

TO: Academic Department and Program Chairs/Directors  
FROM: Michael Gładziszewski, Director, Non-Resident Dining  
RE: Student/Faculty Interaction Fund  
DATE: August 19, 2005

Once again, Auxiliary Services has made program funding available for those catered events which encourage interaction between faculty and students. The total amount of available funds is limited and will be distributed on a first come, first serve basis. To ensure that this program reaches as many departments as possible, it can be used by a department or program for one event during the current semester.

Auxiliary Services will pay for 50%, up to a maximum of \$100, of the cost of a catered event booked by a faculty member, which will have both students and faculty in attendance. This applies to events in the Hewitt Union or to deliveries to other campus locations, including Fallbrook. Program funds cannot be used to purchase alcohol. It is also important to note that events funded through other Auxiliary Services program grants are not eligible for the Student/Faculty Interaction Fund.

If your particular event allows you to benefit from this program, I encourage you take advantage of this opportunity by calling the Catering Office to make your reservations. There is no application form required. **Just indicate that your event qualifies to be partially funded by the Student/Faculty Interaction Program Fund at the time the order is placed so that this discount can be correctly reflected on your invoice.**

Please call Marcia or Marie at extension 2992 if you have any questions. They will be happy to assist you in planning your next catered event.

MG/moc

**auxiliary Services**

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