

## **Doug Halliday Undergraduate Research Scholarship**

This program is to support and foster undergraduate student summer research activities performed in collaboration with a SUNY Oswego faculty sponsor in the Biological Sciences.

**Deadline:** Second Monday of March, 4:00 p.m.

**Funds:** There will be two \$3,000 awards. Funds may be used for student stipends or other expenses directly related to the proposed research.

**Eligibility:** Undergraduate students in the Biological Sciences who are completing their freshman, sophomore, or junior years at SUNY Oswego may apply. Students may receive the scholarship only once.

Students must secure a faculty sponsor who will assist in designing and carrying out an appropriate project. A letter of recommendation attesting to the sponsor's willingness to supervise the student's research must accompany the request for funding.

The application must be accompanied by two letters of recommendation in addition to that supplied by the faculty sponsor.

**Application Criteria:** Funding requests must include the information listed below. Faculty in the Biological Sciences will review the proposal. The proposal must not exceed three (3) double-spaced pages excluding appendices. Figures and tables must be numbered, if used. Proposals exceeding the page limit will not be reviewed.

- A. A brief (75 words or less) abstract that reviews the purpose and importance of this project.
- B. A list of the major objectives that will be pursued in the project.
- C. A concise review of the literature related to the project.
- D. A statement of the design of the project (methodology).
- E. A brief explanation of any additional funding available for this project.
- F. Appendices:
  - a. A bibliography.
  - b. Any additional support material (must be brief).

### **Selection Process:**

- A. The Department of Biological Sciences' Awards Committee will review applications and recommend a priority listing for the award based on the student's academic record, the strength of the proposal, and faculty recommendations.
  - a. The Awards Committee will bring its recommendation to the Department of Biological Sciences for final approval.
  - b. In the event that a student applicant is sponsored by one of the members of the Awards Committee, the Department of Biological Sciences will decide who receives the award. The Awards Committee will compile all applications and present them to the Department of Biological Sciences without rankings.

- B. The Awards Committee will notify the applicant and her/his sponsor of the Departmental decision by the first Monday of April.

**Final Report:**

A brief final report must be submitted to the Awards Committee by the first Monday of October. The final report will be no more than five pages in length, excluding figures, tables, and pictures, and should briefly explain what was accomplished. Any deviations from what was proposed in the grant application should be noted. The format will be decided between the student and the mentor.

Contact Information:

Chair, Awards Committee  
Department of Biological Sciences  
133 Piez Hall  
315-312-3031