Educational Administration Department
303 Park Hall

MEMORANDUM

TO: Faculty Assembly
FROM: William Silky
      Acting Chair
DATE: September 7, 2006
RE: New program descriptions

Attached you will find descriptions of two new programs our department has developed in light of recent State Education Department certification changes. In essence, these programs replace the existing programs our department has offered and bring us in compliance with new State requirements.

The first is a description of the "School Building Leader"(SBL) program. In essence, this is for experienced teachers and other education professionals seeking a Certificate of Advanced Study (CAS) and New York State certification to become school principals and assistant principals.

The second description is of the "School District Leader"(SDL) program. Similar to the SBL, this is for experienced teachers and other professionals seeking a CAS and New York State certification to become central office administrators, including superintendents of schools.

If there are questions regarding either of these programs, our departmental representative will be present at the first October meeting of the Assembly to respond.

Thank you for your consideration.