

ROOM AND BOARD AGREEMENT 2012-2013

Read carefully. You shall be bound by these Terms and Conditions.

Please Print Carefully

Name: _____ 8 0 _____
 (Last) (First) (M.I.) (Student ID Number)

Permanent Address: _____
 (Number) (Street)

 (City) (State) (Zip Code) (Telephone)

TERMS and CONDITIONS of ROOM AGREEMENT

This Agreement is binding for the entire academic year (Fall 2012 and Spring 2013 semesters).

The College's policy prohibiting harassment or discrimination based on an individual's race, religious belief, gender, national origin and affectional orientation applies to all policies and procedures of the Department of Residence Life and Housing, including those related to room assignments, roommate relations, employment and behavioral expectations of residents.

COLLEGE HOUSING POLICY

The College believes that immersion in the educational environment is the preferred experience for new students. Therefore, all full-time undergraduate students who will need to establish an Oswego area residence in order to attend the College are required to live on campus to the extent that facilities are available and utilized.

Students exempted from that requirement are those who:

- will continue to reside with their parent(s) or legal guardian(s);
- will continue to reside in their official residence, which is separate from that of their parent(s) or legal guardian(s), and at which they had resided for at least three consecutive months prior to their acceptance of the admissions offer from the College;
- are married; or
- are twenty-one (21) years of age as of September 1 for fall admission or January 1 for spring admission.

Students in this category must submit a request for exemption form available on the Department's web site and at 303 Culkin Hall.

Students who have fulfilled the Housing Requirement and would no longer be required to live in College Housing are those who entered Oswego:

- as freshmen (less than 15 hours of college academic credit) and have lived in residence at SUNY Oswego for four (4) consecutive semesters (Fall and Spring) if admitted in the Fall or three (3) semesters if admitted in the Spring.

-or-

- as transfer students (15 or more college academic credits) and have lived in residence at SUNY Oswego for two (2) consecutive semesters (Fall and Spring) if admitted in the Fall or one (1) semester if admitted in the Spring.

ROOM ASSIGNMENTS

This Agreement's provisions shall not be effective and assignments cannot be made until the student's formal admission to the College is completed, the terms of this Agreement have been accepted and a \$100 Housing Deposit has been received by the College. Acceptance of the terms of the Agreement can be declared electronically or by signing and returning a hard copy of the document to Residence Life and Housing. Housing Deposits can also be made electronically or directly through the Student Accounts Office, 401 Culkin Hall.

Beginning in late January/early February, new students who have paid Housing Deposits are sent information regarding when and how to log on to our online housing assignment system. After logging on, new students will indicate their preferences for housing and roommates (if applicable). New student room assignments are made based on the preference information submitted by the student online. In general, entering students are assigned rooms in accordance with the date on which their Housing Deposit is received by the College. The College does not discriminate on the basis of race, religion, national origin, or affectional orientation in those assignments.

Although entering students (first year, transfer and readmitted) are given no guarantee of assignment to a specific building or room, every attempt is made to honor students' first or second preferences. Also, the Department of Residence Life and Housing will attempt to honor roommate requests when all students involved have mutually agreed in writing at least sixty (60) days prior to the upcoming semester's first day of classes. The College will assign roommates for students who do not express roommate preferences.

Current students select housing for the upcoming year through our online MyHousing process. Through this process, they pay the \$100 Deposit, accept the terms of the Room & Board Agreement and submit their housing preferences. They may express preference for a specific building, room, and/or roommate(s). Requests shall be honored in accordance with the housing selection procedures as established by the department.

OCCUPANCY TYPES (Standard Occupancy vs. Plus Occupancy)

The College designates the Standard Occupancy for living units. The Standard (or designed) Occupancy for most residence hall rooms is two individuals of the same gender; several other residence hall rooms have a standard occupancy of 3 individuals of the same gender. Plus Occupancy is defined as Standard Occupancy plus 1 (for example: 3 persons in a room designed for 2 or 4 persons in a room designed for 3).

