

**S.U.N.Y.  
College at Oswego**

**Public Safety  
Department**

**Annual Report  
1991**

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## **INTRODUCTION**

1991 can best be summed up as the year of Parking. A new parking fee was instituted in April 1991 for all students and non-union staff. This necessitated a great amount of planning and preparation in order to institute a new fee as well as the incumbent record-keeping that goes with it. All of our records systems were computerized and a new database was designed to accomplish this task. Many thanks go to Investigator Allen Mulvey for his diligence and expertise in designing the program as well as handling the daily task of keeping it functioning properly. Along with the new parking program, office hours for our parking division were started, with our parking office now open Monday through Friday 8:00am - 9:00pm. Two new clerks were added to handle the parking office duties and they have been very helpful in designing a successful record keeping strategy.

Our departments growth in the area of multi-cultural diversity continued in 1991. We experienced many positive interactions with the various constituent groups through many formal and informal meetings and look forward to 1992 as a year when Public Safety is recognized as an integral part of the Campus Community.

Once again, we thank the offices of Student Affairs and Residence Life and Housing for their assistance and cooperation in successfully carrying out our safety mission at SUNY Oswego.

## **Directors Report**

Budgetary restraints in 1991 seemed to capture everyone's attention at SUNY Oswego. The Department of Public Safety is no exception to this, however, the new parking fee instituted here has helped the department remain on solid ground financially. This budgetary survival, however, has forced the department to focus its attention on better, more accurate record keeping and much of its energy was spent in 1991 in the design and startup of our new parking program. The purchase of a computer system and design of our own software has helped us tremendously in this area. The officers of the Department of Public Safety are to be commended for their diligence in making this program work while at the same time, working to make SUNY Oswego a safe place for one to seek his/her education. I believe that I can report much success in both areas.

The Federal Campus Right to Know legislation became law in 1991 and this has necessitated us to change our record-keeping format somewhat. Again, the new computer system has proven invaluable in this area. A new dispatch time-ticket was designed to record all incoming complaints and services in order to accurately determine all calls responded to by Public Safety. The format of our annual report will change to respond to this new legislation, however, all of this change will prove to be for the betterment of SUNY Oswego. On the state-wide level, a task force has been started to look at Public Safety and some of the problems in regards to jurisdiction and enforcement issues. Our own Lieutenant Cindy Adam has been a member of that task force and we look forward to their report for our future growth. Our plans for 1992 are to design a new procedure manual for the department as well as new crime awareness and crime prevention programs designed to make SUNY Oswego a safe campus.

## Equipment

1991, as was previously mentioned in this report, was geared toward our new parking program and entering the computer age. We purchased two Packard Bell 386 p.c.'s to work with our present IBM system. We also added to our system a Lantastic networking system and a tape backup system that backs up our data at the end of every workday. Many of our forms such as accusatory instruments, depositions, etc. are now on the computer system, allowing the officers to do their paperwork faster and with more accuracy. With an H.P. Laser Printer, we have been able to handle many of our smaller printing jobs in house. We now print our conference permits in house, and the added revenue from this service has virtually paid for our printer and accessories. In addition, this allows us to personalize the permits for the particular conference, which provides for a more professional appearance. We realize that, as we grow, our computer system must continue to expand but we feel that we have an excellent base to operate from.

In 1991, we purchased a new Chevrolet Caprice patrol vehicle to replace a 1988 Ford with over 100,000 miles. The maintenance program by the SUNY Oswego maintenance department is providing us with reliable vehicles, enabling us to provide safety services to the campus community at a minimum cost.

Usage in our vehicle fleet consisted of the following mileage in 1991:

	beginning	ending
Car #3	79,509	96,267
Car #6	19,713	47,990
Car #8	46,503	55,006
Car #9	0	11,915
Car #12	55,181	71,698

Total miles patrolled in 1991 were 84,950, approximately 10,000 less patrol miles than in 1990. This decrease in patrol miles was anticipated due to an increased emphasis on foot patrols and residence hall walkthroughs and also the increased emphasis on the new parking program.

