

Editing Topic

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Comments

Does the paper have a cover page with a clear title for the paper?				
Is the introduction fully developed? Does it orient the reader to what is to follow in the paper?				
Is there a clearly stated Thesis Statement ?				
Does the text carry out the purpose of the thesis statement?				
Are paragraphs adequately developed ?				
Is there a clear Transition from one idea to the next? Does the author use transitional sentences between paragraphs?				
Are the ideas in the paper clearly ordered? Could you easily devise an outline that would reveal the order development of the author's argument?				
Does each paragraph state its case clearly and completely, or should there be more evidence/ detail?				
Is the paper free from grammatical/typo/punctuation errors? Please circle errors on text of paper.				
Has the author referenced all the words, ideas and information sources they have used in the paper? Is there a clear distinction between the author's thoughts and words and those of the author(s) he or she has cited? Are there concerns that the author is not using their own words at any time during the paper?				
Has the author consistently used APA properly?				
Does the paper meet the page limit requirements?				
Is the bibliography prepared in APA format?				

Do the citations appearing in the text of the paper match what sources are presented in the bibliography? Do all the sources listed in the bibliography appear in the text of the paper?				
Does the conclusion summarize and clarify important information and build on the thesis statement ?				
Is the paper in Times Roman/12 pt. font				
Are the pages numbered?				
Is the paper formatted with left justification and in one inch margins on all sides?				
Strengths of Paper				
Please summarize the areas that need the most revision				