OCCUPANCY CHANGES

The Assistant Vice President for Residence Life and Housing reserves the right to reassign residents, maintain rooms at their assigned occupancy by filling vacancies and adjust the occupancy of the rooms to designed occupancy. Generally, if a resident's occupancy of a standard room with a roommate(s) changes to occupancy without a roommate(s) at any time during the semester, the resident must sign an amendment to this Agreement choosing one of the following options: (1) request that another roommate(s) be assigned when available; (2) consolidate with another student who is also without a roommate; or (3) pay a single room rate for the balance of the Agreement. Generally, Option 3 is not offered to first year or sophomore students, or Hart Hall residents, and is only offered to others on a space-available basis. Residents choosing Option 1 must have the room in move-in condition satisfactory to the College within one class day after receiving notification of the assignment of a new roommate. Failure to do so or failure to accept a roommate when assigned by the department may result in a single rate assessment retroactive to the date on which occupancy without a roommate began.

Please note: During the term of the Agreement, if the number of residents assigned to a converted lounge drops below that lounge's Standard Occupancy (2 individuals in Cayuga; 3 in Oneida and Seneca), the remaining occupants will be asked to choose from available options which may include:

- identifying current student(s) who will move into the lounge to bring it to Standard Occupancy; or
- moving into a vacancy in a regular double room; or
- paying the designated premium to remain in the under-occupied lounge.

The Assistant Vice President for Residence Life and Housing or his designee may reassign any room at his discretion. In the event a student fails to officially check-in to the residence hall and occupy his/her assigned room by noon on the first day of classes, the room may be reassigned unless prior arrangements for late arrival have been made with the Assistant Vice President for Residence Life and Housing or his designee. Failure to officially check-out of the residence hall, without notifying the Assistant Vice President for Residence Life and Housing, may result in continuing liability for room rental charges.

BILLING PROCEDURES

New students are billed the standard double rate with an adjustment made if they are assigned to Plus Occupancy and remain there after the seventh calendar day following and including the first instructional day of the first and third quarters or the first day of the second and fourth quarters. A resident who receives notification from the Assistant Vice President for Residence Life and Housing or designee of a change in occupancy or assignment effective with the beginning of the next quarter will be recorded in that changed occupancy and billed accordingly.

WITHDRAWAL and TERMINATION POLICY and PROCEDURE

Residents withdrawing from the College are requested to terminate their Room and Board Agreement by notifying the Assistant Vice President for Residence Life and Housing in writing at the earliest possible date. Such notice must be signed by the student and must include the student's identification number and date on which the withdrawal becomes effective. In the event a resident withdraws or disqualifies from the College after the Fall semester and before the beginning of the Spring semester, and/or otherwise fails to register for the Spring semester, he/she must officially terminate residency prior to the date of re-opening of the residence halls for the Spring semester, which is published in the Resident Student Handbook. Failure to terminate occupancy as described below may result in room rental and/or storage charges for the period of elapsed time until such action is completed by the resident and/or the College will discard personal property left behind.

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After arranging for withdrawal from the College, the resident officially terminates residence hall occupancy by: (1) completing a *Request to Terminate* form at the Department of Residence Life and Housing; (2) removing all belongings from his/her room; (3) having the room inspected by a residence hall staff member including the completion of the *Room Inventory and Condition Record*; (4) turning in all assigned keys to the residence hall desk; and (5) completing all other official check-out procedures. Residents who withdraw from the College must vacate the residence hall and remove all personal belongings from the premises no later than 12 midnight of the date on which termination of this *Agreement* becomes effective.

OSWEGO GUARANTEE

Our Commitment to Excellence and Educational Value...

Through its *Oswego Guarantee*, the College shows its commitment to students' ability to complete their academic program in four years if they meet certain requirements. The Guarantee further promises that students will not experience a room or meal rate increase for four consecutive years. Therefore, students' room rates are determined by the year that they first matriculated at the College.* Actual room rates are listed on page 4 of the *Room and Board Agreement*.