## Public Safety Department Programming

January 16, 1991		Evening Student Orientation	T. Ryan
January 17, 1991		New RA Training	Jerrett and Ryan
February 27, 1991	Seneca Hall		
	Campus Safety Issues		
March 11, 1991	Piez Hall	Police Discretion	
March 12, 1991	Funnelle Hall	Alcohol Awareness	Taylor
March 14, 1991	Bell Auditorium	Parking Program	Ryan
March 14, 1991	Cayuga Hall	Date Rape	
March 18, 1991	Funnelle Hall	Building Security	
April 25, 1991	Waterbury Hall	DWI Seminar	Jerrett
May 2, 1991	Cayuga Hall	Date Rape	
June 26, 1991		Transfer Student Orientation	
June 27, 1991		Transfer Student Orientation	
June 30, 1991		Transfer Student Orientation	
July 1, 1991		Transfer Student Orientation	
July 7, 1991		Freshman Orientation	
July 8, 1991		Freshman Orientation	
July 16, 1991		Freshman Orientation	
July 17, 1991		Freshman Orientation	
July 21, 1991		Freshman Orientation	
July 22, 1991		Freshman Orientation	
July 24, 1991		Freshman Orientation	
July 25, 1991		Freshman Orientation	
July 28, 1991		Freshman Orientation	
July 29, 1991		Freshman Orientation	
July 31, 1991		Freshman Orientation	
August 1, 1991		Freshman Orientation	
September 5, 1991	Mackin Lounge	Personal Safety	Off. Lovelace
September 10, 1991	Seneca Hall	Personal Safety	Off Fitzpatrick
September 16, 1991	Seneca Hall	Operation ID	Lt. Jerrett
September 17, 1991	Hart Hall	Date Rape Presentation	Lt. Jerrett
September 18, 1991	Seneca Hall	Alcohol Awareness	Lt. Jerrett
September 25, 1991	Seneca Hall	Personal Safety	T. Ryan
September 25, 1991	Riggs Hall	Operation ID	Lt. Jerrett
October 13, 1991	Waterbury Hall	DWI Panel Discussion	T. Ryan
October 17, 1991	Seneca Hall	Alcohol Presentation	J. Manwaring
October 17, 1991	Oneida Hall	Alcohol Awareness	J. Manwaring
October 17, 1991	Onondaga Hall	Public Safety Arming	Off. Scott
November 6, 1991	Seneca Hall	Personal Safety	Off. Scott
November 14, 1991	Cayuga Hall	Alcohol Awareness	Lt. Taylor

## Personnel

In 1991, the two new officers hired in 1990 decided to leave the department before completing their one year probationary period. Although we felt that both officers had the potential to become excellent additions to our department, it was a very mature decision on their part to evaluate their role and decide that Public Safety work was not a part of their career plan.

Officer Richard Lovelace took a lateral transfer in 1991 to Suny Buffalo to be closer to his hometown. He will be missed by all members of the department for his innovative style in getting the job done.

Four new officers were hired in 1991. Monica Waters has moved from the parking office to become a Public Safety Officer. New additions are Pat Purtell and Tom Woodruff, both with no experience in the Public Safety field, and Dave VanAntwerp, with several years experience as an officer at the Hutchings Psychiatric Center. In 1992, these officers will be attending the Basic Public Safety Academy in Albany.

As mentioned earlier, two new clerks were hired in the Parking Office. Vicky Coleman transferred from the Bursars Office and Anna Brown was hired for the afternoon shift. They have both adapted well to the new parking program and have introduced several welcome ideas to improve our system.

# Training

In-service training was conducted to upgrade current officer skills, and new officers were able to complete basic training areas during 1991.

Two officers who started 1991 in basic officer orientation have since left the Department. Both were given training in the NYSPIN computer (police teletype), and one completed the 13 week Basic Training Academy in Albany before leaving.

