

## Pre-med Internship Syllabus

*Bio 498 - Fall 2009*

**Faculty Sponsor:** Dr. Jim MacKenzie

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- Please use email as your primary form of communication
- Please put “**Bio 498**” at the beginning of your subject heading so I can sort messages by class.

**Office Hours:** Wed 9-10; Th 2:30-4:00

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**Site Sponsor:** Prof. Ron Graham

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**Hourly commitment:** 120 total hours between September 2 and December 12 (116 hours at the hospital and 4 hours of classroom time). Please refer to the Rotation Form for specific responsibilities at the hospital.

**Required Materials:** Pocket Medical Dictionary, Lab Coat, Oswego Hospital Picture I.D.

**Grading:** Grades will be determined based on the Internship Learning Agreement that all students must sign and includes case reports, oral presentations, a term paper, and the evaluation of the site supervisor. Students will receive either a (H) – honors, (S) – satisfactory, or (U) – unsatisfactory.

**Reflective Journal:** Students must keep a journal for every visit to the hospital or area facility. The journal will be randomly reviewed by both the site supervisor and the faculty sponsor.

**Case Studies:** Students must prepare **three (3)** written case studies that review a case that they participated in and give an oral presentation for each of the case reports to the other internship students, the site supervisor, and the faculty sponsor. The case study will review the entire case, from start to finish. If the student did not participate in all stages of the patient’s care, they will use the patient’s file to aid in writing the case study. Case studies will be 2 pages in length and will be presented at **8:00 AM** on the following Fridays: **10/9, 11/6, and 12/4** in B23 Piez. The written report will be submitted to **both** instructors **no later** than the Tuesday before the presentation. Immediately following the presentation, students will also submit an attachment that defines the terms and techniques that are cited in the case report. The attachment is unlimited in length and should be complete enough so that the student will be able to use it to answer any question about the terms/techniques used in the case study. All written materials must be done on a work processor with 1” margins and 12-point New Times Roman font.

**Term Paper:** Students must prepare a written report on a disease of their choosing. The paper must cover the following aspects of the disease: (1) the history and etiology, (2) the symptoms and diagnostic procedures, and (3) methods of treatment. The paper will be at least 10 pages in length, must use at least 8 primary references, and will be submitted by the last day of classes (Dec 11). References can only be used from the internet if they are a re-print of an article. No unedited references are permitted. All written materials must be done on a work processor with double spacing, 1” margins on all sides, and 12-point New Times Roman font.

**Patient Confidentiality:** Under **NO** circumstances are you to talk to anyone about patients that you have encountered in a way that will divulge their identity. This includes any piece of information that can lead to the identity of the patient such as patients name, occupation, place of residence, description of family members. If it becomes known that you have discussed patient information with anyone, you will automatically receive a failing grade and will not be allowed to continue in the internship. There are no second chances, failure to comply once will result in automatic termination.

**Attendance Policy:** It is imperative that you keep appointments that you make; a major portion of the grade is based on hands-on experience. It is possible that winter weather may interfere with the activities of the College and the Hospital. **The instructors expect that you will use good judgment -- if you commute and the weather where you are is such that road conditions and the weather in general are unsafe, STAY HOME!** If you have made a commitment to be somewhere at the hospital, off-site clinic, or private practice, make sure to contact the appropriate parties to tell them that you will not be there. If there is a scheduled meeting at the school, you may call the College any time after 8:00 AM to determine if the College is open. Call (315) 312-3333 for an automated message or the College number at (315) 312-2500.

**Students with Disabilities:** Any student requesting academic accommodations based on a disability is required to register with the Disability Services Office (DSO) each semester. A letter of verification for approved accommodations can be obtained from DSO. Be sure that the letter is delivered to the instructor as early in the semester as possible. DSO is located in 226 Hewitt Union and is open 8:00-4:00, Monday through Thursday and 8:00-3:00 on Fridays. The telephone number for DSO is 315-312-3358.