Student SCAC Checklist

1) The signed Faculty Sponsor form must be received by Linda Cook (Basement of Penfield Library, Room 4) by 4:30 on the deadline date (consult web site http://www.oswego.edu/administration/ORSP/campus_grants_and_awards/student_grants/graduate_undergraduate_sca_grants.html and confirm due date for your materials.

2) The on-line application must be submitted by 4:30 P.M. on due date.

   a) Abstract (100 words or less).

   b) Narrative (limit 6 double spaced pages). Type narrative in MS Word so that you know it's within the 6 page limit, then cut and paste into the on-line form. Do not bother with formatting, all formatting is lost when pasted into the on-line form.

   c) Budget and justification.

3) Appendices, must be e-mailed to lcook@oswego.edu by 4:30 P.M. on due date.

   a) Bibliography.

   b) Any additional support material (under five pages).