Officers Monica Waters, Patrick Purtell, David VanAntwerp, and Thomas Woodruff were brought on board in the later part of the year and were well into their orientation program by years end. Basic Academy training and other mandatory schooling for these officers is scheduled for 1992.

Weapons recertification of all officers was done in May and again in November, and all officers received radiation safety training conducted by the Oswego County Emergency Management Office.

In specialized areas, Officer Velzy completed the Radar Operator school and received state certification, seven officers and supervisors received recertification in breathalyzer operation, and Officers Payne and Rossi attended a seminar on Asset Forfeiture, which dealt with the confiscation of criminally obtained property.

Again this year, the Public Safety Academy sponsored update training in a variety of areas. Officer Fitzpatrick attended the officer's school, Lieutenant Gauthier, the supervisor's school, and Investigator Mulvey, the investigator's workshop. Lieutenant Jerrett and Officer Scott also completed retraining as impact device instructors.

Due to the number of community awareness programs, orientation programs, and training courses now given by our Department, Assistant Director Manwaring, Lieutenant Adam, and Lieutenant Taylor attended Instructor Development School to upgrade their instructing and public speaking skills. As each of these people will attest, this is an intense and demanding course including instruction in such areas as learning theory, instructional strategies, motivation, lesson planning, and platform skills.

During 1991, the Department also continued to encourage officer training in cultural awareness issues. Six of our members obtained training in this area.

Instructors within the Department recertified our members in firearms, use of force, breathalyzer, and NYSPIN. By using our own instructors we have been able to save the expense of sending officers elsewhere for training, as well as giving us the benefit of emphasizing local policies during training.

Department instructors also reached out to instruct members of other S.U.N.Y. Public Safety Departments, municipal police, sheriff departments, and NYSP (State Police) in such areas as breathalyzer recertification, emergency medical training, and instructor development.

In total, the Department spent 1,365 man-hours on training its personnel in 1991, not including orientation training. Seventy percent of this total (956 hours) was in training areas mandated by the state. Also, Department instructors spent 284 man-hours teaching Department officers and officers in other departments during the year. Due to the quantity of training required for the new officers, there will likely be an increase in the number of mandatory training hours in 1992. The amount of training given, beyond mandatory training, however, will depend on its priority, given the current fiscal situation.

# Training Received by Public Safety Officers - 1991

## Asset Forfeiture Seminar

Michael Payne	6/26/91
John Rossi	6/26/91

## Basic Academy

Gregory Guy	8/26/91
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## Bias Crime: Issues and Answers

Jerry Manwaring	7/30/91
Michael Taylor	7/29/91
Kelly Byrne	7/29/91

## Breathalyzer Recertification

Larry Jerrett	10/ 7/91
Cynthia Adam	
Kirk Coates	
Gordon Schipper	
Michael Payne	
William Gauthier	
Kelly Byrne	

## Cultural Diversity Teleconference

Thomas Woodruff	11/21/91
David VanAntwerp	11/21/91
Monica Waters	11/21/91

## Impact Device Instructor Retr.

Larry Jerrett	6/18/91
David Scott	6/18/91

## In-Service Orientation Program

Kim Fletcher	4/ 1/91
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## **Instructor Development Course**

Jerry Manwaring	12/13/91
Cynthia Adam	12/13/91
Michael Taylor	10/25/91

## **Investigator's Workshop**

Allen Mulvey	8/13/91
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## **NYSPIN Basic School**

Kim Fletcher	1/10/91
Gregory Guy	1/10/91

## **PSO In-service Update**

Daniel Fitzpatrick	1/ 1/91
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## **Radar Operator Course**

Kevin Velzy	8/ 9/91
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## **Radiation Safety Training**

Richard Lovelace	6/10/91
Michael Payne	6/13/91
Cynthia Adam	6/13/91
John Jackson	6/13/91
Kim Fletcher	6/13/91
Kevin Velzy	6/13/91
Stuart DeMar	6/10/91
Geri Bosco	6/13/91
Larry Jerrett	6/13/91
David Scott	6/13/91
Michael Taylor	6/10/91
Kirk Coates	6/10/91
Allen Mulvey	6/10/91
William Gauthier	6/10/91
Kelly Byrne	6/10/91