*This is a summary of the *Oswego Guarantee*. The full text of this pledge can be found at http://www.oswego.edu/admissions/undergraduate/oswego_guarantee.html

HOUSING DEPOSIT REFUNDS

The Housing Deposit is refunded only in accordance with the following:

- I. If, after paying the deposit, the student does not enroll, the deposit is refundable if written application for refund is made to the College before August 1 for fall semester or before December 1 for the spring semester.
- II. If, after paying the deposit, the student does not enroll, the deposit is refundable if written application for refund is made to the College before August 1 for fall semester or before December 1 for the spring semester.
- III. If the application is made and the resident withdraws to enter military service, the refund will be granted automatically.

REFUND OF HOUSING PAYMENT

Room refunds are based upon the date personal belongings are removed from the room, the keys are returned, the room is inspected by a member of the Residence Hall staff, debts related to room rental incurred by the resident have been paid in full to the College and the resident signs out of the room. Guidelines for Room Rental Refunds are listed in the *Resident Student Handbook*. Students withdrawing from the College or released from residence after August 1, but prior to entering residence, who have prepaid room and board are entitled to a refund less the \$100.00 Housing Deposit.

TERMINATION of ROOM and BOARD AGREEMENT

Permission to terminate this *Agreement* is requested by submitting a *Request to Terminate* form with requested documentation at least 30 days prior to the proposed date of termination. The Assistant Vice President for Residence Life and Housing or his designee may approve or deny a properly filed *Request to Terminate*. In exercising his discretion, he shall give consideration to documented individual circumstances beyond the control of the individual which did not exist at the time this *Agreement* was signed by the individual. This permission, if granted, is at the discretion of the College, not the student. The approval of a *Request to Terminate* releases the College from any present or future obligation to provide room and board for that resident and the space he/she has previously occupied may be reassigned at the option of the College. Failure to (1) pay room and board charges upon receipt of a bill, (2) officially check-in to the residence hall, or (3) use accommodations as provided does not release a resident from the obligations created by the signing/accepting the terms of the *Room and Board Agreement*.

USE of RESIDENTIAL FACILITIES

The room may be occupied only by the resident(s) to whom it is assigned and their visitors and guests. (See Rules Governing Residential Facilities section of the *Resident Student Handbook* for further guidelines regarding guests and visitors.)

New and returning students may occupy their rooms according to the schedule published by the Department of Residence Life and Housing. Students given permission to occupy their rooms prior to the published date will be charged \$30.00 per day for room and board or, unless the charge is specifically waived by the Assistant Vice President for Residence Life and Housing or designee.

Unless otherwise provided for by the Assistant Vice President for Residence Life and Housing or his designee, a resident shall have no right to enter, use, or occupy the residence hall during any period when the College is not in session for formal academic purposes (see HOUSING DURING PERIODS of RECESS below). Residents may leave personal property in assigned accommodations during periods of recess. However, the College cannot guarantee security or assume responsibility for any loss of those belongings. There is no storage available over the summer. For the purpose of this *Agreement*, personal property shall include any property, excluding College-owned furnishings, in the possession of the resident, located in the confines of his/her assigned quarters or in other areas including luggage and storage rooms in any building or on the grounds of the campus. Residents are encouraged to obtain insurance coverage for such belongings. The resident's and/or the parent's or guardian's acceptance of this *Agreement* shall be construed as acceptance of any and all such risk.

All residents must vacate the residence hall and remove all personal belongings from the premises in accordance with the termination or expiration of this *Agreement*. If personal belongings are not removed from the premises, the resident, by signing this *Agreement*, authorizes and agrees to pay a \$18 per day room rental charge to the College for each day that the room was not available for reassignment by the College. Further, the resident agrees to pay such fees as are assessed by the College for the labor involved in the removal and storage of the resident's personal belongings, and the College shall not be responsible for any resulting loss or damage to those belongings abandoned by the resident.

HOUSING DURING PERIODS of RECESS (BREAK HOUSING)

The College recognizes that some residents must remain in Oswego during periods of recess (i.e., Thanksgiving, Winter and Spring breaks) when our traditional residence halls are closed. The Department of Residence Life and Housing provides special Break Housing for our residents. Information about and applications for Break Housing may be obtained prior to each recess from the office at 303 Culkin Hall, ext. 2246.

