**Academic Policy Council**

**February 16, 2018**

**Mahar 467**

**Minutes**

**Present: Eve Clark, Jason Zenor, Sue Fettes, Pat Russo, Jean Chambers, Dan Truong, Rameen Mohammadi, Mary McCune**

Called to order at 3:08.

1. **Approval of the agenda.** Fettes moved to include the approval of the November 10, 2017 minutes to the Agenda. Seconded and approved. Fettes then moved to approve the agenda. Russo seconded. Approved.
2. **Approval of November 10, 2017 minutes.** Chambers moved to approve the minutes and Fettes seconded. Approved.
3. **Approval of February 2, 2018 minutes.** Chambers moved to approve the minutes and Russo seconded. Approved.
4. **Chair’s Report**

Clark received an email inquiry from the Chair of Human Development regarding whether there is any official language regarding what criteria distinguishes different levels of classes (100, 200, 300 and 400-level). Fettes stated that there is language in catalog but that it is vague. The language can be found on page 138 under Curriculum Information. Discussion ensued regarding the pros and cons of prerequisites on upper-division courses at the 300-level in particular. Discussion then ensued regarding interdisciplinary programs and their impact on the existence of upper-division courses with few to no prerequisites. In the end it was generally agreed that prerequisites serve different functions in different programs and that it should be left to the departments to decide what the prerequisites should be for their courses.

Fettes had a question regarding whether the 30 hours required “in residency” at Oswego included on-line courses. Mohammadi replied that on-line courses are a sort of virtual residency and that since they are Oswego classes they do count. Fettes thought the language regarding residency might need to be updated. Zenor asked if there were any limit on the number of on-line courses a student can take if the student is on campus? Mohammadi stated that is not so easy for students to take on-line courses since seats are reserved for various constituencies before they are opened to students living on campus or in town.

Attention turned to ECE 321. Mohammadi provided background: ECE initially asked the Registrar to add a 1-credit lab. Mohammadi told ECE that they could not simply add the lab and that they would need to change their program. ECE then went to UCC to ask for the course to be changed from a 3 credit to a 4 credit course. UCC approved this change, even though this will result in a change to the program. Clark will go to FAEB to let them know that there was a “miscommunication” between UCC and APC and also ask for UCC to withdraw the course approval. Clark will follow up with the various constituents, particularly to find out if the course approval has been read out at FA or not.

1. **Old Business**

**Criminal Justice Proposal Update**

Clark has not heard from Diane Brand about one correction that still needs to be made. PBJ brought the wrong proposal to the floor of FA. Mohammadi will send Clark what he has to ensure that the correct proposal is forwarded to SUNY Central.

1. **New Business**
2. **Changes to the Sustainability Studies Minor**

Jean Dufore reported via email that the following courses listed in the minor have problems:

GEO 430 has not received UCC approval

TLE 415 is inactive and has not been offered since 2014

ANT 379 has not received UCC approval

HIS 358 has been approved and will appear in next year’s catalog. The title, however, is American Urban History, not Urban History

The following are the correct titles of the courses and should be changed in the minor proposal:

BIO 200 Human Impacts on Environment

BIO 400 Eco-Systems in Society

SOC 369 Environmental Sociology

Discussion ensued regarding the proposal’s language and use of lists. Zenor and Fettes crafted the following language:

**Select four additional courses under advisement. These courses must include one upper-division course from the Scientific Principles courses and one upper-division course from the Social Equity and Policy courses. Note some courses may have prerequisites.**

Russo suggested they might consider listing the World Awareness courses below the minor program so that they do not have to resubmit through APC every time those courses are changed. If they do decide to go for the three distinct lists, then the lists should be mutually exclusive.

Fettes asked if they had support letters and for them to include those in a resubmission of the proposal.

Meeting adjourned at 4:12.

Respectfully submitted,
Mary McCune