## **Semi-annual Weapons Retraining**

Richard Lovelace	5/24/91
Gordon Schipper	5/24/91
Gordon Schipper	11/15/91
Daniel Fitzpatrick	5/24/91
Daniel Fitzpatrick	11/15/91
Jerry Manwaring	11/15/91
Michael Payne	5/24/91
Michael Payne	11/15/91
Thomas Ryan	5/24/91
Thomas Ryan	11/15/91
Gregory Guy	5/24/91
Cynthia Adam	5/24/91
Cynthia Adam	11/15/91
John Jackson	5/24/91
John Jackson	11/15/91
Kevin Velzy	5/24/91
Kevin Velzy	11/15/91
Stuart DeMar	5/24/91
Stuart DeMar	11/15/91
Geri Bosco	5/24/91
Geri Bosco	11/15/91
John Rossi	11/15/91
Larry Jerrett	5/24/91
Larry Jerrett	11/15/91
David Scott	5/24/91
David Scott	11/15/91
Michael Taylor	5/24/91
Michael Taylor	11/15/91
Kirk Coates	5/24/91
Kirk Coates	11/15/91
Allen Mulvey	5/24/91
Allen Mulvey	11/15/91
William Gauthier	5/24/91
William Gauthier	11/15/91
Kelly Byrne	5/24/91
Kelly Byrne	11/15/91

## **Supervisor Update School**

William Gauthier	6/19/91
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## **Criminal Incidents**

It is gratifying to again report that our criminal incidents dropped in 1991 for the fourth consecutive year. In four years, our criminal incident reports have fallen from 803 to 728, an approximate 9% drop in four years. It is significant to report that the crime index total in the United States showed a 10% increase from 1986 to 1991 while our figures show a comparable decrease.

Of major significance was harassment reports which rose to 150 from the previous years 112. This is attributed to an ever increasing awareness of bias-related complaints. As reported in the 1990 annual report, there is a willingness by the campus community to report these types of incidents and a willingness by the campus administration to deal with them as a criminal complaint. These reports, however, are extremely difficult to resolve because of the nature of the complaints and the fact that the victims are not generally confronted by the perpetrator. When harassment complaints are not figured into our overall numbers, we show a significant drop in all reported incidents.

We continued our Stop-DWI patrols in 1991 and had 45 arrests for DWI. While this is a slight decrease from 1990, we feel it shows an increased awareness by the community that driving while intoxicated is not tolerated at SUNY Oswego. It is very satisfying to once again report that there were no alcohol related motor vehicle accidents with personal injury in 1991. The figures again show that the overwhelming majority of persons arrested for DWI were not students or persons connected to this campus in any way.

Date rape continues to be an area of concern to our department. We feel there is a direct correlation between alcohol abuse and reported incidents of date rape. Our plans for 1992 are to continue to build our programming for students in the area of date rape education and alcohol programming.

Another area that is somewhat new is arrests for forgery. We noticed an increase in incidents where persons were changing information on their parking permits in order to avoid payment of the appropriate parking fees. This is an area that will require our attention in the coming years as fees become a part of our daily lives.

## Breakdown of Criminal Arrests

### Persons Arrested:

Students	45
Faculty/Staff	1
Other	38
Total	83

### Charges:

Assault	2
Burglary	1
Criminal Impersonation	1
Criminal Mischief	6
Criminal Nuisance	2
Criminal Possession of Fireworks	1
Criminal Possession of Stolen Property	4
Criminal Possession of a Weapon	1
Disorderly Conduct	4
Driving while Intoxicated	45
Falsely Reporting a Crime Incident	3
Forgery	2
Grand Larceny	1
Harassment	6
Loitering	1
Petit Larceny	4
Reckless Endangerment	1
Resisting Arrest	3
Trespass	3
Unlawful Impersonation	1

