



November 1, 2007

TO: All Faculty

FROM: Provost Susan M. Coultrap-McQuinn

RE: Travel Stipends for Students Presenting at Conferences

I am pleased to announce that once again this year funding is available to assist students who are attending professional conferences to present their scholarly and creative work. Travel stipends between \$100 and \$200 are available from my office.

A new process for requesting funding has been developed in collaboration with ORSP and the Scholarly and Creative Activity Committee. Students should visit the website of the Office of Research and Sponsored Programs (<http://www.oswego.edu/administration/ORSP/>), select the link 'Campus Grants and Awards,' then navigate to the 'Student travel' link and follow directions contained in the 'Guide to Student Travel Support.' A uniform application form is to be copied and used for all requests. Complete directions are on the website.

Funds awarded by my office will be transferred to departments so that students can process their receipts through their departments. Students who receive such funding will be asked to submit a report reflecting on what they learned from the experience when they return.

For more information about this opportunity and for assistance in preparing a request, see the ORSP website: <http://www.oswego.edu/administration/ORSP/>. Thank you.

c. Provost's Council