**Academic Policy Council**

**Meeting December 9, 2016**

**Minutes**

**Members In Attendance:**

Eve Clark, Chair

Mary McCune

 Jean Chambers

Jason Zenor

Sue Fettes

Rameen Mohammadi

Meeting commenced at 3:12pm

**I. Approval of Agenda**

# Agenda presented by E. Clark moved by S. Fettes and seconded by J. Zenor and was approved by affirmation.

**II. Approval of Minutes 10/28**

The minutes were discussed. It was moved by Chambers and seconded by Fettes to approve the minutes with minor changes. The changes were approved by affirmation.

**III.** **Chair’s Report**

Task Force on Applied Learning: Task Force has been manned. Seems like local administration and faculty are not enthusiastic. Seems like we already do this with capstones.

**IV. New Business**:

1. **Information Science Major**

Discussion of Core and the combination of courses. HSC 300 has gone through UCC and has a new name compared to the old major. Clark raised issue of “under advisement” language.

Fettes raised the issue of checking the Writing Plan which should be General Education Council’s responsibility. Mohammadi suggested that Faculty Assembly Executive Board create a standard path so that GEC can forward on that information. Writing Plan = 110, 220, 300 [need to change name], 329, 330. Mohammedi will let Doug Lee know that ISC 110 is now an option in the major and that ISC 330 is now not required in the major. They will need to change the Writing Plan and send to GEC.

Discussion of the electives. Consensus that there are a large number of credits in the elective section and not having a list of approved elective courses is confusing.

Clark will convey to Doug Lee:

1. The issues with the Writing Plan: ISC 110 and ISC 330 are no longer required courses in the major. The first is optional and the second is not required.
2. Electives: A) why so many? B) Make elective options clearer. List them or at least list prefixes and course numbers.
3. Should there be a certain number of hours from ISC? [I’m not sure what this means – too few ISC courses in an ISC major?]
4. List the number of credits for each course in the major.
5. ISC 250 should read "Programming through Mobile Applications." This was noted by Clark after the meeting had adjourned.

      **B)  ISC Minor**

Discussion of the electives. Should change the language to “at least 6 credit hours at the 300 or 400 level.” Should also change the name of the minor to be in concert with the name of the major.

1. **Geology BS Track I and II**

BS Track II Core requirements should read 26-27 cr.

Track 1:

GEO 350 “Remote Sensing” has not yet been approved by UCC.

Format the core more clearly

Fettes raised issues with the language in the elective section (“Select three 300 or 400 level GEO or GCH courses that are not part of the General Education program.”) If the General Education program were to change this would change the major requirements. Need to change that language and list the courses. Also raised issue of the Writing Plan again.

Clark will convey to GEO:

1. The core of Track I needs to be formatted more clearly
2. Need to deal with language in the elective section of Track I
3. Track II has a list of courses but there are errors (change to 26-27 cr in the Core)
4. Take out GEO 350 until approved (in Track II now)
5. Correct typo – MET not MAT 220 (in Track II)
6. List the number of credits for all the courses in both Tracks
7. **Biological Sciences Curriculum Adjustments**

Fettes reported out on the proposed curriculum adjustments. Fettes will continue to discuss this with Jim MaKenzie.

1. **RMI changes**

Clark will discuss with RMI:

1. COM 211 has a new name: Strategic Communication in Business
2. 66-7 cr overall
3. Need to list credits next to courses
4. MAT 208 needs a note that the course is not open to students who passed MAT 210. Insert the following language: “E. Students transferring into the major who have completed MAT 210 with a C- or better fulfill a MAT 208 Requirement.”
5. **New Business**

Zenor reported that the APC website has been upated and asked for committee members to review it and offer suggestions.

Motion to adjourn meeting moved by Jean Chambers and seconded by Sue Fettes. Meeting adjourned at 4:50 p.m.

Respectfully submitted by M. McCune 12/14/16.