

REGISTRATION



AMA American Management Association®

Instructions:

Fill out this form and return to the SUNY Oswego Phoenix Center (see below) no later than one week prior to the scheduled start of the course. All classes are held at the SUNY Oswego Phoenix Center in Phoenix, NY.

Mail to: SUNY Oswego Phoenix Center
70 County Route 59
Phoenix, NY 13135

or Fax to: 315.934.4900

Questions? 315.934.4901
phoenix@oswego.edu

Persons with disabilities, who need accommodations in order to successfully complete this professional development course, should contact the disability services offices at 315.312.3358.

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Title: _____

Employer: _____

Phone: (w) _____ (h) _____

E-mail: _____

Fall 2009 AMA Courses

Course Fee: \$319 per course (includes all materials)

Six Courses: \$1695 - Save \$219!

ENROLL ME IN THE FOLLOWING CLASSES:

Finance for Non-Financial Managers in Not for Profit
October 1, 8, 15, 22, 29 • 6 PM - 9 PM

Fundamentals of Human Resources
October 13 and October 20 • 8:30 AM - 5 PM

Project Management
November 5, 12, 19; December 3, 10 • 6 PM - 9 PM

How to Manage Your Priorities
November 9, 16, 30; December 7, 14 • 6 PM - 9 PM

Manager's Guide to Hiring, Firing and Employee Rights
November 12 and November 19 • 8:30 AM - 5 PM

TOTAL \$ _____

Choose Payment Method

Check enclosed (payable to "SUNY Oswego")

Purchase Order (payable to "SUNY Oswego")

VISA Mastercard Discover AmEx

Credit Card# _____

Exp. (Month/Year) / Security Code: _____

Signature: _____

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