# Criminal Investigation Report

	1988	1989	1990	1991
<b>Death:</b>				
Homicide	0	0	0	0
Attempted Suicide	2	4	2	2
<b>Sex Crimes:</b>				
Rape	1	1	4	2
Sodomy 0	0	2	0	
Sexual Abuse	4	2	1	3
Public Lewdness	4	6	1	1
<b>Robbery:</b>				
Robbery	0	0	0	1
<b>Burglary:</b>				
Burglary	10	16	26	11
Possession of Burglar Tools	0	1	0	0
<b>Assault:</b>				
Assault	3	8	2	8
<b>Endangering Conduct:</b>				
Arson	1	1	1	3
Reckless Endangerment	4	3	3	2
<b>Threatening Conduct:</b>				
False Fire Alarm	5	28	14	8
False Bomb Threat	0	2	0	10
Menacing	0	0	1	0
Harassment	95	87	112	150
Coercion	0	0	0	0
other	0	0	0	0
<b>Larceny:</b>				
Grand Larceny	14	13	13	17
Grand Larceny - Auto	0	0	1	1
Petit Larceny	225	232	203	189
Bicycle	3	6	2	0
Possession of Stolen Property	10	19	9	8
Theft of Services	27	8	15	2
Unauthorized Use of MV	2	1	2	2
other	0	1	1	0

**Fraud:**

Slugs	1	0	0	0
Bad Checks	4	1	1	4
Impersonation	3	1	1	0
Forgery	0	0	4	0
other	1	0	0	3

**Destruction of Property:**

Criminal Mischief	221	189	170	142
Tampering	17	8	12	4

**Contraband:**

Firearms	2	0	0	6
Drugs	15	15	9	8
Knives	0	0	0	0
other dangerous weapons	3	1	4	5

**Unbecoming Conduct:**

Obstruction	1	0	0	0
Trespass	20	24	14	16
Disorderly Conduct	16	20	16	22
Resisting Arrest	0	1	0	0
Escape	0	0	0	0
False Report of Crime	1	8	3	5
other	11	11	8	6

**Miscellaneous:**

Miscellaneous	1	1	1	0
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**Other Laws:**

V&T - DWI	29	19	59	46
Leaving Scene of Accident	24	22	19	19
Other V&T	15	11	11	6
Mental Hygiene	2	2	1	2
Public Health	0	0	0	0
Environmental	0	0	0	1
ABC	3	0	7	6
other	1	0	0	1

<b>Total:</b>	<b>803</b>	<b>773</b>	<b>751</b>	<b>728</b>
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# Parking

As has been pointed out, parking was a major area of development in 1991. With the start of a new parking fee, it required the department to design a workable system and introduce it to the campus community with the least amount of damage to our image. I feel that we accomplished this due to the extra work and dedication of the officers and the clerical support staff. Through the cooperation of Mr. George Stooks, we were able to design and implement a new diagonal parking area on Takamine Drive which provides safer, more convenient parking for our commuter students. Although this was a test area, we feel the results will show this type of parking design to be the way of the future.

It is more critical, in light of the new parking fees, that we show concern and attention to all areas of our parking program as time progresses. Key to this is the continued support and direction given to us by the campus parking committee. The concerns of the campus community are able to be addressed and resolved by the commitment of the members of this committee.

As the figures show, we had a slight increase in vehicles during the past academic year, but we anticipate this number leveling off when the new figures are in with the parking fee. Tickets also had a moderate increase and this was anticipated as people learn about the new fee structure. Our temporary visitor permits have increased from 8,765 in 1990 to 14,872 in 1991 and this is directly related to the new parking system. With our 24 hour enforcement in the new system, it has allowed us to keep better track of who is on campus through parking registrations. We feel this is an added benefit as a safety factor. With computer registrations, it is also much easier to track the various vehicles and their tickets. This new system has allowed us to have a more orderly parking program in our lots.

We look forward to our 1992 report when we will have the numbers to indicate accurately the impact of the parking fee on our overall parking program.