Residents requiring such accommodations are asked to complete a reservation process by the dates published by the office for each break period. Residents will be assigned on a space-available basis. Frequently, assignments will be in different rooms and buildings than their regular address. Also, residents assigned to Break Housing may be required to purchase a break meal plan at a cost of \$12* per day (2011-2012 rate).

All College and Residence Life and Housing policies are in effect during periods of recess as they are throughout the regular academic year. Further, residents living on campus during periods of recess are required to adhere to special security requirements as stated in the *Break Housing Agreement*. Break Housing can be reserved by the day, by the week or for the entire break period. Residents requesting housing for the entire break period are charged the best rate.

Break Housing fees for Summer 2011 through Spring 2012 are listed on page 4.

USE, CARE and RESPONSIBILITY for ROOM and FURNISHINGS

Residents will be held responsible for any deterioration in the condition of their assigned room/suite/townhouse (including both sides of doors), its assigned furnishings, assigned bulletin board (as applicable) and for any loss or damage other than normal wear that may occur during their occupancy. All occupants of a living unit may be held equally responsible for losses or damages to the living unit or its furnishings and/or fixtures, including cost of replacement or repair and all reasonable expenses resulting therefrom. Residents of a living unit are responsible for the security and use of the living unit in accordance with College and Residence Life and Housing policies, rules and regulations. Charges for loss or damage will be added to the student's College bill and are to be paid within 30 days.

Unauthorized use of furnishings or fixtures, including but not limited to the moving of furnishings provided in a common area into or to a resident's living unit is prohibited and shall result in a liability for the expense of return to the common area and/or repair or replacement of said furnishings or fixtures. Any unauthorized repairs and/or alterations made to the premises or its furnishings by a resident shall not mitigate any damage expense incurred by the resident. The College will not be liable for the amount of money incurred by the resident or any expense for his/her services resulting from unauthorized alteration or enhancement of the premises, its fixtures, or its furnishings. If a student receives prior authorization from the Assistant Vice President for Residence Life and Housing or his designee, repairs and/or improvements may be made that could mitigate damage expenses if such work is accepted and approved by the Assistant Vice President for Residence Life and Housing or his designee. Assessment for damaged or missing property shall be made in accordance with the schedule of charges prepared by the Department of Residence Life and Housing. Items not covered by this schedule will be assessed by proration of depreciation or the cost in labor and materials to restore them.

Residents are expected to report to the residence hall staff specific items which they notice as damaged or in need of repair in their assigned living unit, public areas and corridors. Resident's rooms are furnished with beds and mattresses, desks and desk chairs, dressers, floor lamp(s), mirrors, and wastebaskets.

Each item within the room is inventoried and assigned to the room. The exact numerically inventoried items must be in the room upon final inspection prior to checking out of the residence hall. Residents must review with a residence hall staff member and sign the *Room Inventory and Condition Record* form prior to taking occupancy. Upon termination of occupancy of their assigned room, residents must have a staff member inspect the condition of the room/suite/townhouse. Whenever possible, the resident will be informed and assessed a repair or replacement charge for damaged or missing items. Residents may appeal all or any part of the damage assessment with the exception of those who choose the "Express Checkout" option. If payment is not made by the resident or his/her parent or legal guardian whose signature appears on this *Agreement*, within thirty (30) days of the date the charge was placed on the student's College bill, a hold will be placed on all official College records, disallowing the student further access to registration and official transcripts until such time as the charge is paid. (See the *Resident Student Handbook* for more information.) Removal of College furnishings from a resident's room may result in liability to the occupant(s) for the replacement cost of the item(s) or expense incurred by the College as a result of such unauthorized removal. No such removal shall be deemed authorized unless designated in writing, dated, and signed by the resident and the Assistant Vice President for Residence Life and Housing or his designee.

RULES GOVERNING RESIDENTIAL FACILITIES

Any person signing this document is required to comply with all College and Residence Life and Housing rules, regulations, and policies as stipulated herein and in the current *Student Handbook* and the current *Resident Student Handbook*. The use of residential facilities is conditioned upon compliance with State and Federal laws and College regulations and is limited to residents and their authorized visitors or guests. Failure to comply with such policies, procedures, and regulations contained in this *Agreement* or in the *Resident Student Handbook* or law may result in the imposition of administrative reassignment, College disciplinary action and/or civil and/or criminal action including the denial of on-campus accommodations. Students are responsible to report all violations of the *Room and Board Agreement* to College officials.

The Assistant Vice President for Residence Life and Housing and his designees reserve the right to: (1) affect disciplinary action against a resident and/or revoke his/her privilege to use any residence hall facility for that resident's breach of any terms or conditions set forth in this *Agreement* and/or failure to comply with Federal or State laws and/or failure to comply with policies, rules and regulations, as set forth in this *Agreement*, the *Student Handbook* and the *Resident Student Handbook*; (2) repossess or reassign living units with notice; (3) periodically inspect living units to determine the condition thereof, in which case written notice shall be given at least two [2] class days in advance; (4) to affect other steps, including entry and inspection of living units necessary and advisable to the safety, maintenance, security and/or management of the residential facility and (5) make policy decisions regarding unforeseen circumstances that adversely affect the residence hall environment that are not specifically addressed in this *Agreement*, the *Student Handbook* or the *Resident Student Handbook*, students upon whom sanctions are imposed in relation to this *Agreement* shall have the right to appeal. Such appeals shall be addressed to the appropriate administrative officer as provided in the *Student Handbook* and/or the *Resident Student Handbook*.

Rules and regulations are authorized by the Assistant Vice President for Residence Life and Housing subject to the approval of the College Council and subject to periodic change. Prohibited items confiscated from living units will not be returned to their owners. Students are to abide by the following regulations and policies. Due to space limitations, descriptions may be abbreviated. For more complete descriptions of policies, please refer to the *Rules Governing Residential Facilities* section of the *Resident Student Handbook*.

Alcohol – The residential alcohol policy is governed by the Alcohol and Other Drugs policy as stated in the College Policies section in the *Student Handbook*. The College permits individual consumption and possession of alcoholic beverages by individuals who have attained 21 years of age and prohibits consumption by persons under 21. Consumption from or possession of open containers of alcohol is prohibited in public areas of residential facilities. Group consumption of alcohol in residential facilities may occur only at registered events as explained in campus guidelines. Refer to the alcohol and drug section of the *Student Handbook* for the complete policy description.

Appliances – All electrical appliances must be UL approved and must be in good working order. Compact refrigerators that clearly conform to proper electrical and chemical standards, operate on no more than 2.0 amps, have a capacity not exceeding 6 cubic feet and have an outside dimension that does not exceed 48 inches, are permitted. Refrigerators must be registered and approved in-hall by a residence hall staff person. Two refrigerators are allowed per resident room. Air conditioners, space heaters and baseboard units of any type, except as may be provided by the College, are prohibited.

Care of Facilities – It is the residents' responsibility to care for the condition of their assigned living units as well as other public areas including, but not limited to, bathrooms, elevators, corridors, laundry rooms, lounges, and their furnishings and equipment. Theft or littering of, or damage to College property is prohibited. Students engaging in such behavior may be subject to College disciplinary action and/or arrest and will be held financially and legally responsible. Residents will be held financially and legally responsible for the condition of their assigned living units and assigned contents. The removal of College-owned furniture from a resident's living unit or from a public area without staff authorization may result in a replacement charge and/or other disciplinary action. Structural modifications to the residential facilities, including the installation of wires or cords outside resident living units, are prohibited without prior written authorization from the Assistant Vice President for Residence Life and Housing. As part of their responsibility, residents are responsible for the actions of their guests whether those guests are students or non-students of SUNY Oswego.

Disruptive Behavior – Disruptive behavior including: 1) harassment or creating a hostile environment through discriminations, intimidation, ridicule, or insult toward any person; 2) acts of prejudice or bias targeted toward a person or group; 3) physical abuse, assault and/or battery; 4) threats toward or intimidation of any person, or intentionally or recklessly causing harm or reasonable apprehension of harm; 5) creation of a condition or situation that endangers mental or physical health; 6) conduct which inhibits the peace or safety of members of the College community; 7) conduct related to the use, possession, or distribution of alcohol or other drugs are unacceptable and subject to disciplinary action.

Drugs – The residential drug policy is governed by the Alcohol and Other Drugs Policy as stated in the College Policies section of the *Student Handbook*. The use, possession, distribution or manufacture of controlled substances is prohibited on College premises. The posses-

sion and/or use of marijuana in one's living unit is a violation of New York State Law, and any consumption of marijuana in a public area is a criminal offense. Prohibited drugs or drug-related paraphernalia can be confiscated and may be used as evidence in campus judicial and/or criminal proceedings.

Fire Safety – All individuals are expected to evacuate the building upon the activation of the fire alarm system. Failure to evacuate a building during a fire alarm and the theft or improper use of fire fighting, detection, and/or alarm equipment is prohibited. Included in this prohibition are torchiere-style halogen lamps. Furniture, decorations, and other items that increase the flammability of living units or public areas may be prohibited at the discretion of the Residence Life and Housing Staff. Possession and/or ignition of combustible materials for the purpose of cooking, heating, lighting or display (including but not limited to candles, incense, and oil-burning lamps) is prohibited. Anything that is confiscated will not be returned. Setting fire is prohibited with the exception of designated fireplaces.

Guns, Explosives, Flammables – Firearms, illegal weapons, firecrackers, explosives, harmful chemicals, and flammable liquids (i.e., oil-based paints, turpentine and gasoline) are not to be stored or used in or around the residential facilities. Internal combustion engines are prohibited within the buildings.

Housekeeping – Residents are expected to maintain a level of cleanliness in their living units compatible with reasonable health and safety standards. The College reserves the right to establish and enforce those expectations for individuals in order to ensure reasonable compatibility with other residents of the living unit as well as health and safety. All residents are required to participate in the residential recycling program.

Keys – Each resident is assigned keys, lock combinations and/or access cards when checking into residential facilities and is responsible for the return of keys upon termination of residence. Loss of keys will result in charges for replacement. Unauthorized duplication of keys is prohibited; sharing pin codes and/or combinations is the equivalent of an unauthorized key duplication and also prohibited. Residents are prohibited from using, or having in their possession, pin numbers, combination codes, keys or identification/access cards which have not been assigned to them by the College.

Noise – Quiet hours are established and observed in all residential facilities from 8:00 p.m. to 9:00 a.m., Sunday through Thursday nights and 2:00 a.m. to 9:00 a.m. Saturday and Sunday mornings. Courtesy hours are observed 24 hours per day. Individual halls and living units may extend quiet hours or establish specific additional quiet hours at their discretion and/or through the *Community Living Agreement*. Quiet hours are observed 24 hours per day during the week before and the week of final examinations. Residents are expected to defer to approved activity at all times.

Overnight Guests – Residents may have overnight guest(s) with the consent of all residents of the living unit for a maximum of three consecutive days (72 hours). Guest(s) and hosts must observe the registration requirements of each residence hall and the resident host assumes full responsibility for the behavior of his/her guest(s). The frequency of guests' visits is subject to review by the hall director and limitation by the College.

Pets – Neither residents nor their guests may bring animals/pets of any kind into the residence hall except by the application and approval process as specified in the Residence Life and Housing Pet Policy.

Security – Security is a community issue which depends upon the complete cooperation of every resident and his/her guest(s). Residents are responsible for the general security of their residential community. Acts which compromise building security are prohibited (i.e., propping open exterior doors normally locked for security purposes). Entering living units assigned to other students or non-public areas such as mechanical rooms or desk areas without appropriate authorization is prohibited.

Smoking – Smoking is prohibited inside, and outside within 20 feet of, all residential facilities.

Solicitation – All kinds of sales and solicitation by students or private commercial enterprise is prohibited without the prior approval of the Department of Residence Life and Housing and the appropriate residence hall student government.

Telephones – Provision of telephone service to students who occupy College-owned & maintained residential facilities is subject to federal, state, and local regulations as outlined in the telephone service agreement. Fraudulent use and/or misuse of the College-owned telephone system including voice mail is prohibited.

Visitation and Guests – Residents may host visitors during the a.m. or p.m. hours with the consent of all occupants of the living unit. In order to aid in protecting personal safety, personal property and the right to privacy, specific procedures are in place and are outlined in the *Resident Student Handbook*.

Windows – The removal or loss of, or damage to, a window, screen or window stop from living units or public areas in residential facilities is prohibited and may result in an installation and/or replacement charge and disciplinary action. The placing of any objects outside the window, including aerials and similar equipment, is prohibited. Residents are prohibited from being on building ledges or roofs. Throwing objects from windows is prohibited. Opening of security screens except in emergency situations is prohibited.

ROOM RATES

Academic year room charges are based on the date of matriculation into a degree program in accordance with the "Oswego Guarantee." The "Oswego Guarantee" **does not apply to** Break/Summer housing.

Year of 1 st matriculation:	2008-09		2009-10		2010-11		2011-12		2012-2013	
	Semester	Year	Semester	Year	Semester	Year	Semester	Year	Semester	Year
Double Occupancy	\$ 3,195	\$ 6,390	\$ 3,445	\$ 6,890	\$ 3,695	\$ 7,390	\$ 3945	\$ 7890	\$ 3995	\$ 7990
Plus Occupancy ¹	\$ 2,795	\$ 5,590	\$ 3,045	\$ 6,090	\$ 3,295	\$ 6,590	\$ 3545	\$ 7090	\$ 3595	\$ 7190
Single Occupancy ²	\$ 4,295	\$ 8,590	\$ 4,595	\$ 9,190	\$ 4,895	\$ 9,790	\$ 5195	\$ 10,390	\$ 5295	\$ 10,590

1 Authorized by the Director of Residence Life and Housing when standard accommodations are not available due to over-subscription. Plus Occupancy is defined as 3 persons in a room designed for 2 or 4 persons in a room designed for 3. Persons in these accommodations will be reassigned to double accommodations as space becomes available and will be subject to an appropriate rate adjustment per quarter.

2 Single occupancy in a designed double is authorized by the Director of Residence Life and Housing only after the demand for standard accommodations has been satisfied.

Please Note: Rates are subject to change by action of the Board of Trustees of the State University of New York.

BREAK HOUSING RATES*

Break	Daily	Weekly	Break Package
Thanksgiving	no charge	no charge	no charge
Winter Recess**	\$30	\$200	\$400
Spring***	\$30	n/a	\$200

*Dining contract may be required.

**Students enrolled in WinterSession course(s) will pay \$200 per week for the duration of the course(s). If they do not choose the break package, they will pay the applicable daily or weekly rate for housing needed when not enrolled in a course.

***Residents student teaching during the College Spring Recess are not required to pay for housing during that break.

TERMS and CONDITIONS of BOARD AGREEMENT (Dining Services – Auxiliary Services)

All resident students are required to participate in one of the five following meal plans:
The FULL BOARD Plan is a requirement for ALL FIRST YEAR students during their first semester on campus. For their second semester, the student may choose Full Board, Any 12 or the Any 9 Plan. In subsequent years, the student may choose from Full Board, Any 12, 9, 7 or 5 plans.

- Note:** 1) Meal Plan prices are based on the date of matriculation into a degree program in accordance with the "Oswego Guarantee."
 2) This Agreement is for the entire academic year (Fall 2012 and Spring 2013).
 Payments for meal plans are made TWICE YEARLY: Fall and Spring semester.
 3) Meal Plan changes are allowed during the first three weeks of each semester.
 4) Prices for 2012-2013 pending approval of the Auxiliary Services Board of Directors.

