



Academic Year _____

Event Description _____

Date of Program _____

Contact Person _____

SUMMARY REPORT

Please return this completed form to:

ARTSwego

130A Tyler Hall

Include all promotional materials and press coverage.

Description of program:

How did this program impact the college community?

How many people did you anticipate?

How many people actually participated?

What were the objectives of the program?

Do you consider the program a success?

Did you fail to meet any objectives? How would you address these in the future?

Was the event co-sponsored?
By whom?

Did you encounter any unanticipated problems in presenting the event?

Other comments: