Waterman Theatre Rental Rates

Rental reservations will be subject to the completion of the required reservation forms. If the Theatre Department determines that the use of either Theatre will interfere with the mission of the department, it reserves the right to refuse the request during the reservation process. Any use of the space and equipment is subject to availability. Fees must be paid in full within two weeks of the event, or as noted in the rental agreement. All fees listed below are for one day. Multiple day rental fees are negotiable.

The prices for space rental on Waterman stage vary based on sponsorship of the event:

<table>
<thead>
<tr>
<th></th>
<th>Campus Organizations*</th>
<th>Non-Campus Organizations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tier 1</td>
<td>Tier 2</td>
</tr>
<tr>
<td>Worklight Rehearsal</td>
<td>-</td>
<td>$25</td>
</tr>
<tr>
<td>Technical Rehearsal</td>
<td>-</td>
<td>$50</td>
</tr>
<tr>
<td>Performance</td>
<td>-</td>
<td>$100</td>
</tr>
</tbody>
</table>

*Tier 1 refers to any event in which student participation in the execution of the event is a class requirement, or any event sponsored by campus administration.
*Tier 2 refers to any organization that receives funding from SUNY Oswego (such as S.A. or ARTSwego).

The Rental Cost of Waterman Stage includes:

- Facilities Manager (to advance the event, hire labor, and be the point person day of)
- Use of the stage (worklights ONLY)
- Use of the house and lobby for the times listed on your reservation form
- Use of dressing rooms (2) (with consideration made to Tuesday/Thursday classes that also occupy the space)
- Exclusive access to 2 quick change rooms
- Exclusive access to the Green Room
- Access to the Loading Dock (for loading and unloading only)
- Use of the light and sound boards
- Custodial services (additional fees may be assessed if there is extensive cleaning that needs to be done following your event)
The Rental Cost does NOT include:

• Stage Labor Costs (including light hang/focus, load in, set up, rehearsal, performance, load out, and restoration hours)
• Box Office/Ticketing
• Security
• Parking
• Access to shop spaces (unless previously agreed to)
• Access to the black box theatre (unless previously agreed to)
• Piano usage and associated tuning fees

Labor Rates
Waterman Theatre is a non-union house, with solely student workers. The current pay rate is $12.50/hour for the student supervisor, and $11.50/hour for all other positions.

Every event must have a Theatre Department trained supervisor for all rehearsals, and a department trained Stage Manager and House Manager for all performances. Additional technicians will be hired based on the needs of the production. The Facilities Manager will determine the number of technicians needed for all calls.

If your production requires technical expertise beyond that of the student workers, specifically in the scenic and costume shops, please contact the Facilities Manager to discuss availability and additional fee schedules.

Box Office
Box office rates can be found on the ticket request form, available for download at http://www.oswego.edu/tickets/ticketsalerequest.html
Ticket request forms must be submitted at least 10 business days before your event.

Equipment
The equipment available for an event will vary depending on the current department production needs. Any equipment required by an event that is not available due to department productions must be rented and all costs associated with securing such equipment will be the responsibility of the renter.

Additional Costs
Marley Flooring - $50 use fee per event, plus the cost of labor to lay and remove.
Projector Use - $25 use fee per event
Fog/Haze/Bubbles/etc - $10 use fee per event, plus any fees incurred for permits
Consumables (tape, gel, hazer fluid, etc) – Priced on a case by case basis

Any other additional costs will be discussed based on the needs of the production.
Special effects needs will be reviewed on a case by case basis. There are additional costs associated with the use of any special effects, as well as appropriate permits needed prior to use. All necessary permits are the responsibility of the renter.

This information is subject to change at any time. Please contact Suzayn MacKenzie-Roy at suzayn.mackenzieroy@oswego.edu or 315.312.2132 for the most recent update.