Academic Policy Council

April 7, 2017

Mahar 467

Minutes

Present: Eve Clark, Mary McCune, Jason Zenor, Sue Fettes, Michelle Bishop

1. Approval of the agenda.

Approved with minor changes.

1. Approval of the March 24, 2017 minutes

Approved with slight amendments.

1. Chair’s Report

Clark reported that the proposal to change the total number of credits needed for graduation to 120 passed at Faculty Assembly. Fettes reminded Council members that this change will begin with catalog year 2017-2018. If students entering prior to Fall 2017 wish to graduate with 120 credits they will need to officially change their catalog year. If their major program has changed between when they entered and Fall 2017, then they will have to graduate under the new major requirements.

1. Old Business:
2. BA-Studio Arts Track II Changes and creation of Track IV

Track II:

* + The catalog copy provided lists this as “Track I.” Need to change to “Track II.”
	+ The “Non-Western Art History” section in “B. Core Requirements” should be modeled on the “Studio Art Study” section in “A. Foundations Requirements.” In both sections the credit hours should be taken out after the course titles.
	+ The title for ART 111 should read “Freshman Colloquium” (not “Freshmen Colloquium).
	+ JC select three under advisement. C {missed that language}
	+ JC thinks D language is problematic. Select one of the following
	+ In section “B. Core Requirements” ART 353 should be moved to the top of that list in order to keep courses in numerical order.
	+ Motion to approve with amendments made by Fettes, seconded by Zenor. Approved.

Track IV:

* Consistency is lacking between the sections. Section A needs to model that of Track 1 and credit hours after course titles in the lists of courses need to removed.
* The course title for ART 105 should read “Design Concepts I: 2-D.”
* In Section B under “Drawing” the language should read “Select one of the following:”
* In Section C language should read “Select two of the following” and the credit hours should be taken out of the list
* The title of ART 111 should be “Freshman Colloquium” not “Freshmen Colloquium.”
* Courses in Section A should be put in numerical order.
* In Section B under “400 Level Illustration Study,” the language should read “Select one from….”
* In Section D “Departmental Electives,” the language should read “Select two courses not previously taken with a prefix of ART or ARH.”
* Motion to pass with amendments made by Fettes and seconded by Zenor. Approved.
1. BFA-Studio Arts Track I and Track II changes

BFA Track 1

* Discussion ensued regarding whether language in Section C up to “Select one four-course concentration from the following areas” should be placed in a footnote or whether it needs to be in the catalog at all. If it is in the catalog, the language should read “Your Media Concentration.” Clark will follow up with Mohammadi.
* Fettes inquired about the Media Concentration “Art Education, MAT Prep.” Clark will follow up with Cynthia Clabough to see if that should be made clearer.
* All the credit hours after the course titles in the lists in “Section C Core Requirements – Media Concentration” should be removed.
* In “Section C Core Requirements – Media Concentration” the language “Select one from […]” should replace “Select one: […]”
* In “Section C Core Requirements – Media Concentration” under Interdisciplinary the language reading “Four courses selected through advisement” should be change to “Four courses selected under advisement.” And the next sentence should read “One related course may be taken outside the Department.”
* In Section D the language should read “Select one from Art 471 […].
* F – change language to reflect
* Motion to approve with amendments made by Fettes, seconded by Zenor. Approved.

BFA Track II – Illustration:

* The Art Department will be instructed to ensure that the preceding changes are made in this track as well.

Council reviewed the changes made to the following programs and requested several final changes.

BFA Interaction Design

* + Need to fix title of ART 111 to read “Freshman” not “Freshmen.”
	+ Need to take out new copy in the side-by-side and provide Faculty Assembly with the Catalog copy.
	+ JC sent email comments: once again two Core requirements [get comments from EC]
	+ Throughout the catalog copy need to replace “select…from the following” to “select…of the following.”
	+ Need to write out numbers (four, not 4).
	+ In Section C replace existing language with “Select two courses in Art History and Museum Studies (6 cr)”

BA Interaction Design

* Need to correct title of ART 105 which should be ART 105 Design Concepts I: 2D.”
* In Section B Core Requirements – Interaction Design the language under “Graphic Design, Illustration, or Photography Elective (3cr)” should read “Select course not previously *taken*”
* Take out “NEW” where it appears next to new courses.
* In Section C language should read “Select two of the following.” In Section B language should read “Select three of the following.”

Clark will let the Art Department know about these final changes.

1. Honors Program Footnote
	* Fettes suggested changing to footnote wording to indicate that all of the courses listed need “appropriate paperwork” and to utilize language “with appropriate paperwork” not “on appropriate paperwork.”
	* Fettes moved to approve, Zenor seconded. Approved.
2. Catalog Language for Co-ops
	* Sheila [Cooley] attended the meeting and reported to Council members that the goal of the new language was to put more detailed policy language into the catalog.
	* Clark asked how many coops there currently are and Cooley responded about five to seven per term. Plans are being discussed to expand the program.
	* In terms of specific language for the catalog, Fettes suggested changing the language in the last paragraph in order to avoid advertising exceptions to formal policy. She also wanted to see language clarifying that when a major program has a coop the requirements in the major take precedence over this Coop language. She suggested something along the lines of “These requirements are in addition to requirements that Departments may have put on Coops. See your Department for requirements.” Fettes also thought that Departments that have coops should incorporate this new language into their major program in the catalog.
	* Clark will send a summary of Council’s comment to Mohammadi.
	* Cooley brought up an issue unrelated to the proposed language but that Mohammadi wanted Council to be aware of regarding full-time status. Current descriptions elsewhere in catalog stipulate full-time status to be forty hours a week but this is ultimately up to the coop companies to determine. They are thinking of changing the definition to reflect whatever the federal government’s definition is for full-time status.
	* Clark read Chambers’ emailed comments regarding the Coop language. Clark will forward these on to Mohammadi.
	* Fettes moved to approve the language with the following changes: “CEL” written out, take out word “department” after CEL, remove last sentence in the last paragraph, and include language to indicate that “Departments may have additional requirements. Consult your major program adviser.” Zenor seconded. Approved.
	* After further discussion a motion was made to rescind and re-approve by Fettes and seconded by Zenor. Approved.
	* New motion made to approve pending the comments made on the first motion in addition to the revisions suggested by Chambers in her email. Zenor second. Approved.
3. New Business
4. Military Short Term Leave Policy
	* General discussion of the need for this policy. Fettes questioned the bolded sections regarding accommodations and wondered if language at the beginning of that paragraph should read “No current federal or NYS law….” Council would like language in point #3 to read “student” not “student(s)”.
	* Clark will convey these suggestion to Liz Dunne Schmitt and ask her for clarification regarding current practices at other universities. This will be done via email so that the policy can be put on the floor of Faculty Assembly at its last meeting this semester.

B) Blanket Deviation for BRC 321: Broadcast Sales

* Fettes suggested the verb “to satisfy” to replace “to substitute” and to take out “This substituted course” and replace with “course.” Motion to approve with amendments made by Fettes, seconded by Zenor. Approved.
1. Dance Minor Proposal
	* Postponed discussion until next meeting.

Meeting adjourned at 4:51 p.m.

Respectfully submitted,

Mary McCune