## Vehicle Registration Information

The vehicle registration information is based on an Academic Year (August 15 - August 14) therefore, much of the data does not reflect a complete picture of the effect of the new parking fee program on our overall parking program. The category of temporary/visitor permits reflects only April through December when the parking fee program was in effect and we began to charge for the visitor permits. In addition, a new category since the inception of the parking fee program is Conference Permits we issue through the Office of Conference Services for persons attending scheduled events on campus.

### Vehicle Registrations:

	88-89	89-90	90-91
Employee Vehicles	2486	2437	2479
Resident Student	1659	1601	1686
Commuter Student	3465	3551	3631
Reregistrations	408	414	474
 Totals	 8018	 8003	 8270

Total represents single and multiple car registrations.

### Campus Parking Tickets Issued

	88-89	89-90	90-91
Total number of campus tickets	11161	11941	12298
Total number appealed	846	697	834
Appeals:			
found guilty	473	341	212
fine waived	193	167	200
found not guilty	180	189	238
did not appear			162
parking fee appeals			22
	 1989	 1990	 1991
Total number of vehicles towed	264	164	185
Total warning tickets	3475	1851	6949
Temporary/visitor permits	8746	8765	14872
Campus Conference Permits			1806

## Services Recorded From Daily Summary Report

<b>Calls for Assistance</b>	<b>1988</b>	<b>1989</b>	<b>1990</b>	<b>1991</b>
Lock-out - Buildings	1404	1340	1138	979
Lock-out - Automobile	185	165	155	118
Automobile Assist - Mech.	303	402	279	295
State Car Releases	179	149	169	177
 <b>Security Maintenance</b>				
Gun Registrations	85	85	142	220
Security - unlocked areas				
Residence Halls	609	472	384	520
Academic/Business	696	760	547	655
Art Galleries	115	140	106	126
 <b>Information</b>				
Locating members of campus community to relay message:	561	644	607	713
 <b>Miscellaneous</b>				
Other Services	757	592	745	1087
V&T Warnings	655	742	931	680
Building Security Checks	13654	12983	12350	13915
Campus Warnings				6949
Vehicles towed				185
 <b>Total</b>	 <b>19203</b>	 <b>18474</b>	 <b>17553</b>	 <b>26619</b>

This service report represents services provided in 1991 which are not recorded on crime or service reports. Statistics are derived from a daily report filed by each officer at the end of a tour of duty.

## Service and Regulatory Contacts Report

	1988	1989	1990	1991
<b>Safety Maintenance:</b>				
Accidental Fire Alarm	134	179	114	89
Small Fire	10	2	10	5
Major Fire	0	0	0	0
Flooding	4	2	1	1
Other	2	2	0	3
<b>Order Maintenance:</b>				
Crowd control-demonstrations	0	1	1	1
Injunctions	0	0	0	0
Crowd control-Sports events, graduation, concerts	42	38	39	30
Disputes	7	9	23	25
Noise control-parties	3	2	2	0
Removing person	6	8	9	2
Suspicious Persons	33	28	22	15
Animals	1	1	0	2
Other (alcohol confiscations)	73	51	33	16
<b>Aid and Assistance:</b>				
Accidents-motor vehicle	70	54	42	48
Accidents-athletic	53	56	42	88
Accidents-job related	108	136	173	140
Accidents-classroom	3	7	7	4
Accidents-other*	108	77	96	104
Medical Emergency	30	28	19	24
Other	12	22	14	13
<b>Calls for Assistance:</b>				
Mechanical failure	53	45	30	23
Other	32	42	27	43

**Escort Services:**

Money runs	221	213	244	235
Protection of visitors	0	0	1	0
Pickup/delivery reports	14	16	15	15
Court appearances	19	26	15	20

**Security at Disciplinary Proceedings:**

	10	7	7	1
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**Miscellaneous:**

Locating missing persons	7	4	7	9
Lost/found	276	291	314	236
Miscellaneous	429	332	249	196

<b>Total</b>	<b>1770</b>	<b>1678</b>	<b>1573</b>	<b>1388</b>
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\* Personal injury accidents outside of above listed categories