Approval codes

You can control which students are allowed to register for a class by putting an approval code on the class. You can override any approval code on Banner to allow a specific student to register for a class on the web.

Approval codes may be placed on a course at anytime during the semester.

The approval code “W” may be used for a class that reaches capacity and closes. When an approval code of “W” is placed on a class, it does not allow anyone into the class without instructor or department approval. Students receive a message when they try to register that says call the department to be placed on a waiting list. This is effective because the students know how to get on the waitlist, and departments determine the order of the waiting list for registration.

The approval codes are listed below.

0-First Yr. Coordinator Approval
1-Instructor’s signature
3-Departmental Approval
6-OLS Advisor Approval
7-Honors Program Advisor Approval
8-Extended Learning Approval
W-Closed-Call dept to waitlist