

ADVANCED REGISTRATION:

April 7-April 25, 2008

Students matriculated at Oswego State for Spring 2008 are eligible to take advantage of Advanced Registration.

Matriculated Graduate Students are eligible to register beginning the first day of Advanced Registration.

Matriculated Undergraduate Students are sent an email, to their Oswego email address, notifying them when they can go on their myOswego account to check registration information. Students can check their major, class standing, holds affecting registration, and their appointment start time.

Note: Registration is restricted for all first semester juniors (57-71 sh) until you see your advisor.

CONTINUING REGISTRATION:

April 28-June 30, 2008

Some major restrictions are lifted at the beginning of Continuing Registration. **All registered students** may try to add courses that were previously restricted to them.

Matriculated Undergraduate Students must register by June 30, 2008 or incur a late fee of \$30.00.

Readmitted Students approved for the Fall 2008 semester may begin registering during Continuing Registration. Readmitted students are not allowed to register until they have met the advisement requirements of their school/department. Please refer to your readmittance acceptance letter for details.

Non-matriculated students can begin registering for classes on May 5, 2008.

LATE REGISTRATION:

July 1-August 26, 2008

Matriculated undergraduate students who have not processed any registration: Will have to fill out a **Permit to Late Register Form** through the Registrar's Office. You may contact the Registrar's Office (315-312-2136 or registra@oswego.edu) any time during Late Registration to get your Permit to Late Register Form processed. Once your Permit to Late Register Form has been processed you will be able to register online.

Important: Students requesting a Permit to Late Register will be charged a \$40.00 late registration fee. An additional \$30.00 administrative fee is charged if you do not pay your bill before the first day of classes.

Graduate students and non-matriculated undergraduate students have until 5 BUSINESS DAYS AFTER THE FIRST CLASS MEETING to register by paper registration form. Payment is due at the time of registration.

Note: Registrations Submitted After the 5 Day Deadline Will be Charged a Late Registration Fee of \$30.00.

Program Adjustments (Add/Drops*):

Adds: August 27-September 8, 2008

Drops: August 27-September 17, 2008

Departments determine which of their courses are available for add/drop. Most courses can be added and dropped on the web. A small group can only be added with an online override or a program adjustment form. It is to your advantage to try to do your program adjustments on the web as it will cut down or eliminate your having to go to each instructor and get their signature. Please use the program adjustment form only when signatures are required.

Instructions for using a Program Adjustment Form:

For classes that a student must (or chooses) to use a program adjustment form, please be sure to fill out the top of the form completely. List all courses to be added and/or all courses to be dropped. Secure each instructor's signature and the last date of attendance (for drops) for all classes. Bring the form to the Registrar's Office by the posted Add/Drop deadlines.

***Note: Graduate students and non-matriculated undergraduate students must use the ADD/DROP Form to add or drop a class once classes have started (8/27/08).**

To DROP a course you need the instructor's signature with last date of attendance.

To ADD a course you need the instructor's signature if the course is closed.