, Room 504, Culklin Hall, [www.oswego.edu/auxserv](http://www.oswego.edu/auxserv) (phone 315-312-2588) administers the College ID and Meal Card Plan. New students are issued their first ID at no cost, which is used throughout their attendance at the College. Replacement cost for a lost card is per the fee schedule posted in the ID/Dining Services Office.

#### Withdrawal, Terminations, and Board Refunds

Students who withdraw from the College and have paid for their meal plans will be refunded according to a pro-rated schedule as determined by the SUNY Oswego Student Accounts Office. If a refund is due, it will be processed by the Student Accounts Office. This process takes approximately 6-8 weeks. Before leaving the campus, students must turn in their ID card to the ID/Dining Services Office, room 504, Culklin Hall.

	2005-06		2006-07		2007-08		2008-09	
	Semester	Year	Semester	Year	Semester	Year	Semester	Year
Full Board (Availability to all meals served each week) Plus \$50.00 Declining Balance	\$ 1,625	\$ 3,250	\$ 1,725	\$ 3,450	\$ 1,790	\$ 3,580	See Note #4 above left	
Any 12 (12 meals per week) Plus \$50.00 Declining Balance	\$ 1,575	\$ 3,150	\$ 1,675	\$ 3,350	\$ 1,740	\$ 3,480		
Any 9 (9 meals per week) Plus \$65.00 Declining Balance	\$ 1,450	\$ 2,900	\$ 1,540	\$ 3,080	\$ 1,610	\$ 3,220		
Any 7 (7 meals per week) Plus \$75.00 Declining Balance	\$ 1,190	\$ 2,380	\$ 1,265	\$ 2,530	\$ 1,320	\$ 2,640		
Any 5 (5 meals per week) Plus \$100.00 Declining Balance	\$ 915	\$ 1,830	\$ 975	\$ 1,950	\$ 1,020	\$ 2,040		
<b>Lonis/Moreland Residents Only:</b> <b>Any 2 (2 meals per week) Plus \$160.00 Declining Balance</b>	\$ 670	\$ 1,340	\$ 730	\$ 1,460	\$ 760	\$ 1,520		

### THIS AGREEMENT IS BINDING FOR THE ENTIRE ACADEMIC YEAR (Fall and Spring semesters)

**In order to live in College housing each student must sign the Room and Board Agreement.  
Such acceptance can be declared electronically or by signing and returning a hard copy of the document.**

All regulations and provisions herein shall remain in effect unless changed or modified by official written notice from the Director of Residence Life and Housing, the Chief Administrative Officer, and/or the Board of Trustees.

I do hereby acknowledge that I have read and understand the foregoing articles. I agree to take residence in residence halls for the 2008-2009 academic year and to abide by all terms, conditions, regulations, and procedures stated in or referred to in the Room and Board Agreement.

Resident's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's or Legal Guardian's Signature (if under 18 years of age) \_\_\_\_\_ Date \_\_\_\_\_

Please return to:  
Residence Life and Housing  
SUNY Oswego  
303 Culklin Hall  
Oswego, NY 13126

