**Academic Policy Council**

**March 9, 2018**

**Mahar 467**

**Minutes**

**Present: Eve Clark, Sue Fettes, Jason Zenor, Rameen Mohammadi, Pat Russo, Dan Truong, Mary McCune, Jean Chambers**

Meeting was called to order at 3:06 p.m.

1. **Approval of the agenda**

**Fettes approved, Zenor seconded. Approved.**

1. **Approval of February 16, 2018 Minutes**

Chambers moved with minor changes, Russo seconded. Approved.

1. **Chair’s Report**

No Chair’s Report as nothing pressing was discussed at FAEB. The new routing form is now in use.

1. **Old Business**
	1. **Sustainability Minor Wrap Up**

Clark stated that APC will avoid holding email discussions in the future. She won’t try to push proposals forward outside of meetings unless an emergency situation requires it.

The new minor will hit the floor of FA after spring break. It appeared on the floor earlier but had some problems. The World Awareness courses applicable to the minor will now appear following the program description in the catalog.

Fettes stated that the APC report should note that Council adjusted the World Awareness categories for catalog clean-up purposes only and that no academic changes were made to the program.

Discussion ensued regarding the problems inherent in using General Education language in program descriptions because every time changes are made to General Education, the program needs to change as well. Clark was not sure the Sustainability program was using the World Awareness category to precisely model the General Education language. She wondered, in this case, if they would still need to change the program should there be future changes to the General Education World Awareness category. Mohammadi felt the program would not need to in this case but, in general, there should be consideration of this issue going forward.

Chambers moved to approve moving the list of World Awareness courses to follow the program description. Russo seconded. Approved.

Clark added another update on the change from PBJ to CRJ. She stated that what is going to SUNY Central is the correct version. The person who presented the program change at FA posted the wrong version but the correct version was what had been passed out to members two weeks prior.

1. **New Business**
	1. **Changes to the Public Accounting Major**

This proposal has gone through P&P and Graduate Council.

They need to fix ACC 305 as there is a misspelling in name (“Accountig”). There is also a misspelling in MBA 572 (“Taxaction”). There needs to be a space between MBA and 568.

Mohammadi stated that the section on General Education will not appear in the catalog and should be stricken from the proposal. The total number of credits in the major is 111.

The proposal should be reworked as follows: A. Core Requirements Undergraduate. B. Core Requirements Graduate. C. Cognate Requirements Undergraduate. D Cognate Requirements Graduate. E Capstone Requirement Graduate. F Advanced Tools Requirement. The F Advanced Tools sections needs the following language: “Select one of the following.” Clark will ask if they really need the “under advisement” language.

The Cognate Requirements need to appear in alphabetical order.

Council approved the proposal with the above changes.

* 1. **Changes to Arts Management Minor**

Mohammadi informed Council that the Dean of SCMA said that very few students had taken this minor over the years. They hope that the changes to the minor will help to attract more students.

The following changes need to be made:

1. The upper credit limit for the program is 22, not 23.
2. Take out “Credit: 3” and replace with “3”.
3. Add section names: A) Core 15 credits; B) Electives 3 credits; C) Internship 1-4 credits
4. They need to provide a side-by-side of what is currently in the catalog on the left-hand side.

Discussion ensued regarding whether APC approved a discontinuation. Mohammadi noted this is not a discontinuation of a program. APC is approving a change to the minor which involves eliminating a track. Clark will report out that APC approved changes to the minor that include elimination of tracks.

Chambers moved to approve, Russo seconded. Approved.

Discussion ensued regarding situations where professors stipulate in their syllabi policies that aim to control student behavior at times when class is not in session (before class begins, for example). Discussion regarding whether there needs to be a stated policy crafted on this issue was postponed until the next meeting.

4:04 adjourned

Respectfully submitted,

Mary McCune