- Meal plans are not transferable and are to be used solely by the student to whom the ID/Meal Card is issued. Presentation of an ID/Meal Card is required for admittance to a dining center. Individuals using another person's ID/Meal Card are subject to campus judicial and/or criminal proceedings.
- There are no refunds or exchange values for the Full Board or the Any 12, 9, 7, 5 or 2 Meal Plans at the end of each semester.
- The Laker Dining Dollars portion of the meal plan rolls over from the Fall Semester to the Spring Semester, provided a Spring Semester meal plan is purchased.
- The Laker Dining Dollars portion of the meal plan **does not** roll over from the Spring Semester to the Fall Semester.

- The first meal under this Agreement will be dinner on the new student arrival day as defined by the College Calendar for the Fall semester and all meals thereafter will be scheduled according to the Official College Calendar. The last meal served will be brunch on Commencement Day. Notices will be posted in the dining centers and residence halls during the year regarding meal service before and after recess periods. Meals served which are not in the defined contract period (i.e. recess periods) will be offered on an individual cash basis.
- Students shall abide by the College's rules and policies regarding their conduct and behavior while in a dining center. The Residence Life and Housing staff works cooperatively with the Dining Services staff in adherence to these policies. Deviation from these policies will result in disciplinary action by the campus judicial system.
- The ID/Dining Services Office, Room 503, Culkin Hall, www.oswego.edu/auxserv (phone 315-312-2588) administers the College ID and Meal Card Plan. New students are issued their first ID at no cost, which is used throughout their attendance at the College. Replacement cost for a lost card is per the fee schedule posted in the ID/Dining Services Office.

Withdrawal, Terminations, and Board Refunds

Students who withdraw from the College and have paid for their meal plans will be refunded according to a pro-rated schedule as determined by the SUNY Oswego Student Accounts Office. If a refund is due, it will be processed by the Student Accounts Office. This process takes approximately 6-8 weeks.

	2009-10		2010-11		2011-12		2012-2013	
	Semester	Year	Semester	Year	Semester	Year	Semester	Year
Full Board (Availability to all meals served each week with \$70.00 Laker Dining Dollars per Semester)	\$ 1,990	\$ 3,980	\$ 2,110	\$ 4,220	\$ 2,210	\$ 4,220	See Note #4 above left	
Any 12 (12 meals per week) with \$80.00 Laker Dining Dollars per Semester	\$ 1,910	\$ 3,820	\$ 2,010	\$ 4,020	\$ 2,100	\$ 4,200		
Any 9 (9 meals per week) with \$90.00 Laker Dining Dollars per Semester	\$ 1,780	\$ 3,560	\$ 1,880	\$ 3,760	\$ 1,970	\$ 3,940		
Any 7 (7 meals per week) with \$100.00 Laker Dining Dollars per Semester	\$ 1,490	\$ 2,980	\$ 1,590	\$ 3,180	\$ 1,680	\$ 3,360		
Any 5 (5 meals per week) with \$110.00 Laker Dining Dollars per Semester	\$ 1,150	\$ 2,300	\$ 1,250	\$ 2,500	\$ 1,340	\$ 2,680		
Lonis/Moreland Residents Only:	\$ 780	\$ 1,560	\$ 840	\$ 1,680	\$ 900	\$ 1,800		
Any 2 (2 meals per week) with \$250.00 Laker Dining Dollars per Semester								

THIS AGREEMENT IS BINDING FOR THE ENTIRE ACADEMIC YEAR (Fall and Spring semesters)

In order to live in College housing each student must sign the Room and Board Agreement.

Such acceptance can be declared electronically or by signing and returning a hard copy of the document.

All regulations and provisions herein shall remain in effect unless changed or modified by official written notice from the Director of Residence Life and Housing, the Chief Administrative Officer, and/or the Board of Trustees.

I do hereby acknowledge that I have read and understand the foregoing articles. I agree to take residence in residence halls for the 2011-2012 academic year and to abide by all terms, conditions, regulations, and procedures stated in or referred to in the Room and Board Agreement.

Resident's Signature _____ Date _____

Parent's or Legal Guardian's Signature (if under 18 years of age) _____ Date _____

Please return to: Residence Life and Housing
 SUNY Oswego
 303 Culkin Hall
 Oswego, NY 13126

