

Public Justice Department  
446 Mahar Hall  
SUNY Oswego  
Oswego, NY 13126

Final 40-Hour Report

Name of Student: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Agency: \_\_\_\_\_

Period Worked - Date(s) & Time(s): \_\_\_\_\_

Total Hours Worked For This Report: \_\_\_\_\_

Name and Title of Person Directly Supervising You This Period: \_\_\_\_\_

**BASED ON YOUR TOTAL EXPERIENCE DURING THIS PRACTICUM:**

Respond thoroughly in print (word processing or typed) on separate sheets of paper to each of the following; number and letter each as it is listed here.

1. Summarize your activities and reactions during your last 40 hours.
2. Summarize activities you engaged in this practicum.
  - a) Did you activities and/or responsibilities increase over the time?
  - b) If so, how?
  - c) If not, why do you think this was the case?
  - d) Were you supervised during these activities? Yes/No.
  - e) If yes, of what did that supervision consist?
  - f) In what ways was it helpful/not helpful?
  - g) If no, why were you not supervised?
  - h) If not, what effect did the lack of supervision have on you/your experience?
3. What did you expect to learn from this practicum experience.
  - a) related to your specific agency?
  - b) related to "professionals" within your agency with whom you had contact.
  - c) related to other "professionals" and other agencies with whom you had contact
  - d) related to your clients?
4. What exactly did you learn through these activities.
  - a) related to your specific agency?
  - b) related to "professionals" within your agency with whom you had contact
  - c) related to other "professionals" and other agencies with whom you had contact
  - d) related to your clients?
5. What did you NOT learn through these activities, and why.
  - a) related to your specific agency?
  - b) related to "professionals" within your agency with whom you had contact
  - c) related to other "professionals" and other agencies with whom you had contact
  - d) related to your clients?
6. What were the two (2) BEST points of your practicum experience, and why?
7. What were the two (2) WORST points of your practicum experience, and why?
8. What was the most meaningful learning experience of your practicum experience?
  - a) how
  - b) why?

9. Do you think your agency, in whole or in part, utilized theory to inform practice?
- a) why do you think this -- be specific?
    - 1) what theory(ies) and what practice(s)?
    - 2) what evidence supports this response/thinking -- be specific?
  - b) Why do you think theory informed practice, if it did?
  - c) Why do you think theory did NOT inform practice, if it did not?

**AGENCY EVALUATION:** Where appropriate, circle one answer in each section and explain; otherwise, simply explain.

- A. Were expectations for you explained clearly at the start of the practicum experience?
- B. If your duties/experiences changes, were you clearly informed in advance of such changes, and were the expectations for the changed duties/experiences clearly explained to you?
  - 1) If no, how did you react when you learned of the change?
  - 2) How did you handle the change?
- C. Did your supervisor(s) actually supervise you? i.e. did she/he explain expectations (e.g. hours to be worked, duties to be performed, etc.) of you; explain processes/procedures of your agency and your part in it; did she/he give you routine, periodic feedback on your job performance?
- D. How would you rate overall experiences in this agency?
  - 1) very helpful and educational
  - 2) somewhat helpful and educational
  - 3) no real impact one way or another
  - 4) not at all helpful or educationalExplain reason for your answer:
- E. Would you recommend this agency to other students for a practicum experience?
  - 1) Yes
  - 2) NoExplain reason for your answer:
- F. Would you choose this agency in which to work during any part of your career?  
Explain the reason for your answer (why/why not, which part of career & why):

**ACADEMIC PREPARATION EVALUATION:**

- A. Do you feel the course work you have taken thus far gave you adequate background for your practicum experience? BE SPECIFIC - - what courses, what content, what background in relation to...
- 1) Knowledge of agency (ies)
  - 2) Knowledge of organizational operations
  - 3) Knowledge of types of clients served by specific agency (ies)
  - 4) Knowledge of theory (ies) and relation to practice?
- B. If you feel your course work did not give you adequate background, state specifically how and why you think this?
- C. How can this inadequacy be remedied?

**Final Forty Hour Report is due in the hands of your Practicum faculty member by the date specified by that Instructor .**